

# erwin Data Intelligence

**Metadata Management Guide** 

Release v13.1

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## **Using Metadata Manager**

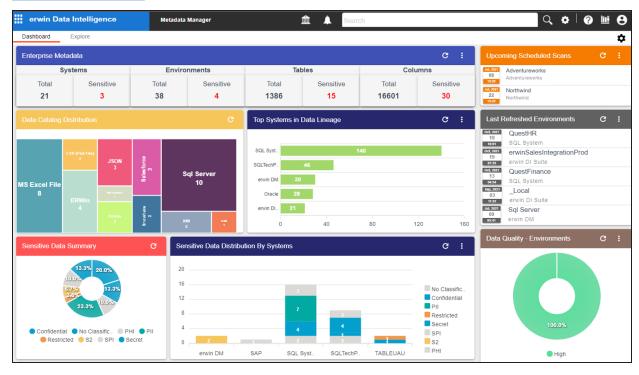
To access the Metadata Manager, go to Application Menu > Data Catalog > Metadata Manager.

Based on your configuration, either the Dashboard tab or the Explore tab opens. To configure the landing tab, click on the top-right corner to set either of the following tabs as default:

- Dashboard
- **Explore**

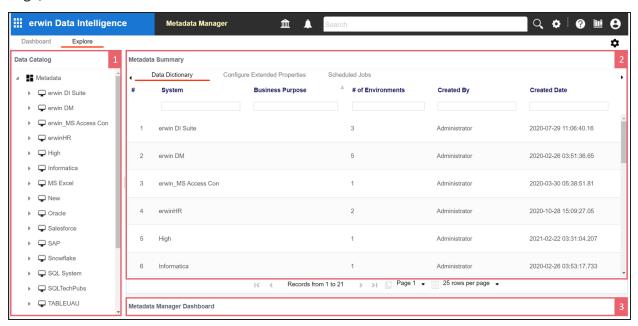
#### **Dashboard**

The Dashboard tab displays a snapshot of the underlying data in the Metadata Manager. This includes information about technical assets, their sensitivity, associations, and usage in mappings. For more information about the Dashboard tab, refer to the Viewing Metadata Manager Dashboard topic.



### **Explore**

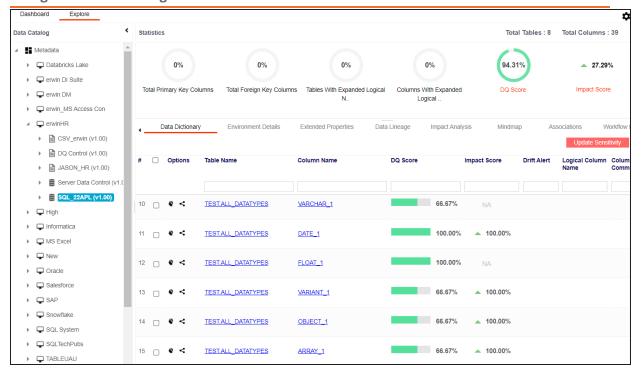
The Explore tab is the primary work area. It displays the scanned or imported metadata in a hierarchy and lets you manage metadata. On the Explore tab, you can scan metadata from data sources, associate technical assets with other assets, view mind maps, analyze data lineage, and so on.



UI Section	Function
11-Data Catalog	Use this pane to browse through your metadata that is stored in a hier-
	archical manner, System > Environment > Table > Column.
2-Right Pane	Use this pane to view or work on the data based on your selection in the
	Data Catalog.
3-Metadata	Use this pane to view consolidated reports on system overview, system
Manager Dash-	usage in mappings, system summary, data quality, and sensitive data indic-
board	ators.

On the Explore tab, expand a system node and then, select an environment to view stats about environment on the Statistics section. This section displays environment's Total Primary Key Column, Total Foreign Key Columns, Tables and Columns with Expanded Logical Name, DQ Score, and Impact Score.

#### **Using Metadata Manager**



Apart from environment statistics, the Data Dictionary tab displays data quality analysis results, such as DQ Score, Impact Score, and Drift Alert from DQLabs. You can drill down and view table or column level data quality analysis.

Managing metadata involves the following:

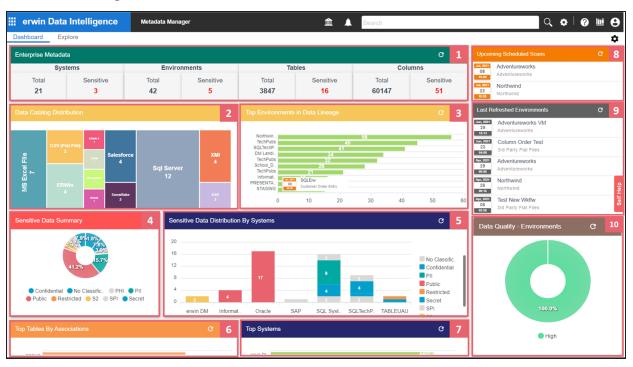
- Creating and managing systems
- Creating and managing environments
- Scanning metadata from data sources
- Creating new versions of environments
- Downloading and updating data dictionary
- **Exporting and Importing Sensitive Data Classification**
- Running impact analysis
- Running lineage analysis
- Previewing and profiling data
- Configuring extended properties

### **Using Metadata Manager**

- Creating and managing test cases for tables
- Viewing metadata manager dashboard
- Viewing access rights and data governance reports

The Metadata Manager Dashboard displays metrics that help you analyze and track your metadata. It presents this information using charts and graphs in a card format. By default, the dashboard displays information derived from all the assets. You can configure it to display only the information derived from the data that is assigned to you. For more information, refer to the Configuring Asset Settings topic.

To access Metadata Manager Dashboard, go to Application Menu > Data Catalog > Metadata Manager > Dashboard.



Each card is clickable and displays information points using charts or graphs that provide a snapshot of the underlying data.

UI Section	Function
1-Enterprise Metadata	It displays the number of each type of technical assets (systems, environments, tables, and columns) and the distribution of sensitive metadata across these technical assets.
2-Data Catalog Dis-	It displays the distribution of environments based on database type.

UI Section	Function
<u>tribution</u>	
3-Top <technical Assets&gt; in Data Lineage</technical 	It displays top systems or environments based on number of columns used in mappings.
4-Sensitive Data Summary	It displays the distribution of sensitive columns based on SDI classification across all the systems.
5-Sensitive Data Dis- tribution By <tech- nical_Assets&gt;</tech- 	It displays the number of sensitive columns and their SDI classifications in a system or environment.
6-Top <technical_ Assets&gt; By Asso- ciations</technical_ 	It displays top technical assets based on their number of associations.
7- <u>Top <technical< u=""> Assets&gt;</technical<></u>	It displays top systems or environments based on their number of tables and columns.
8- <u>Upcoming Sched</u> - uled Scans	It displays a list of environments that are scheduled for a metadata scan.
9- <u>Last Refereshed</u> <u>Environments</u>	It displays a list of recently refreshed environments.
10-Data Quality	It displays data quality score for environments, tables or columns.

### **Enterprise Metadata**

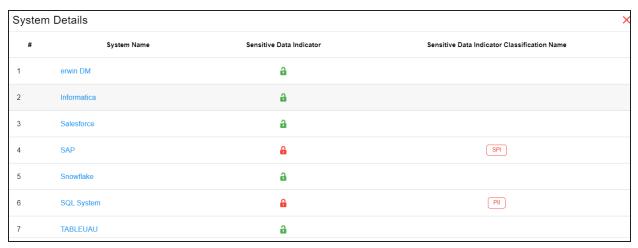
The Enterprise Metadata section displays the number of each technical asset and the distribution of sensitive metadata across these technical assets. This section has four clickable technical asset-specific cards. You can use them to drill down further and view technical asset details.

### **Systems**

The Systems card displays the total number of systems and the number of sensitive systems. For example, the following Systems card displays that there are 21 systems, out of which three systems are sensitive.



You can drill down and view the list of systems and their sensitivity. To view the list of systems, on the Systems card, click Total. The System Details page appears. On this page, you can click a system name to navigate to a system and work on it.



To focus on a list of sensitive systems only and view their details, on the Systems card, click **Sensitive**. The System Details page appears. It displays a list of sensitive systems.

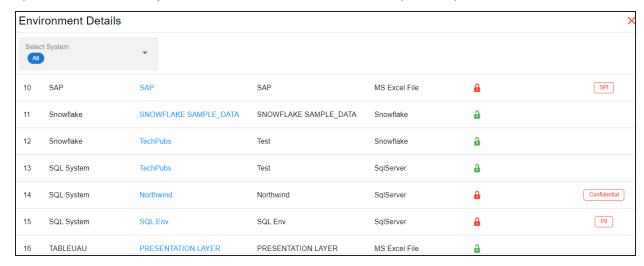
#### **Environments**

The Environments card displays the total number of environments and the number of sensitive environments. For example, the following Environments card displays that there are 32 environments, out of which five environments are sensitive.



You can drill down and view the list of environments and their DBMS schema. To view the list of environments, on the Environments card, click Total. The Environment Details page

appears. By default, it displays environments in all systems. On this page, you can click an environment name to navigate to an environment and work on it. Also you can use select a system in the Select System list to view environments in a specific system.



To focus on a list of sensitive environments only and view their details, on the Environments card, click Sensitive. The System Details page appears. By default, it displays a list of sensitive environments in all systems. To view sensitive environments in a specific system, you can use the Select System list.

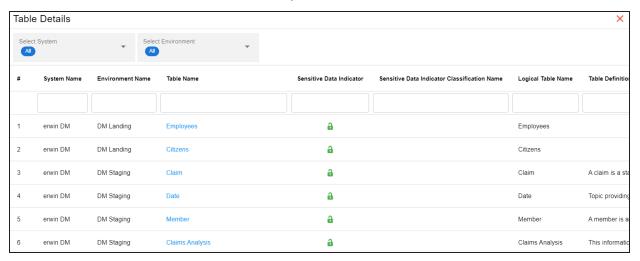
#### **Tables**

The Tables card displays the total number of tables and the number of sensitive tables. For example, the following Tables card displays that there are 1312 tables, out of which 16 tables are sensitive.



You can drill down and view the list of tables. To view the list of tables, on the **Tables** card, click **Total**. The Table Details page appears. By default, it displays a list of tables in all systems and environments. On this page, you can click a table name to navigate to a table and

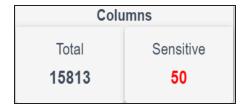
work on it. You can select a system in the Select System list and an environment in the Select environment list to view tables in a specific environment.



To focus on a list of sensitive tables only and view their details, on the **Tables** card, click Sensitive. The Table Details page appears. By default, it displays a list of sensitive tables in all environments. To view sensitive tables in a specific environment, you can use the Select System and Select Environment lists.

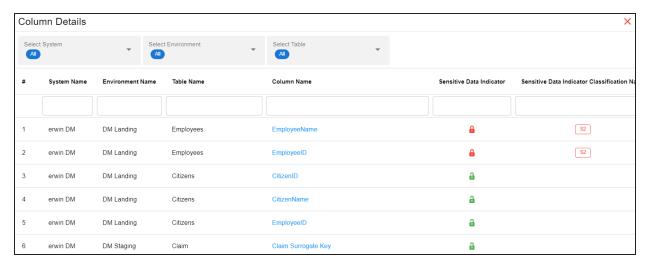
#### **Columns**

The Columns card displays the total number of columns and the number of sensitive columns. For example, the following Columns card displays that there are 15813 columns, out of which 50 are sensitive.



You can drill down and view the list of columns. To view the list of columns, on the Columns card, click Total. The Column Details page appears. By default, it displays a list of columns in all tables. On this page, you can click a column name to navigate to a column and work on it. Also, you can select a system in the Select System list, select an environment in the Select

Environment list, and select a table in the Select Table list to view columns in a specific table.

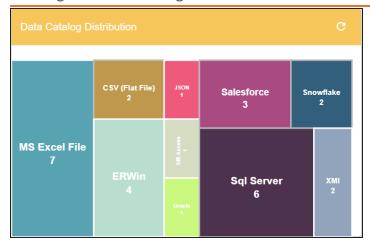


To focus on the list of sensitive columns and view their details, on the Columns card, click Sensitive. The Column Details page appears. By default, it displays a list of sensitive columns in all tables. To view sensitive columns in a specific table, you can use the Select System and Select Environment lists.

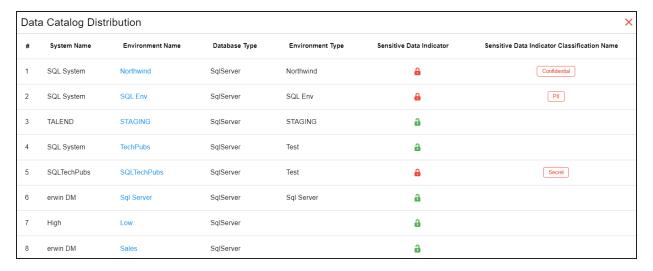
You can change the background color of the Enterprise Metadata section. To change the background color, click and then, click **Background** to select a color from the palette.

### **Data Catalog Distribution**

The Data Catalog Distribution card displays the number of environments based on database types. For example, the following Data Catalog Distribution card displays that there are seven CSV environments, four ERWin environments, six SQL Server environments, and so on.



You can drill down and view a list of environments belonging to a particular database type. For example, to view a list of SQL Server environments, click Sql Server. The Data Catalog Distribution page appears. On this page, you can click an environment name to navigate to an environment and work on it.

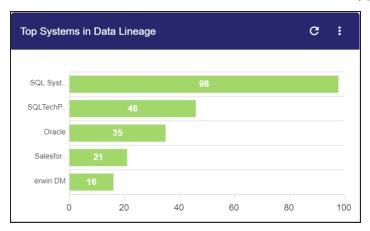


### Top <Technical\_Assets> in Data Lineage

The Top <Technical\_Assets> chart card displays top technical assets based on the number of columns used in mappings. You can switch between the technical assets to view number of columns in systems or environments used in mappings. To switch between systems and

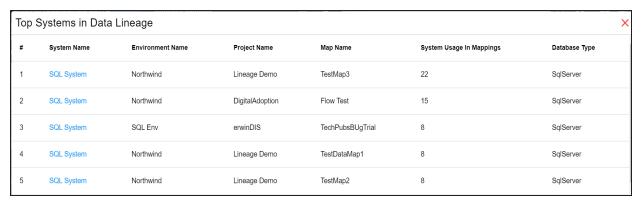
environments, click . The available options appear. Click Change Type and then click the required technical asset.

For example, the following chart card displays top systems in data lineage. The SQL System on this chart card has 98 columns that are used in mappings.



To control the number of records appearing on the chart card, click. The available options appear. Click Records and then, click the required number.

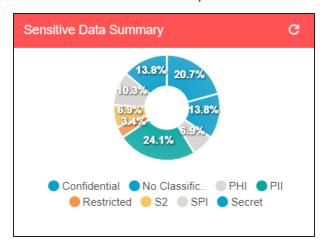
To view data lineage details of technical assets, on the chart card, click a bar graph. For example, the Top Systems in Data Lineage page appears on clicking a bar graph. On this page, you can click a system name to navigate to a system and work on it.



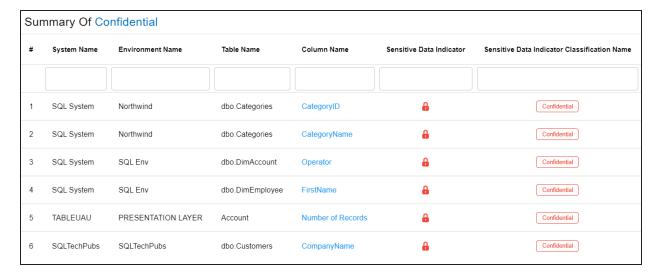
### **Sensitive Data Summary**

The Sensitive Data Summary chart card displays the distribution of sensitive columns based on SDI classification across all systems in a donut chart. Each arc of the donut chart

corresponds to an SDI classification. For example, the following donut chart displays that 24.1% of the columns are PII, 20.7% of the columns are confidential, and so on.



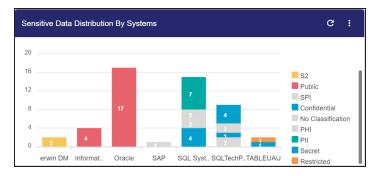
Hover over the donut chart to view the absolute number of columns belonging to an SDI classification. To view columns details, click an arc. The Summary of <SDI\_Classification> page appears. On this page, you can click a column name to navigate to a column and work on it.



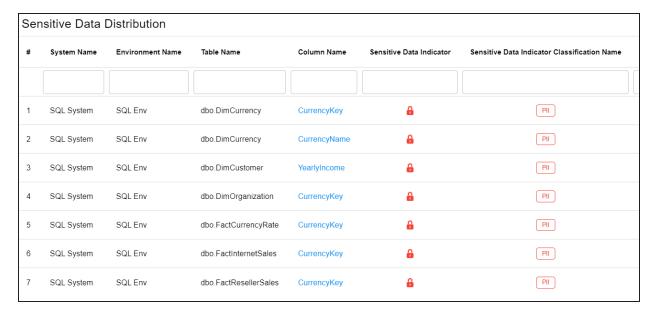
### Sensitive Data Distribution By <Technical\_Assets>

The Sensitive Data Distribution By < Technical Assets > chart card displays the number of sensitive columns and their SDI classification in a system or environment. To switch

between systems and environments, click and then, click the required technical asset. For example, the following card displays the number of sensitive columns and their classification in erwin DM, Informatica, Oracle, SAP, and other systems.



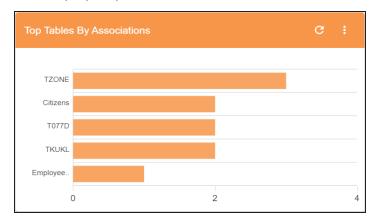
Each bar in the graph corresponds to a system or environment. You can drill down and view detailed information in the list format. To view detailed information about sensitive columns, click a bar. The Sensitive Data Distribution page appears. On this page, you can click a column name to navigate to a column and work on it.



### Top <Technical\_Assets> By Associations

The Top <Technical Assets> By Associations chart card displays the top technical assets based on the number of associations it has with other assets. You can switch between

technical assets to view top systems, environments, tables, or columns based on the number of associations. To switch between technical assets, click . The available options appear. Click Change Type and then, click the required technical asset. For example, the following card displays top tables based on the number of associations.

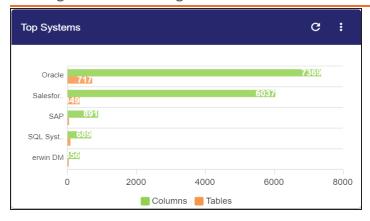


To control the number of records appearing on the chart card, click . The available options appear. Click **Records** and then click the required number.

Each bar in the graph corresponds to a technical asset. Hover over a bar to view the number of associations.

### Top <Technical\_Assets>

The Top <Technical Assets> chart card displays top systems or environments based on the number of tables and columns. To switch between systems and environments, click . The available options appear. Click Change Type and then, click the required technical asset. For example, the following chart card displays the top five systems.



To control the number of records available on the chart, click . The available options appear. Click Records and then, click the required number.

Each pair of bars in the graph corresponds to a technical asset. Hover over green and orange bars to view the number of columns and tables respectively.

### **Upcoming Scheduled Scans**

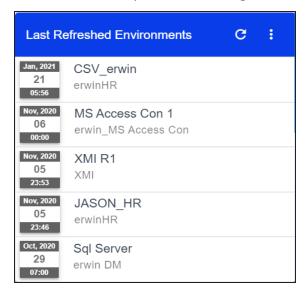
The Upcoming Scheduled Scans card displays a list of environments that are scheduled for a metadata scan. This list includes time of the scheduled scan for each environment. To control the number of records available on the chart, click. The available options appear. Click **Records** and then click the required number.

To customize the card background, click . The available options appear. Click **Background** and then use the color palette. For example, the following card's background color is set to orange color.



### **Last Refreshed Environments**

The Last Refreshed Environments card displays a list of recently refreshed environments. It displays the environment name, date, and time of the environment refresh. This helps in tracking environments that are recently updated. To control the number of records available on the chart, click. The available options appear. Click **Records** and then click the required number. For example, the following chart card displays a record of five environments



To customize the card background, click . The available options appear. Click **Background** and then use the color palette.

### Data Quality <Technical\_Assets>

The Data Quality card displays the data quality score for environments, tables, and columns. The card displays data quality score in percentage for environments by default.



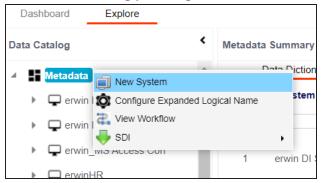
To view data quality for tables or columns, click .

You can harvest (scan) metadata from data sources in the Metadata Manager. The scanned metadata is stored in a hierarchical manner (System > Environment > Table > Column) in the Data Catalog.

A System can contain multiple environments and in a typical data integration project a system can be a source or target type. You can create a system and specify data steward, system owner, and its business purpose etc.

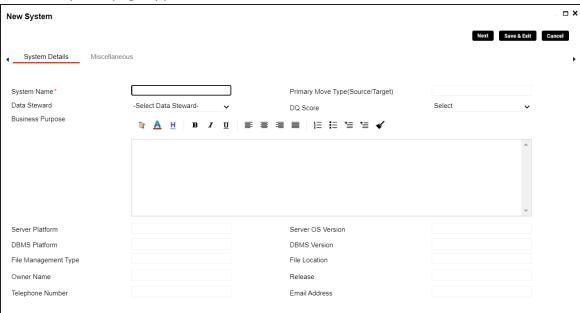
To create systems, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click the **Metadata** node.



3. Click New System.

The New System page appears.



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description
System Name	Specifies the physical name of the system.
	For example, Enterprise Data Warehouse.
	For more information on naming conventions, refer to the Best
	<u>Practices</u> section.
	Specifies the name of the data steward responsible for the system.
	For example, Jane Doe.
	Users assigned with the Legacy Data Steward role appear as drop
	down options. You can assign this role to a user in the Resource
	Manager.
	To assign data steward, select a data steward from the drop down
	options.
Business Purpose	Specifies the business objective of the system.
	For example: This is a source system to store Sales metadata of the

Field Name	Description
	organization for a data integration project.
Server Platform	Specifies the server platform of the system.
	For example, Windows.
	Specifies the DBMS platform of the system (if the system is an
DBMS Platform	RDBMS source).
	For example, SQL Server.
File Management	Specifies the file management system (if the system is a file-based
Туре	source).
1,750	For example, MS Excel.
Owner Name	Specifies the full name of the system owner.
- Wilet Name	For example, Talon Smith.
Telephone Num-	Specifies the telephone number of the system owner.
ber	For example, 1-800-783-7946.
	Specifies whether the system is source, target, or both.
Primary Move	Valid values are:
Type (Source/Tar-	Source
get)	■ Target
	■ Both
	Specifies the overall data quality score of the system.
DO Scoro	For example, High (7-8).
DQ Score	For more information on configuring DQ scores, refer to the Con-
	figuring Data Profiling and DQ Scores topic.
	Specifies the OS version of the system's server.
Server OS version	For example, Windows Server 2012 R2.
DBMS Version	Specifies the DBMS version of the system (if the system is an
	RDBMS source).
	For example, SQL Server 2017.
File Leesting	Specifies a file path (if the system is a file-based source).
File Location	For example, C:\Users\Talon Smith\erwin\Mike - Target System

Field Name	Description
Release	Specifies the system release including the point release number.
	For example, Oracle 18c.
Email Address	Specifies the system owner's email address.
	For example, talon.smith@mauris.edu

5. Click the Miscellaneous tab and enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description		
ESB Platform Type	Specifies the enterprise platform bus type (if the system is an ESB source).		
	For example, Mule.		
ESB Q Manager Name	Specifies the ESB queue manager's name of the system (if the source is an ESB).		
	For example, John Doe.		
Total DBSize	Specifies the total physical size of the database. For example, 198 GB.		
Total Number of	Specifies the total number of tables associated with the system.		
Tables	For example, 300.		
Definition of the day	Specifies the definition of the system at the end of the day.		
	For example: Extraction of details from the source system is complete.		
Batch Extract Window	Specifies the daily batch extract window of the system.		
	For example: Batch extract from the source system is scheduled at 3:30 P.M. everyday.		
Average User	Specifies the average number of system users.		
	For example, 30.		
Average Con-	Specifies the average number of concurrent system users.		
current Users	For example, 15.		
Sensitive Data	Specifies the sensitivity classification of the system. Also, you can		
Indicator Clas-	add multiple classifications to the system.		

Field Name	Description		
	For example, PHI, Confidential.		
Sification	For more information on configuring Sensitive Data Indicator (SDI) classifications, refer to the <u>Configuring Sensitivity Classifications</u> topic.		
Special Instruc-	Specifies any special instructions or comments about the system For example: The system acts as a source for creating the map specification.		

#### 6. Click Save and Exit.

A new system is created and added under the system tree.

Once the system is created, you can create environments and scan metadata from different database types.

You can enrich the system further by:

- **Adding Documents**
- Viewing Workflow Logs
- **Associating Systems**
- Configuring Expanded Logical Name of Tables/Columns
- Tagging Systems

You can manage a system as per your requirements. Managing systems involves:

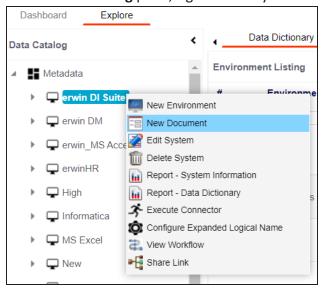
- Editing or deleting systems
- Exporting systems information

## **Adding Documents**

You can add supporting documents, such as text files, audio files, video files, document links, and so on to a system.

To add documents to systems, follow these steps:

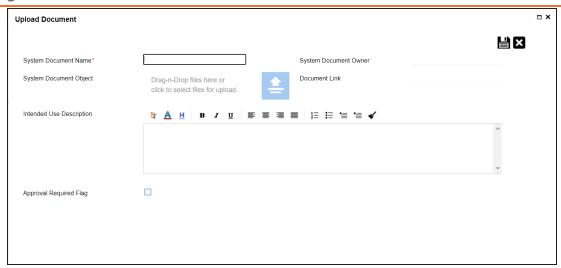
1. In the **Data Catalog** pane, right-click a system.



#### 2. Click New Document.

The Upload Document page appears.

### **Adding Documents**



3. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

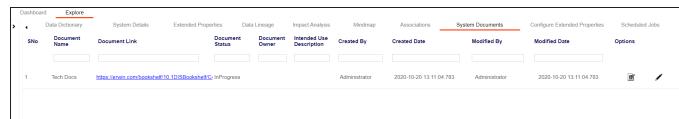
Field Name	Description		
System Document Name	Specifies the name of the physical document being attached to the		
	system.		
	For example, Source System Details.		
System Document Object	Drag and drop document files or use 😑 to select and upload doc-		
	ument files.		
System Document	Specifies the document owner's name.		
Owner	For example, John Doe.		
Document Link	Specifies the URL of the document.		
	For example, https://drive.google.com/file/I/2sC2_SZIyeFKI7OOn-		
	b5YkMBq4ptA7jhg5/view		
Intended Use Description	Specifies the intended use of the document.		
	For example: The document is to keep a record of system descrip-		
	tion and its data dictionary.		
Approval Required Flag	Specifies whether the document requires approval.		
	Select the <b>Approval Required Flag</b> check box to select the doc-		
	ument status.		

#### **Adding Documents**

Field Name	Description		
	Specifies the status of the document.		
	For example, In Progress.		
		This field is available only when the <b>Approval Required Flag</b> check box is selected.	

## 4. Click

The document is saved on the System Documents tab.



Once a supporting document is added, use the following options:

## Preview ( )

Use this option to preview the document.

### Edit (🖍)

Use this option to update the document details.

## Delete (🕮)

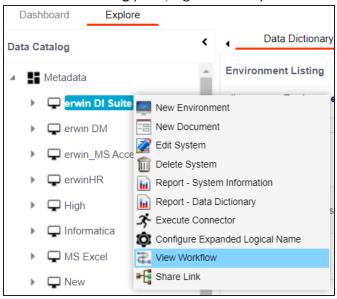
Use this option to delete the document that is not required.

# **Viewing Workflow Logs**

You can view workflow logs and know the current stage of systems. A workflow assigned to a system is applicable to all the environments under it. For more information on managing metadata manager workflows, refer to the Managing Metadata Manager Workflows section.

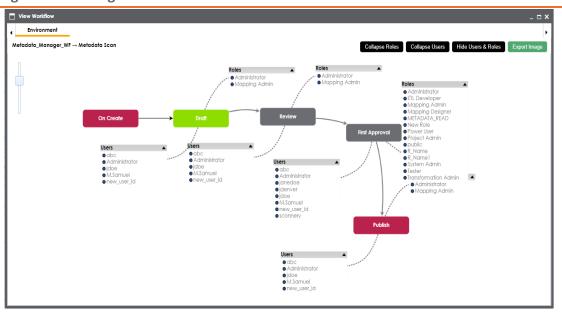
To view workflow logs of systems, follow these steps:

1. In the **Data Catalog** pane, right-click a system.



#### 2. Click View Workflow.

The View Workflow page appears. It displays the current stage of the system.



Use the following options to work on the workflow:

# User Comments (54)

Use this option to view users and the comments entered by the users in each stage.

#### **Expand/Hide Users and Roles**

Use this option to view or hide users and roles assigned to the stages of the workflow.

#### **Collapse/Expand Roles**

This option is enabled when you are in the Expand Users and Roles view. Use this to switch between the collapsed and expanded roles view.

#### Collapse/Expand Users

This option is enabled when you are in the Expand Users and Roles view. Use this to switch between the collapsed and expanded users view.

#### **Export Image**

Use this option to download the workflow in the JPG format.

# **Associating Systems**

You can associate systems with business assets, systems, environments, tables, and columns. You can view these associations on mind maps and analyze association statistics.

#### Ensure that:

- Business assets are enabled. You can add custom business assets and enable them in the Business Glossary Manager Settings.
- Relationship between system and the asset type is defined. You can define associations and relationships in the Business Glossary Manager Settings.

To associate systems with asset types, follow these steps:

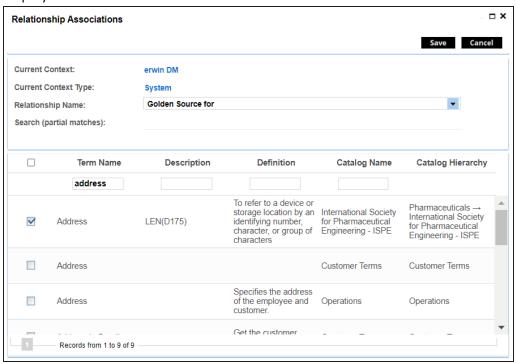
- 1. In the **Data Catalog** pane, click the required system.
- 2. In the central pane, click the **Associations** tab.
- 3. In the asset type (business policies, business terms, columns, environments, and tables) list, select an asset type to associate with the system.



4. Click +.

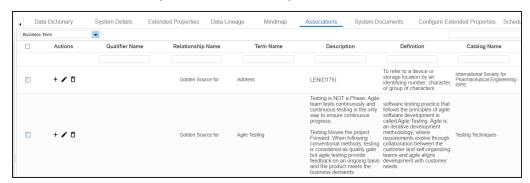
The Relationship Association page appears. Based on the asset type that you select, it

displays a list of available assets.



- 5. Select **Relationship Name**, and the asset type. If you know the term name, use the Search (partial matches) field to look up for it.
- 6. Click Save.

The asset is associated to the system and added to the list of associations. You can define as many associations as required.



Once you have created associations, you can use the following options under the Actions column:

#### **Associating Systems**

# Add Association (+)

Use this option to add associations using a qualifier.

# Edit Association ( )

Use this option to edit the association.

# Delete Association ( )

Use this option to delete the association.

To view mind map, click the Mindmap tab. For more information on mind maps, refer to the Viewing Mind Maps topic.

You can associate multiple assets with a system, and view the associations based on a qualifier view in the mind map. For more information, refer to the Setting Up Associations Using Qualifiers topic.

You can update the expanded logical name for multiple tables/columns by scheduling a configuration job. The job updates the expanded logical name based on the table/column name, associated business term's name, and the associated business term's definition.



You should configure expanded logical name of tables and columns after scanning metadata.

You can run the job at both, system and environment levels:

- System level: The expanded logical name can be applied to all the tables and columns under the system. This includes all the environments under the system.
- Environment level: The expanded logical name can be applied to all the tables and columns under the environment.

For example, consider a scenario where you want to schedule a job to configure the expanded logical name of a table, RM\_Resource and a column, Resource\_ID. The parameters of the job are a business term catalog that has a business term, Resource, its definition, Sales Representative, and a splitter, Underscore (\_). Refer to the following table to understand the parameters and their values:

Entity	Value	Comment
Splitter (spe- cified while scheduling the job)	_(Underscore)	
Table Name	RM_Resource	Here, the part after the underscore (splitter), Resource, matches the Business Term. Therefore, it will be replaced with the business term definition and the part before the underscore, RM, will be retained in the expanded logical name.
Column Name	Resource_ID	Here, the part before the underscore, Resource, matches with the Business Term. Therefore, it will be replaced with the busi- ness term definition and the part after the underscore, ID will be retained in the expanded logical name.

Entity	Value	Comment
Business Term	Resource	This should match with a part of the table and column names above.
Business Term Defin- ition	Sales Rep- resentative	In the updated expanded logical name, this will replace the part of the table/column name that matches the business term name. That is:  For the table, RM will be retained and Resource will be replaced with Sales Representative.  For the column, ID will be retained and Resource will be replaced with Sales Representative.
Expanded Logical Name	<blank></blank>	Expanded logical name is formed from the business term definition and part of table or column names.

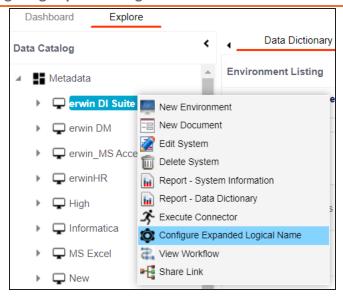
After the job runs successfully, the expanded logical name of the table and column is updated as mentioned in the following table:

Entity	Expanded Logical Name	Comment
Table	RM Sales Rep-	Here, RM retained from the table name and Sales Representative is
rable	resentative	added from business term definition.
Column	Sales Rep-	Here, ID is retained from the column name and Sales Rep-
	resentative ID	resentative is added from business term definition.

To configure expanded logical name, follow these steps:

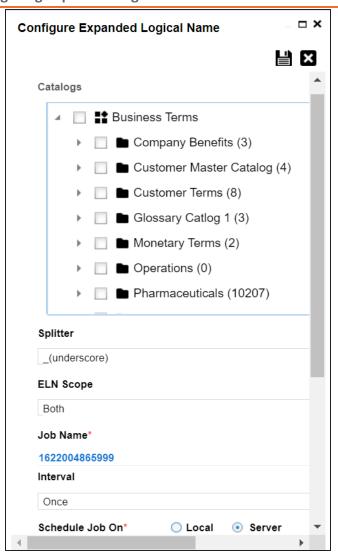
1. In the **Data Catalog** pane, right-click a system or environment.

The available options appear.



### 2. Click Configure Expanded Logical Name.

The Configure Expanded Logical Name page appears.



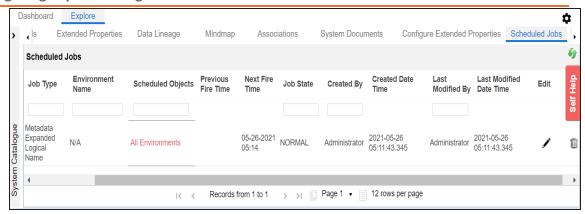
3. Select or enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description
Catalogs	Select the catalog containing the required business term.
Splitter	Select appropriate splitter based on the table name or column name.
ELN Scope	Select an appropriate scope of the job.
	Columns: Indicates that the expanded logical names of all the

Field Name	Description
	columns in this system are configured
	■ <b>Tables</b> : Indicates that the expanded logical name of all the tables in this system are configured
	Both: Indicates that the expanded logical names of all the tables and columns in this system are configured
Job Name	A default job name is autopopulated. You can modify it and enter a job name.
Interval	Select an interval of the job. Interval sets the frequency of the job. For example: If you set the interval every week then the job will be executed every week.
Local or Server	Select the machine whose clock decides the time of the scheduled scan.  Local: Refers to your local machine.  Server: Refers to the machine where erwinDIS has been deployed.
Schedule Job On	Select date and time of the execution of the job.
Notify Me	Turn the <b>Notify Me</b> to <b>ON</b> to receive a notification email about the scheduled job.
Notification Email	This field is autopopulated with your email ID. You receive email notifications about the scheduled job from the Admin Email ID, configured in the Email Settings. For more information on configuring Admin Email ID, refer to the Configuring Email Settings topic.
CC List	Enter a comma-separated list of email IDs that should receive the job notification.

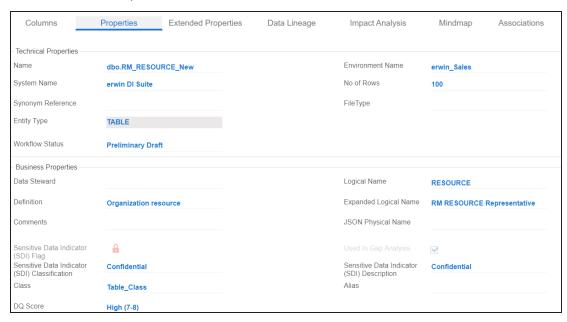
# 4. Click

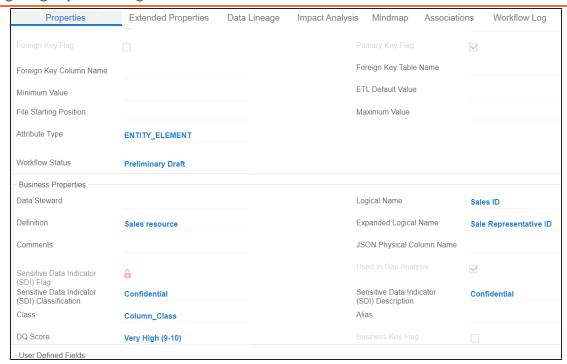
The job is scheduled and added to the Scheduled Jobs list on the **Scheduled Jobs** tab.



You can edit the job using  $ightharpoonup^{\bullet}$  or delete it using  $\bar{\mathbb{u}}$ .

The job is executed at the scheduled time and the expanded logical names of tables and columns are updated.







You can use this job to update the expanded logical name only once. Alternately, you can update expanded logical names under table properties and column properties.

# **Managing Systems**

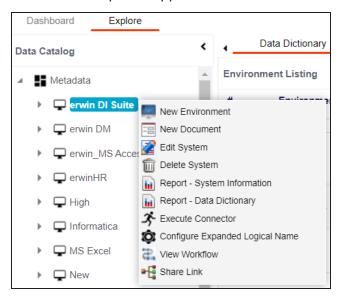
Managing systems involves:

- Editing or deleting systems
- **Exporting systems information**
- Exporting data dictionary report
- Sharing a shortcut link

To manage systems, follow these steps:

1. In the **Data Catalog** pane, right-click a system.

The available options appear.



2. Use the following options:

#### **Edit System**

Use this option to edit the system details.

#### **Delete System**

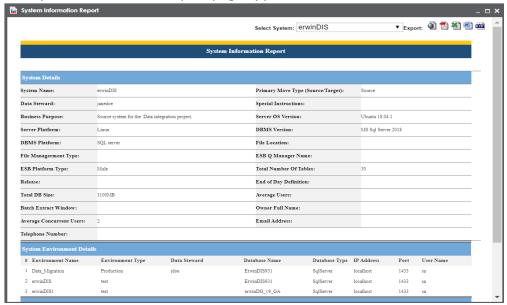
Use this option to delete systems that are not required. Ensure that you delete all the environments under a system before deleting it.

#### **Report - System Information**

Use this option to view and export system information.

To view system information report, click **Report - System Information**.

The System Information Report page appears.



In the **Select System** list, select a system to view its report.

- **Export to HTML** ( ): Use this option to export the report in the HTML format.
- **Export to PDF** ( ): Use this option to export the report in the PDF format.
- **Export to Excel** ( ): Use this option to export the report in the XLSX format.
- **Export to Word** ( ): Use this option to export the report in the DOCX format.
- **Export to RTF** ( Use this option to export the report in the RTF format.

#### **Report - Data Dictionary**

Use this option to view and export system catalog and data dictionary report.

#### **Share Link**

Use this option to share a shortcut link of a system.

- **Copy Link**: Use this option to copy the shortcut link to the system. You can then share this link manually.
- Email: Use this option to share the shortcut link to the system via an email.

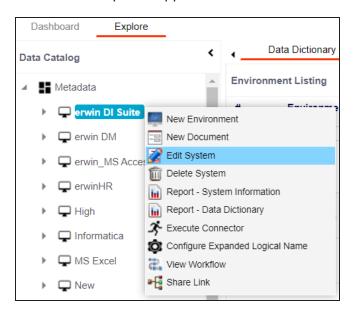
# **Tagging Systems**

You can tag systems and group assets for better reporting, data traceability, and data discovery. After tagging, you can visualize associated assets with a tag on a mind map in Enterprise Tags.

To tag systems, follow these steps:

1. In the **Data Catalog** pane, right-click a system.

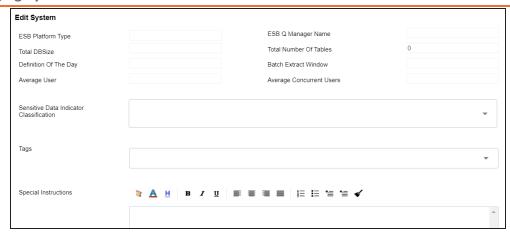
The available options appear.



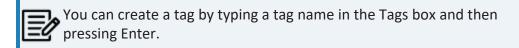
2. Click Edit System.

The Edit System page appears.

#### **Tagging Systems**



3. Click **Tags** and select a tag from the suggestions that appear.



For example, in the following image, a tag, Data Integration 2021, is created and assigned to a system.

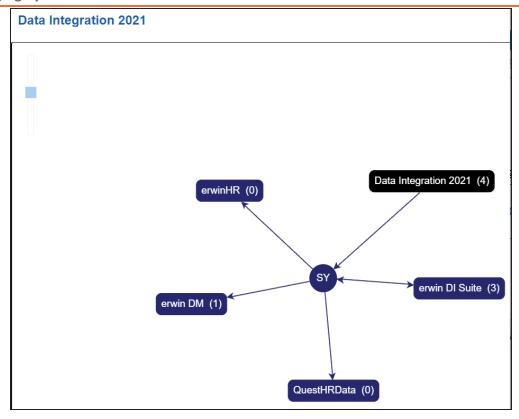


# 4. Click

The tag is assigned to a system.

Once a system is tagged, you can visualize its association with a tag on a mind map in Enterprise Tags.

# **Tagging Systems**



# **Creating and Managing Environments**

Metadata is stored and categorized into systems and environments. Multiple environments are contained in a system. Whereas environments can denote a database, flat file, data models, etc. Environments contain database objects like Tables, Columns, Views, Synonyms, etc.

You can create environments under a system and scan metadata from a data source by providing connection parameters in the environment.

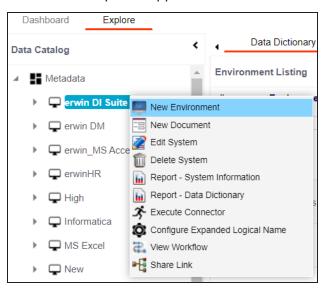
Creating and managing environments involves:

- Creating environments
- Assigning roles and users
- Managing environments
- **Updating Sensitivity**
- **Uploading documents**
- Cloning environments
- Viewing ER diagrams
- Viewing workflow logs
- **Associating Environments**
- **Configuring Business Properties**
- Configuring Expanded Logical Name of Tables/Columns
- **Tagging Environments**

After creating a system in the Metadata Manager, you can create environments under the system. An environment can be created for different database types and flat files by fulfilling prerequisites and providing the connection parameters.

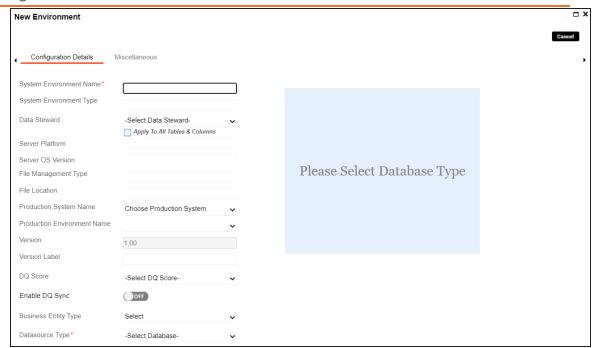
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click a system.

The available options appear.



3. Click New Environment.

The New Environment page appears.



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description	
	Specifies the unique name of the environment.	
	For example, EDW-Test.	
	The following special characters are supported in an environment	
	name:	
System Envir- onment Name	- (hyphen)	
	( (opening parenthesis)	
	) (closing parenthesis)	
	/ (slash)	
	For more information on naming conventions, refer to the Best	
	<u>Practices</u> section.	
System Envir-	Specifies the type of the environment.	
onment Type	For example, development, test, or production.	

Field Name	Description
	Specifies the name of the data steward responsible for the envir-
	onment.
	For example, Jane Doe.
Data Steward	Users assigned with the Legacy Data Steward role appear as drop down
	options. You can assign this role to a user in the Resource Manager.
	To assign data steward, select a data steward from the drop down
	options
Server Plat-	Specifies the server platform of the environment.
form	For example, Windows.
Server OS	Specifies the OS version of the environment's server.
Version	For example, Windows Server 2012 R2.
File Man-	Specifies the file management system (if the environment is a file-
agement	based source).
Туре	For example, MS Excel.
File Location	Specifies a file path (if the environment is a file-based source).
THE LOCATION	For example, C:\Users\Jane Doe\erwin\Mike - Target System
Production	Specifies the system name being associated with the environment as
System Name	the production system.
System Nume	For example, Enterprise Data Warehouse.
Production	Specifies the environment name being associated with the envir-
Environment	onment as the production environment.
Name	For example, EDW-PRD.
	Specifies the version label of the environment to track change history.
Version Label	For example, Alpha.
VCISION LUDCI	For more information on configuring version display, refer to the <u>Con</u> -
	figuring Version Display of the Environments topic.
	Specifies the overall data quality score of the environment.
DQ Score	For example, High (7-8).
	For more information on configuring DQ scores, refer to the <u>Con</u> -

Field Name	Description	
	figuring D	ata Profiling and DQ Scores topic.
	Specifies v	whether to sync data quality analysis results from DQLabs.
Enable DQ Sync	connectio	ata quality analysis, ensure that you have configured DQLabs n setting in erwin DI. For more information, refer to the Con-QLabs topic.
		Data quality analysis is available for environments using Oracle, Salesforce, Snowflake, MySQL, MSSQL, Hadoop, and PostgreSQL database types.
Business		
Entity Type	specifies	the database type of business entity.
	Specifies t	he database type.
	For examp	ole, Sql Server.
	Select the	type of database from where you wish to scan metadata.
Database	1	g upon your choice of database type you need to provide fields (connection parameters) appearing on the right hand
Туре		For SQL Server (Windows Authentication), Sybase, HP Vertica, and Neteeza databases, the TestConnectionQuery option is selected by default to validate the internal connection. The system displays exceptions if this option is not selected.
		There are no additional fields for MS Excel File, and XSD.

5. Click to test the connection.

If the connection with database is established successfully then a success message pops up.

6. Click the Miscellaneous tab and enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description
Sensitive Data Indicator Clas- sification	Specifies the sensitivity data indicator (SDI) classification of the environment. Also, you can add multiple classifications to the environment.  For example, PHI, Confidential.  For more information on configuring SDI classifications, refer to the
Intended Use Description	Configuring Sensitivity Classifications topic.  Specifies the description about the objective of the environment.  For example: The environment contains the source metadata for the data integration project.
Environments Notes	Specifies relevant notes about the environment.  For example: The environment uses Sql Server as database to scan the metadata.
Approval Instructions	Specifies any instructions for the environment's approval.  For example: The environment must contain 50 tables from erwin  DI database.

#### 7. Click Save and Exit.

A new environment is created and stored in the environment tree.

Once an environment is created, you can scan source or target metadata from the database type.

Different database types have different prerequisites and connection parameters:

- SQL Server via SQL or Window authentication mode
- Oracle and Oracle RAC
- MySQL
- Snowflake
- MS Dynamics CRM
- SAP ECC R/3 and IS-U Metadata via JCO Driver

# **SQL Server**

You can create two types of SQL Server environments:

- SQL authentication
- Windows authentication

Both the environments have same:

- Prerequisites
- Privileges
- JDBC driver details
- TLS connection details

There is a small difference between the two modes in JDBC connection parameters.

## **Prerequisites**

Pre-requisite steps for establishing successful connection:

- 1. Creation of dedicated service account for erwin with Metadata Read-only privileges in **SQL Server Database**
- 2. Firewall connection open between SQL Server and erwin DI application server
- 3. Opening of SQL Server database port to accept connections from erwin DI application server

## **Privileges**

Following are the privileges given to service account for:

- Metadata scanning: Grant view definition on Schema
- Data preview: Db datareader

#### **JDBC Driver Details**

SQL Server JDBC driver is out of box packaged with erwin DI application. Hence, no JDBC driver configuration is required from end user standpoint.

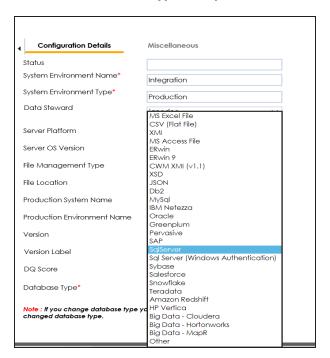
#### **TLS Connection Details**

- The SQL Server JDBC driver supports connection via TLS 1.2.
- The TLS protocol parameter needs to be added to JDBC URL string to ensure that the connection is via TLS. Otherwise, the source database will reject any incoming request in non-TLS mode.
- JDBC URL being used to connect via TLS: jdbc:sqlserver://SERVER NAME:PORT#;databaseName=AdventureWorks;sslProtocol=TLSv1.2
- Additional parameters to configure (if needed): integratedSecurity=true;encrypt=true;trustServerCertificate=true;

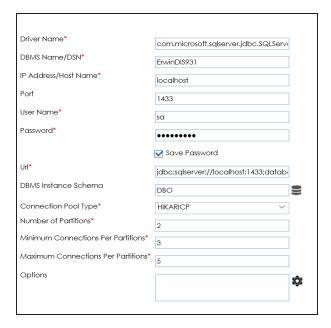
#### **JDBC Connection Parameters**

To enter SQL Server (SQL authentication) connection parameters, follow these steps:

1. Select the **Database Type** as **SqlServer** while creating the environment.



When you select database type as Sql Server, the following connection parameters appear on the right hand side.



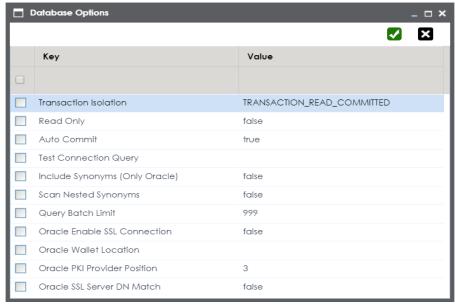
2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

Field Name	Description
Driver Name	Specifies the JDBC driver name for connecting to the database.
	For example, com.microsoft.sqlserver.jdbc.SQLServerDriver
DBMS	Specifies the SQL Server database name being used to connect to the
Name/DSN	environment.
	For example, ErwinDIS931.
IP	Specifies the IP address or server host name of the database.
Address/Host Name	For example, localhost.
	Specifies the port to connect with the database.
Port	1433 is the default port for a Sql Server database type. You can
	change it, if required.
User Name	Specifies the SQL Server (Service Account) user name.
Oser Name	For example, sa.
Password	Specifies the SQL Server (Service Account) password.
rassworu	For example, goerwin@1.
	Specifies the full JDBC URL that is used to establish a connection with
	the database.
URL	For example, jdbc:sqlserver://SERVER_NAME:PORT#;data-
	baseName=DatabaseName
	It is autopopulated based on the other parameters.
	Specifies the schema of the database.
DBMS Schema	Use this option to select multiple or narrow down to single schema.
	For example, DBO.
Connection	Specifies the connection pool type being used to connect via JDBC.
Pool Type	For example, HIKARICP and BONECP.
Number of Par-	Specifies the number of partitions of the database.
titions	It is autopopulated with default number of partitions. You can edit

Field Name	Description
	and provide the number of partitions as required. For example, 2.
D.A	Specifies the minimum connections per partitions of the database.
Minimum Con- nections Per	It is autopopulated with default minimum connections per partitions.
Partitions	You can edit and provide the minimum connections per partitions as
	required. For example, 3.
Maximum Con- nections Per Partitions	Specifies the maximum connections per partitions of the database.
	It is autopopulated with default maximum connections per partitions.
	You can edit and provide the maximum connections per partitions as
	required. For example, 5.

To use database options, click .

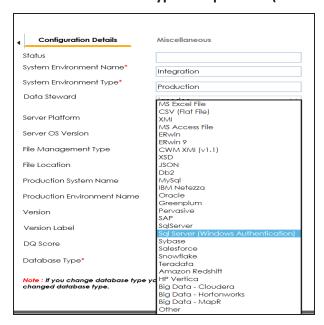
The Database Options page appears. It displays the available database options.



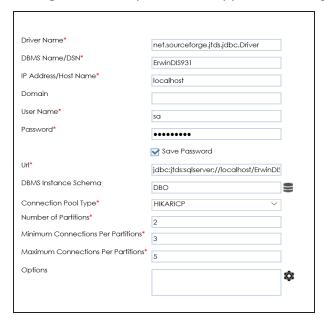
Select keys and double-click the cells under the Value column to set the values of the keys. Use **1** to save the database options.

To enter SQL Server (Window authentication) connection parameters, follow these steps:

1. Select the Database Type as Sql Server (Windows Authentication).



When you select database type as Sql Server (Windows Authentication), the following connection parameters appear on the right hand side.



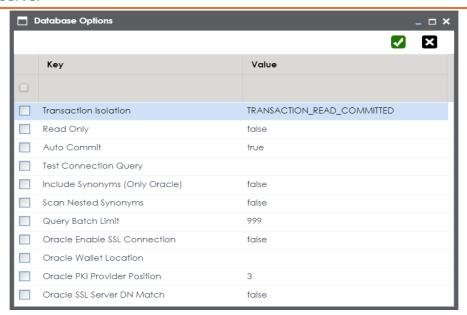
2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

Field Name	Description
Driver	Specifies the JDBC driver name for connecting to the database.
Name	For example, com.microsoft.sqlserver.jdbc.SQLServerDriver
DBMS Name/DSN	Specifies the SQL Server database name being used to connect to the environment.  For example, ErwinDIS931.
IP Address/H- ost Name	Specifies the IP address or server host name of the database. For example, localhost.
Domain	Specifies the network domain name on which database resides.  For example, U-DOM1.
Port	Specifies the port to connect with the database.  1433 is the default port for a Sql Server database type. You can change it, if required.
User Name	Specifies the SQL Server (Service Account) user name. For example, sa.
Password	Specifies the SQL Server (Service Account) password. For example, goerwin@1.
URL	Specifies the full JDBC URL that is used to establish a connection to the database.  It is autopopulated based on the other parameters.  jdbc:jtds:sqlserver://SERVER_NAME:PORT#;data- baseName=DatabaseName;domain=DomainName;useNTLMv2=true;
DBMS Schema	Specifies the schema for the database.  Use this option to select multiple or narrow down to single schema.  For example, DBO.
Con-	Specifies the connection pool type being used to connect via JDBC.

Field Name	Description
nection Pool Type	For example, HIKARICP and BONECP.
Number of Partitions	Specifies the number of partitions for the database.  It is autopopulated with default number of partitions. You can edit and provide the number of partitions as required. For example, 2.
Minimum Con- nections Per Par- titions	Specifies the minimum connections per partitions for the database. It is autopopulated with default minimum connections per partitions. You can edit and provide the minimum connections per partitions as required. For example, 3.
Maximum Con- nections Per Par- titions	Specifies the maximum connections per partitions for the database. It is autopopulated with default maximum connections per partitions. You can edit and provide the maximum connections per partitions as required. For example, 5.

To use database options, click .

The Database Options page appears. It displays the available database options.





The TestConnectionQuery option is selected by default to validate the internal connection. The system displays exceptions if this option is not selected.

Select keys and double-click the cells under the Value column to set the values of the keys. Use **1** to save the database options.

### **Oracle**

You can create Oracle environments and can also enable RAC/Service to:

- Use Oracle cluster database
- Capture Oracle Service name in DSN field

Before creating an Oracle environment, you should take a note of the following:

- Prerequisites
- JDBC driver details
- TLS connection details
- JDBC connection parameters

### **Prerequisites**

Prerequisite steps for establishing successful connection:

- Creation of dedicated service account for erwin with Metadata read-only privileges in Oracle database
- Firewall connection open between Oracle and erwin DI application server
- Oracle Database port opened to accept connections from erwin DI application server

## **JDBC Driver Details**

Oracle JDBC driver is out of box packaged with erwin DI application. Hence, no JDBC driver configuration is required from end user standpoint.

### **TLS Connection Details**

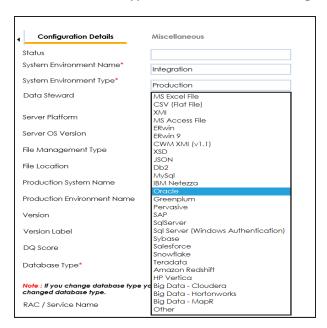
- Oracle JDBC 8 driver provides native TLS 1.2 support and upgrading the driver to JDBC 8 will provide the necessary resolution.
- Once the product is upgraded to the oracle JDBC 8 driver, TLS connectivity can be ensured by setting a few system parameters and also adding TLS parameters to the JDBC URL string to support connectivity using TLS 1.2

URL Format: jdbc:oracle:thin:@<Ip Address>:<Port>/< service name>+TLS params

#### **JDBC Connection Parameters**

To enter Oracle connection parameters, follow these steps:

1. Select Database Type as Oracle while creating the environment.

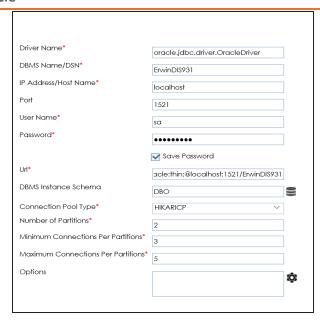


You can select the RAC/Service check box to:



- Use Oracle cluster database
- Capture Oracle Service name in DSN field

The following connection parameters appear on the right hand side.



2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

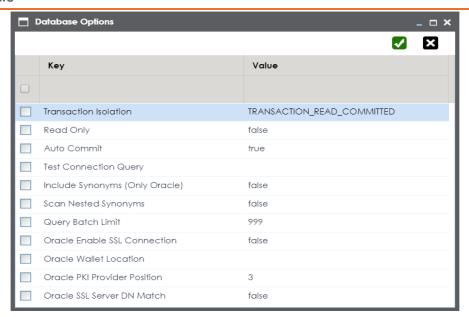
Field Name	Description
Driver Name	Specifies the JDBC driver name for connecting to the database.
	For example, oracle.jdbc.driver.OracleDriver
DBMS	Name of the Oracle Service – SID or TNS Service Name.
Name/DSN	For example, ErwinDIS931.
IP Address/Host Name	Enter the IP address or server host name.
	For example, 10.32.445.21
Port	Specifies the port to connect with the database.
	1521 is the default port for the Oracle database. User can change it, if required.
User Name	Enter the Oracle (Service account) user name.
	For example, erwinuser.
Password	Enter the Oracle (Service account) password. For example, goerwin@1.

Field Name	Description
URL	It is autopopulated based on the other parameters.
	For example, jdbc:oracle:thin:@ <ip address="">:<port>/&lt; service</port></ip>
	name>
DDMC Instant	Specifies the name of the database schema.
DBMS Instant Schema	For example, DBO.
Jenema	Use this option to select multiple or narrow down to single schema.
	Specifies the connection pool type being used to connect via JDBC.
Connection Pool Type	For example, HIKARICP and BONECP.
1 001 1 4 pc	Select the appropriate connection pool type.
Number of Par-	Specifies the number of partitions of the database.
titions	It is autopopulated with default number of partitions. You can edit
titions	and provide the number of partitions as required. For example, 2.
Minimum Con-	Specifies the minimum connections per partitions of the database.
nections Per	It is autopopulated with default minimum connections per partitions.
Partitions	You can edit and provide the minimum connections per partitions as
	required. For example, 3.
Maximum Con-	Specifies the maximum connections per partitions of the database.
nections Per Partitions	It is autopopulated with default maximum connections per partitions.
	You can edit and provide the maximum connections per partitions as
	required. For example, 5.

3. Click to use database options.

The Database Options page appears. It displays the available database options.

#### Oracle



To use the database options, select keys and double-click the cells under the **Value** column to set the values of the keys. Use  $\checkmark$  to save the database options.

# **MySQL**

You can create MySQL environments by providing the necessary connection parameters.

Before creating a MySQL environment, you should take a note of the following:

- Prerequisites
- JDBC driver details
- TLS connection details
- JDBC connection parameters

# **Prerequisites**

Prerequisite steps for establishing successful connection:

- Creation of dedicated service account for erwin with Metadata read-only privileges in MySQL database
- Firewall connection open between MySQL and erwin DI application server
- MySQL Database port opened to accept connections from erwin DI application server

#### **JDBC Driver Details**

MySQL JDBC driver is out of box packaged with erwin DI application. Hence, no JDBC driver configuration is required from end user standpoint.

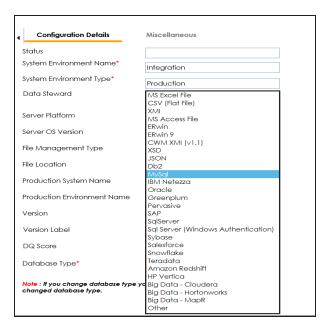
## **TLS Connection Details**

- The MySQL JDBC driver supports connection via TLS 1.2. The TLS protocol parameter needs to be added to JDBC URL string to ensure that the connection is via TLS.
- JDBC URL being used to connect via TLS: jdbc:mysgl://IPADDRESS:3306/DATABASENAME?useSSL=true &enabledTLSProtocols=TLSv1.2

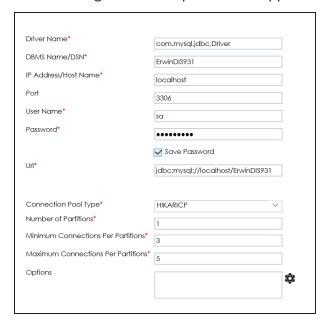
#### **JDBC Connection Parameters**

To enter MySQL connection parameters, follow these steps:

1. Select Database Type as MySQL while creating the environment.



The following connection parameters appear on the right hand side.



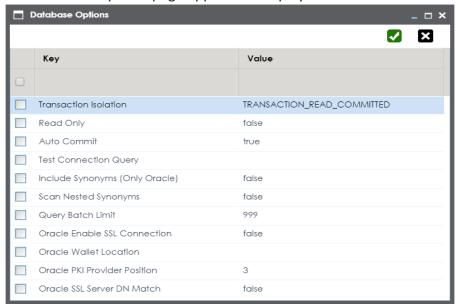
2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

Field Name	Description
Driver Name	Specifies the JDBC driver name for connecting to the database.
	For example, com.mysql.jdbc.Driver
DBMS	Enter the MySQL database name.
Name/DSN	For example, ErwinDIS931.
IP	Enter the IP address or server host name.
Address/Host Name	For example, 10.32.445.21
	Specifies the port to connect with the database.
Port	3306 is the default port for the MySQL database. You can change it, if required.
Llas y Nia ya s	Enter the MySQL (Service account) user name.
User Name	For example, erwinuser.
Password	Enter the MySQL (Service account) password.
Password	For example, goerwin@1.
	Specifies the full JDBC URL that is used to establish a connection with
URL	the database.
	It is autopopulated based on the other parameters.
	For example, jdbc:mysql://IPADDRESS:3306/DATABASENAME
Connection	Specifies the connection pool type being used to connect via JDBC.
Pool Type	For example, HIKARICP and BONECP.
Number of Par-	Specifies the number of partitions of the database.
titions	It is autopopulated with default number of partitions. You can edit
	and provide the number of partitions as required. For example, 1.
Minimum Con-	Specifies the minimum connections per partitions of the database.
nections Per	It is autopopulated with default minimum connections per partitions.
Partitions	You can edit and provide the minimum connections per partitions as

Field Name	Description
	required. For example, 3.
Maximum Con- nections Per	Specifies the maximum connections per partitions of the database. It is autopopulated with default maximum connections per partitions. You can edit and provide the maximum connections per partitions as required. For example, 5.

To use the database options, click **2**.

The Database Options page appears. It displays the available database options.



Select keys and double-click the cells under the Value column to set the values of the keys. Use **1** to save the database options.

You can create Snowflake environment by providing the necessary connection parameters.

Before creating a Snowflake environment, ensure that you have the following:

- Prerequisites
- JDBC driver configuration
- TLS connection configuration
- JDBC connection parameters

# **Prerequisites**

To establish a connection, ensure that you have:

- Created a dedicated service account for erwin with Metadata read-only privileges in Snowflake database
- Snowflake Database ports, 443 and 80, available via firewall to accept connections from erwin Data Intelligence (erwin DI) application server

# **JDBC Driver Configuration**

Currently Snowflake JDBC driver is not packaged with erwin DI application. Hence, you can download it here.

Once downloaded, copy the Snowflake drivers to the following location on the erwin DI application server:

\Apache Software Foundation\<Tomcat X.X>\webapps\erwinDISuite\WEB-INF\lib

# **TLS Connection Configuration**

Snowflake JDBC driver version 3.1.x and above implement TLS v1.2 and provide the latest security patches on the protocol. Once configured, the connection uses TLS 1.2 encryption by default.

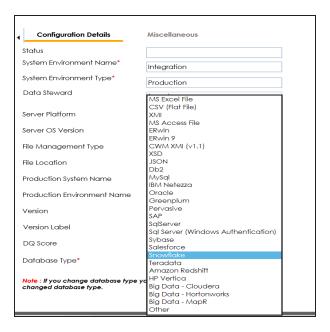
If required, you can add SSL Parameter in the JDBC connection string as follows:

jdbc:snowflake://<accountname>.snowflakecomputing.com/ ?warehouse=DataWarehouseName&db=DatabaseName&schema= SchemaName&ssl=on

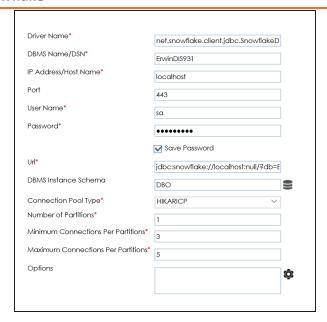
### **JDBC Connection Parameters**

To configure Snowflake connection parameters, follow these steps:

1. While creating the environment, select Database Type as Snowflake.



The following connection parameters appear on the right side.



2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

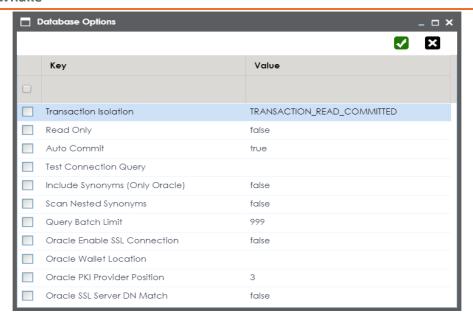
Field Name	Description
Driver Name	Specifies the JDBC driver name for connecting to the database.
	For example, com.snowflake.client.jdbc.SnowflakeDriver
DBMS	Enter the Snowflake database name.
Name/DSN	For example, AW2012_DV.
IP	Enter <accountname>.snowflakecomputing.com</accountname>
Address/Hos-	For example, analytixds.us-east-3.snowflakecomputing.com
t Name	roi example, analytixus.us-east-5.shownakecomputing.com
	Specifies the port to connect with the database.
Port	443 is the default port for the Snowflake database. You can change it, if
	required.
User Name	Enter the Snowflake (Service account) username.
	For example, shawn.
Password	Enter the Snowflake (Service account) password.
	This field is available only when Use KeyPair is not selected.

Field Name	Description
Use KeyPair	Specifies whether key pair authentication is used to connect. Click to configure key pair. For more information, refer to the <a href="Configuring">Configuring</a> <a href="Key Pairs">Key Pairs</a> topic.
	Specifies the full JDBC URL that is used to establish a connection with the database.
	It is autopopulated based on the other parameters.
	For example,
URL	jdb-
	c:snowflake:// <accountname>.snowflakecomputing.com/</accountname>
	?warehouse=DataWarehouseName&db=DatabaseName&
	schema=SchemaName
DBMS	Specifies the schema of the database.
Instance Schema	Use this option to select multiple or narrow down to single schema.
Connection	Specifies the connection pool type being used to connect via JDBC.
Pool Type	For example, HIKARICP and BONECP.
Number of	Specifies the number of partitions of the database.
Partitions	It is autopopulated with default number of partitions. You can edit and provide the number of partitions as required. For example, 1.
Minimum	Specifies the minimum connections per partitions of the database.
Connections	It is autopopulated with default minimum connections per partitions.
Per Par-	You can edit and provide the minimum connections per partitions as
titions	required. For example, 3.
Maximum	Specifies the maximum connections per partitions of the database.
Connections	It is autopopulated with default maximum connections per partitions.
Per Par-	You can edit and provide the maximum connections per partitions as
titions	required. For example, 5.

To configure database options, click .



The Database Options page appears. It displays the available database options.



Select keys and double-click the cells under the Value column to set the values of the keys. Click do save the database options.

# **Configuring Key Pairs**

erwin Data Intelligence (erwin DI) supports key pair authentication for Snowflake. To use this authentication, ensure that you do the following:

- 1. Generate a private and public key using OpenSSL. You can generate encrypted or unencrypted keys.
- 2. Configure public and private keys to your Snowflake user account.
- 3. Move the bc-fips-1.0.2.jar file from \Apache Software Foundation\<Tomcat X.X>\webapps\erwinDISuite\WEB-INF\lib to \Apache Software Foundation\<Tomcat X.X>\lib and restart tomcat.

You can a configure key pair using an encrypted or unencrypted private key.

## **Encrypted Keys**

To configure a key pair using encrypted private key in erwin DI, follow these steps:

- 1. Ensure that Encrypted Private File is switched ON. By default, Encrypted Private File and Upload Key Pair File are switched ON.
- 2. In the **Passphrase** box, enter the passphrase.
- 3. Under **Key Pair File**, click + to browse and select the encrypted private key file.
- 4. Click Upload.

The private key is uploaded and the key pair is configured.

## **Unencrypted Keys**

To configure a key pair using unencrypted private key in erwin DI, follow these steps:

- 1. Switch Encrypted Private File to OFF.
- 2. Under **Key Pair File**, click <sup>+</sup> to browse and select the unencrypted private key file.
- 3. Click Upload.

## **Configuring Key Pairs**

Alternatively, you can switch **Upload Key Pair File** to OFF and paste the unencrypted private key in the Private Key text box. Then, click Upload.

The private key is uploaded and the key pair is configured.

# **MS Dynamics CRM**

You can create MS Dynamics CRM environment by providing the necessary connection parameters.

Before creating a MS Dynamics CRM environment, you should take a note of the following:

- Prerequisites
- JDBC driver details
- TLS connection details
- JDBC connection parameters

# **Prerequisites**

Prerequisite steps for establishing successful connection:

- Creation of dedicated service account for erwin with Metadata read-only privileges in MS Dynamics CRM database
- CRM Server IP Address should be mapped with Host Names in the file called "Hosts" which is available in the location - C:\Windows\System32\drivers\etc
- Generate CRM Domain trusted Certificate in erwin application server using InstallCert.java and place the generated "jssecacerts" file in the location - C:\Program Files\AdoptOpenJDK\jdk-XXX\jre\lib\security

**Reference**: https://www.mkyong.com/webservices/jax-ws/suncertpathbuilderexception-unable-to-find-valid-certification-path-to-requested-target/

#### **JDBC Driver Details**

The MS Dynamics CRM JDBC driver is not packaged with erwin DI application. Hence, customers needs to use the jdbc driver available at their end for MS Dynamics CRM (CDATA, Progress etc.)

You can download CDATA driver from the URL mentioned below.

Download URL: https://www.cdata.com/drivers/dynamicscrm/download/

Location to configure the JDBC driver: Once downloaded, the MS Dynamics CRM drivers should be placed in the following path in erwin application server: \Apache Software Foundation\<Tomcat X.X>\webapps\erwinDISuite\WEB-INF\lib and restart the Tomcat.

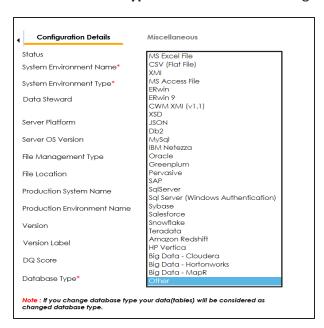
#### **TLS Connection Details**

The CDATA MS Dynamics CRM driver uses SSL by default, so you will not need to set any additional properties. The connection will use TLS 1.2 encryption.

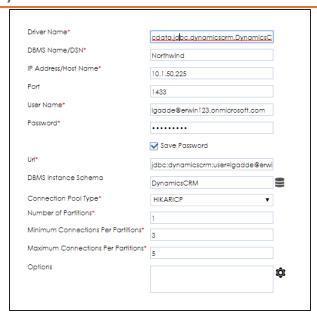
### **JDBC Connection Parameters**

To enter MS Dynamics CRM connection parameters, follow these steps:

1. Select **Database Type** as **Other** while creating the environment.



The following connection parameters appear on the right hand side.



2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

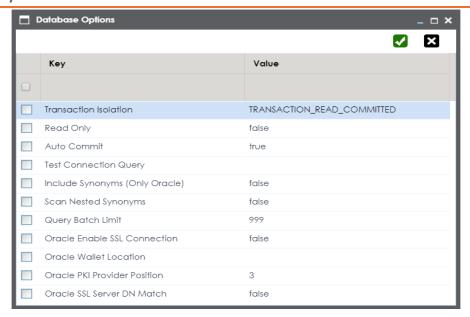
Field Name	Description
	Specifies the JDBC driver name for connecting to the database.
Driver Name	For example, cdata.jdbc.dynamicscrm.DynamicsCRMDriver
DBMS	Enter the MS Dynamics CRM Database Name.
Name/DSN	For example, CRM.
IP	Enter the IP Address or Host Names of MS Dynamics CRM server.
Address/Host	
Name	For example, 10.45.21.123
	Specifies the port to connect with the database.
Port	443 is the default port for MS Dynamics CRM. You can change it, if
	required.
	Enter the MS Dynamics CRM (Service account) user name.
User Name	For example, domain\erwinuser.
Password	
Password	For example, domain\erwinuser.  Enter the MS Dynamics CRM (Service account) password.

Field Name	Description
	For example, goerwin@1.
	Specifies the full JDBC URL that is used to establish a connection with the database.
	It is autopopulated based on the other parameters.
URL	For example, jdb- c:dynamicscrm:User=UserName;Password=XXX;URL= <ms crm="" dynamics="" url="">;</ms>
	If user trying to connect CRM online version, then append the following value to above mentioned connection string CRM Version=CRM Online;
DBMS Instance	Specifies the schema of the database.
Schema	For example, DynamicsCRM.
Connection	Specifies the connection pool type being used to connect via JDBC.
Pool Type	For example, HIKARICP and BONECP.
Number of Par-	Specifies the number of partitions of the database.
titions	It is autopopulated with default number of partitions. You can edit and provide the number of partitions as required. For example, 1.
Minimum Con-	Specifies the minimum connections per partitions of the database.
nections Per Partitions	It is autopopulated with default minimum connections per partitions.
	You can edit and provide the minimum connections per partitions as required. For example, 3.
Maximum Con- nections Per Partitions	Specifies the maximum connections per partitions of the database.
	It is autopopulated with default maximum connections per partitions.
	You can edit and provide the maximum connections per partitions as required. For example, 5.

To use database options, click .

The Database Options page appears displaying the different options available.

## **MS Dynamics CRM**



Select keys and double-click the cells under the Value column to set the values of the keys. Use **t**o save the database options.

## **SAP**

You can create SAP environments by providing the necessary connection parameters.

Before creating a SAP environment, you should take a note of the following:

- Privileges
- Prerequisites
- JDBC driver details
- TLS connection details
- JDBC connection parameters

# **Privileges**

Privileges given to service account:

- User type = System
- User group = SUPER
- Authorization profile = S DDIC

# **Prerequisites**

Prerequisite steps for establishing successful connection:

- Creation of dedicated service account for erwin with Metadata read-only privileges in SAP system
- Open Firewall connection between SAP and erwin DI application server
- Get the SAP System Number and Client details

## **JDBC Driver Details**

The SAP JCO driver is not packaged with erwin DI application. Hence, customer must get the JCO driver from their respective SAP team and deploy the same in erwin application server.

The following sapjco files are required:

- Sapjco.jar
- Sapjco3.dll

## Location to place these files

- Copy sapjco.jar into webinf/lib folder
- Copy sapjco3.dll copy into windows/system32 folder



The tool connects to the SAP system directly using SAP JCO drivers and not to SAP backend database.

## **TLS Connection Details**

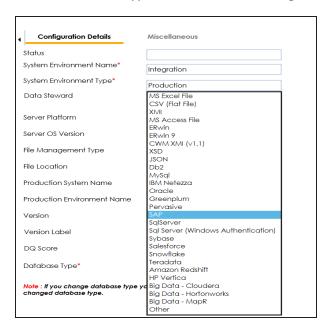
In order to use SSL with the JCO, we will need to:

- Set up the SAP system for SSL (SNC setup)
- Create a certificate (X509) for the user
- Pass the user as \$X509CERT\$ (check JCO doc)
- Pass some key from the cert as passwd in the JCO

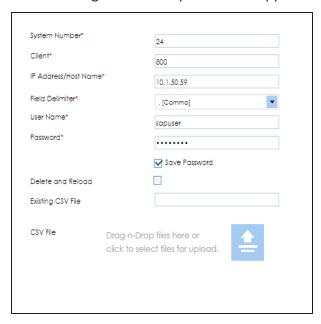
## **JCO Connection Parameters**

To enter SAP connection parameters, follow these steps:

1. Select Database Type as SAP while creating the environment.



The following connection parameters appear on the right-hand side.



2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

Field Name	Description
Custom Number	Specifies the SAP System Instance Number (range 0-99).
System Number	For example, 24.
Client	Specifies the SAP Client number (range 000-999).
Client	For example, 800.
IP Address/Host	Specifies the IP address or server host name of the database.
Name	For example, 192.168.100.200
User Name	Specifies the SAP (Service account) username.
User Marrie	For example, sapuser.
Password	Specifies the SAP (Service account) password.
Password	For example, goerwin@1.
CSV File Upload	Browse the CSV file which contains name of SAP tables to be har-
C3V The Opioad	vested.
Field Delimiter	Select the required delimiter.
riela Dellillitei	For example: , [Comma].

## **Databricks**

You can create Databricks environment by providing the necessary connection parameters.

Before creating a Databricks environment, ensure that you have the following:

- Prerequisites
- JDBC driver configuration
- TLS connection configuration
- JDBC connection parameters

# **Prerequisites**

To establish a connection, ensure that you have:

- Created a dedicated service account for erwin with Metadata read-only privileges in Databricks database
- Databricks Database ports, 443 and 80, available via firewall to accept connections from erwin Data Intelligence (erwin DI) application server

# **JDBC Driver Configuration**

Currently Databricks JDBC driver is not packaged with erwin DI application. Hence, you can download it here.

Once downloaded, copy the Databricks drivers to the following location on the erwin DI application server:

\Apache Software Foundation\<Tomcat X.X>\webapps\erwinDISuite\WEB-INF\lib

# **TLS Connection Configuration**

Snowflake JDBC driver version 3.1.x and above implement TLS v1.2 and provide the latest security patches on the protocol. Once configured, the connection uses TLS 1.2 encryption by default.

#### **Databricks**

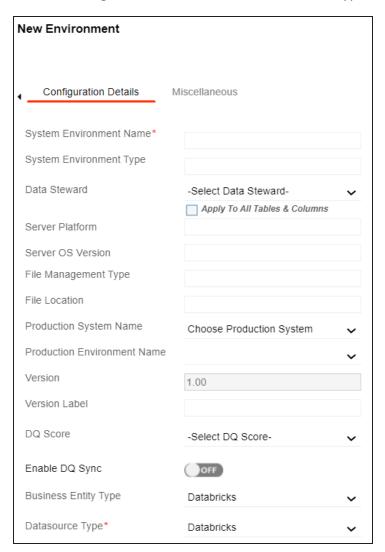
## If required, you can add SSL Parameter in the JDBC connection string as follows:

jdbc:snowflake://<accountname>.databrickscomputing.com/ ?warehouse=DataWarehouseName&db=DatabaseName&schema= SchemaName&ssl=on

## **JDBC Connection Parameters**

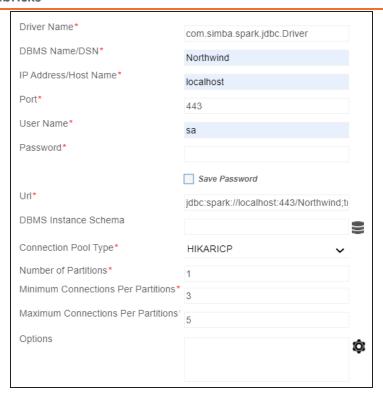
To configure Databricks connection parameters, follow these steps:

1. While creating the environment, select Database Type as Databricks.



The following connection parameters appear on the right side.

#### **Databricks**



2. Enter appropriate values in the fields (connection parameters). The fields marked with a red asterisk are mandatory.

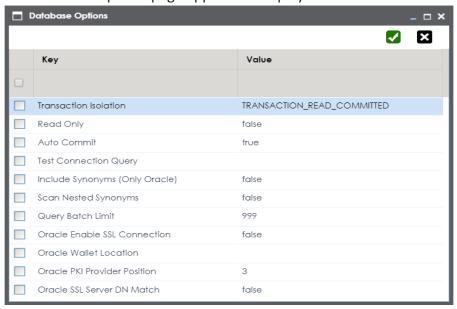
Field Name	Description
Driver Name	Specifies the JDBC driver name for connecting to the database.
	For example, com.simba.spark.jdbc.Driver
DBMS	Enter the Snowflake database name.
Name/DSN	For example, AW2012_DV.
IP	Enter <accountname>.databrickscomputing.com</accountname>
Address/Host	
Name	For example, analytixds.us-east-3.databrickscomputing.com
	Specifies the port to connect with the database.
Port	443 is the default port for the Databricks database. You can change it,
	if required.
User Name	Enter the Databricks (Service account) username.

## **Databricks**

Field Name	Description
	For example, shawn.
Password	Enter the Databricks (Service account) password.
	This field is available only when Use KeyPair is not selected.
Save Pass- word	Specifies whether the password is saved
	Specifies the full JDBC URL that is used to establish a connection with the database.
	It is autopopulated based on the other parameters.
URL	For example,
	jdbc:spark:// <accountname>.databrickscomputing.com/</accountname>
	warehouse=DataWarehouseName&db=DatabaseName&
	schema=SchemaNameAuthMech=3;UserAgentEntry=erwinDI;
DBMS	Specifies the schema of the database.
Instance Schema	Use this option to select multiple or narrow down to single schema.
Connection	Specifies the connection pool type being used to connect via JDBC.
Pool Type	For example, HIKARICP and BONECP.
Number of	Specifies the number of partitions of the database.
Partitions	It is auto-populated with default number of partitions. You can edit and
	provide the number of partitions as required. For example, 1.
Minimum	Specifies the minimum connections per partitions of the database.
Connections Per Partitions  Maximum Connections Per Partitions	It is auto-populated with default minimum connections per partitions.
	You can edit and provide the minimum connections per partitions as
	required. For example, 3.  Specifies the maximum connections per partitions of the database.
	It is auto-populated with default maximum connections per partitions.  You can edit and provide the maximum connections per partitions as
	required. For example, 5.
	' ' ' '

To configure database options, click .

The Database Options page appears. It displays the available database options.



Select keys and double-click the cells under the Value column to set the values of the keys. Click to save the database options.

You can give users the write access to an environment in the following two ways:

- Assign roles to the environment and the users assigned to these roles get write access to the environment
- Assign users directly to an environment

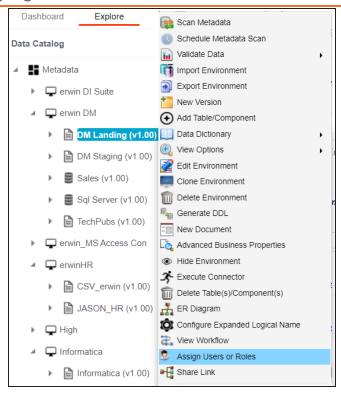
Ensure that you provide necessary permissions to the roles assigned to the users.

# **Assigning Roles**

To assign roles, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.

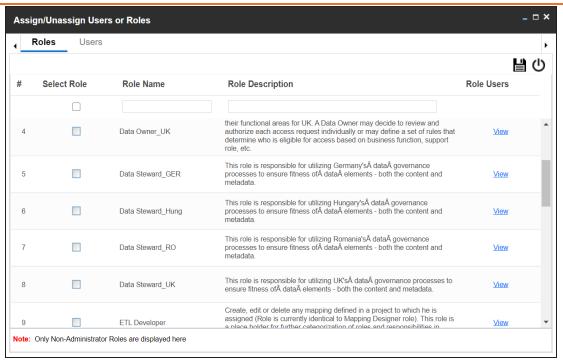
The available options appear.



### 3. Click Assign Users or Roles.

The Assign/Unassign Users or Roles page appears. By default, the Roles tab opens.

You can click View to view users assigned to a role.

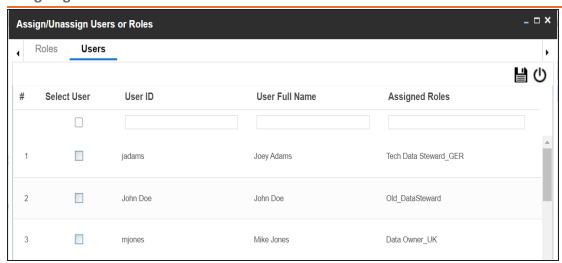


- 4. Select the required roles.
- 5. Click .

The selected roles are assigned to the environment.

# **Assigning Users**

To assign users, on the Assign/Unassign Users or Roles page, click the Users tab.



Select the required users and click .

The users are assigned to the environment.

# **Managing Environments**

Managing Environments involves:

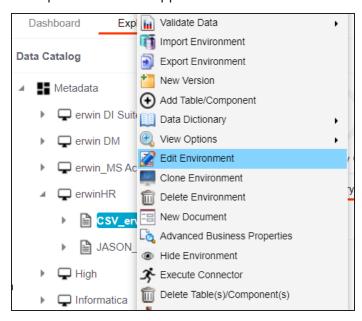
- Editing or deleting environments
- Enable DQ Sync for environments
- Importing metadata from different environments

## **Editing and Deleting Environments**

To edit or delete environments, follow these steps:

1. In the **Data Catalog** pane, right-click an environment.

The options available appear.



2. Use the following options:

#### **Edit Environment**

Use this option to update the environment details.



The status of an environment is displayed according to the workflow assigned to the environment. For more information on assigning workflow to environments, refer to the Managing Metadata Manager Workflows section.

#### **Delete Environment**

Use this option to delete the environment.

# **Enabling DQ Sync**

You can view data quality analysis for an environment, tables, and columns when you enable DQ Sync on your environments.



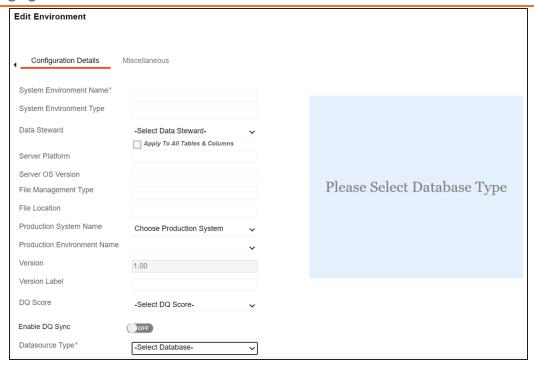
DQ Sync is available for Oracle, Salesforce, Snowflake, MySQL, MSSQL, Hadoop, and PostgreSQL database types.

To enable DQ sync, follow these steps:

1. Right-click an environment and click **Edit Environment**.

The Edit Environment page appears.

#### **Managing Environments**



Switch the Enable DQ Sync option On.

This displays the data quality analysis from DQLabs for an environment in the Metadata Manager.



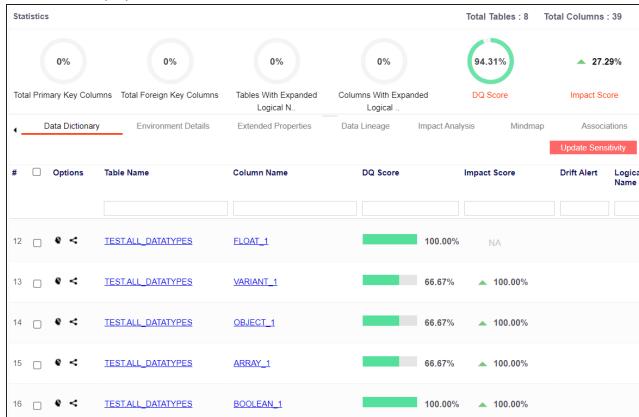
Ensure that you configure DQLabs the erwin DI to view the Enable DQ Sync option. For more information, refer to the Configuring DQLabs topic.

Once you have enabled DQ Sync for an environment, to data quality analysis results in Metadata Manager, ensure that you do the following:

- Add your environments, tables, and columns as datasets in DQLabs, and run data profiling. For more information, refer to Run Data Profiling topic.
- Then, schedule a job in erwin DI to sync the data quality analysis results from DQLabs.

### **Managing Environments**

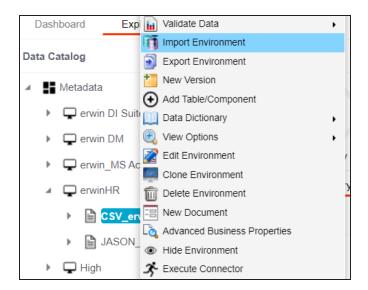
Once the data from DQLabs is synced, DQ Score, Impact Score, and Drift Alert for the environment are displayed.



# **Importing Metadata from an Environment**

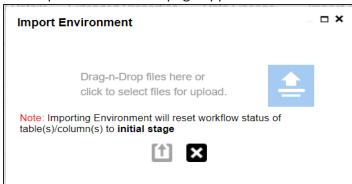
To import metadata from an environment, follow these steps:

1. In the **Data Catalog** pane, right-click an environment.



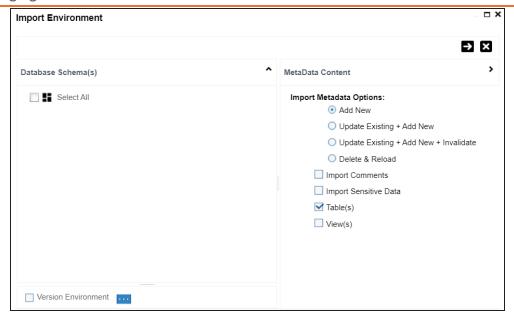
2. Click Import Environment.

The Import Environment page appears.



- 3. Drag and drop or use  $\stackrel{\triangle}{=}$  to browse the exported AMP file.
- 4. Click 1.

#### **Managing Environments**



5. Select Schemas and appropriate import metadada options.



- 6. Click **->**.
- 7. Select the tables and click **.**

The environment is imported.

## **Updating Sensitivity**

Marking your technical and business assets as sensitive is an important aspect of metadata management. It is possible to update sensitivity of technical and business assets in bulk.

You can select multiple columns or tables in the Data Dictionary grid and update their sensitivity. For more information on updating sensitivity in bulk at column or table level, refer to the Data Dictionary topic.

Sometimes a column and its associated assets are required to be marked sensitive. You can update sensitivity of the column and its associated assets in a mind map. For more information on updating sensitivity of assets in a mind map, refer to the Mind Map topic.

You can also update sensitivity of columns in a lineage report. For more information on updating sensitivity of columns in a lineage report, refer to the Lineage topic.

## **Updating Sensitivity-Data Dictionary**

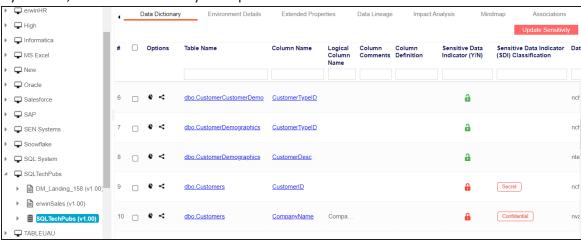
You can update the sensitivity of tables and columns in an environment in bulk. You can also update the sensitivity of the system and environment containing these tables and columns. Updating sensitivity involves marking, tables and columns as sensitive with an appropriate sensitive data indicator (SDI) classification.

You can configure email notifications to be sent whenever sensitivity is updated in bulk. For more information on configuring email notifications, refer to the Configuring Sensitivity Update Notifications topic.

To update sensitivity of tables or columns from the Data Dictionary tab, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click an environment.

By default, the Data Dictionary tab opens.



The Data Dictionary tab displays tables and columns in an environment along with the sensitive data indicator. In the grid, sensitive assets are indicated using, and non sensitive assets are indicated using.

On the Data Dictionary tab, you can update sensitivity of the asset(s) as per the following:

- Individual

## **Bulk Asset Update**

You can update the sensitivity in bulk at table and column levels.

#### **Table Level**

To update sensitivity of tables in bulk, follow these steps:

1. On the **Data Dictionary** tab, select the required rows.

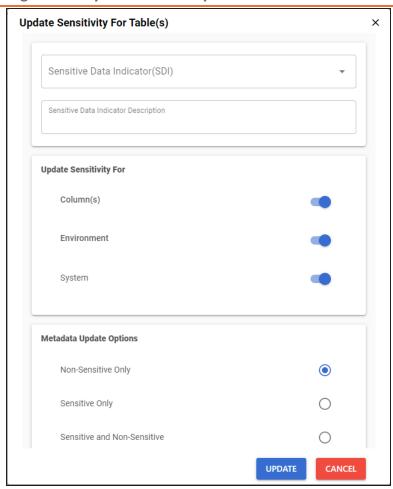
You can use the check box at top to select all the rows.

2. Hover over **Update Sensitivity**.



3. Click Selected Table(s).

The Update Sensitivity For Table(s) page appears.



4. Enter or select appropriate values in the fields. Refer to the following table for field descriptions.

Field Name	Description
	Specifies the sensitivity data indicator (SDI) classification of the selec-
	ted tables. Also, you can add multiple classifications to the selected
Sensitive Data	tables.
Indicator (SDI)	For example, PHI, Confidential.
	For more information on configuring SDI classifications, refer to the
	Configuring Sensitivity Classifications topic.
Sensitive Data	Specifies the description of the SDI classification.

Field Name	Description				
Indicator Description	For example, This classification indicates that the data contains personal identifiable information. Use this for data such as, address or social security number.				
Update Sens- itivity For	<ul> <li>Specifies whether sensitivity is applicable to:</li> <li>Column(s): Switch Column(s) to YES to apply the sensitivity to all the columns in the selected tables.</li> <li>Environment: Switch Environment to YES to apply sensitivity to the environment containing the tables.</li> <li>System: Switch System to Yes to apply sensitivity to the system containing the tables.</li> </ul>				
Metadata Update Options	<ul> <li>Specifies whether sensitivity is applicable to:</li> <li>Unclassified only: Click Unclassified Only to apply sensitivity to assets that are not marked sensitive.</li> <li>All Classified Only: Click All Classified Only to apply sensitivity to assets that are marked sensitive.</li> <li>All Classified And Unclassified: Click All Classified And Unclassified to apply sensitivity to both the types of assets, sensitive or not sensitive.</li> </ul>				

### 5. Click **Update**.

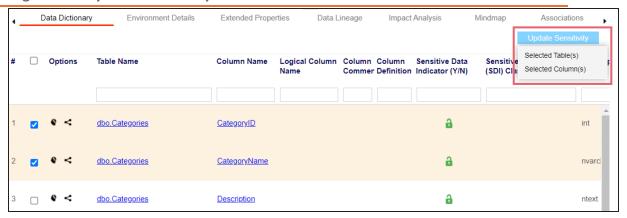
The sensitivity of the metadata is updated based on the options you selected.

### **Column Level**

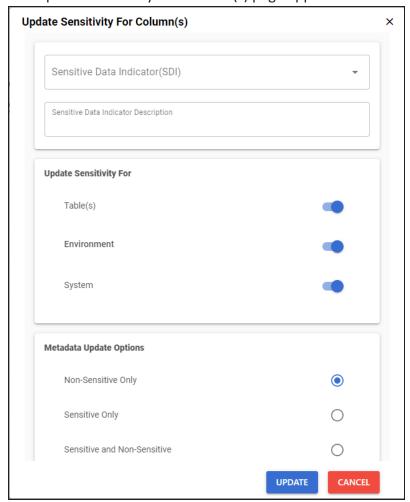
To update sensitivity of columns in bulk, follow these steps:

- 1. On the **Data Dictionary** tab, select the required rows. You can use the check box at top to select all the rows.
- 2. Hover over **Update Sensitivity**.

### **Updating Sensitivity-Data Dictionary**



3. Click Selected Column(s).



The Update Sensitivity For Column(s) page appears.

4. Enter or select appropriate values in the fields. Refer to the following table for field descriptions.

Field Name	Description		
	Specifies the sensitivity data indicator (SDI) classification of the selec-		
	ted columns. Also, you can add multiple classifications to the selected		
Sensitive Data	columns.		
Indicator (SDI)	For example, PHI, Confidential.		
	For more information on configuring SDI classifications, refer to the		
	Configuring Sensitivity Classifications topic.		

Field Name	Description
Sensitive Data	Specifies the description of the SDI classification.
Indicator Description	For example, This classification indicates that the data contains personal identifiable information. Use this for data such as, address or social security number.
Update Sens- itivity For	<ul> <li>Specifies whether sensitivity is applicable to:</li> <li>Table(s): Switch Table(s) to YES to apply sensitivity to the tables containing the columns.</li> <li>Environment: Switch Environment to YES to apply sensitivity to the environment containing the columns.</li> <li>System: Switch System to Yes to apply sensitivity to the system</li> </ul>
	containing the columns.  Specifies whether sensitivity is applicable to:
Metadata Update	<ul> <li>Unclassified only: Click Unclassified Only to apply sensitivity to assets that are not marked sensitive.</li> <li>All Classified Only: Click All Classified Only to apply sensitivity</li> </ul>
Options	<ul> <li>assets that are marked sensitive.</li> <li>All Classified And Unclassified: Click All Classified And Unclassified to apply sensitivity to both the types of assets, sensitive or not sensitive.</li> </ul>

#### 5. Click Update.

The sensitivity of the metadata is updated based on the options you selected.

## **Individual Asset Update**

You can view and update the sensitivity of technical assets (systems, environments, tables, and columns) individually.

To view and update the sensitivity of technical assets individually, follow these steps:

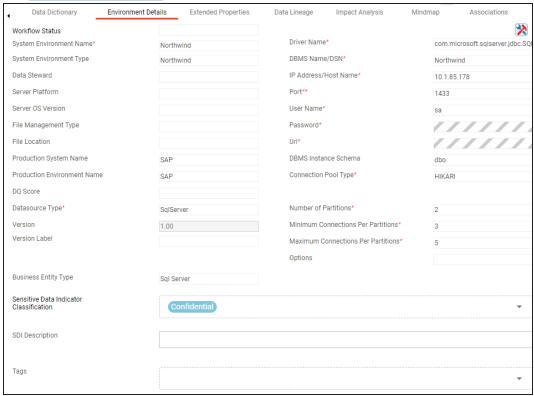
## **Table and Column:**

In the Data Dictionary tab, you can click <Column\_Name> and <Table\_Name> to view

and edit the sensitivity of the column and table respectively.

#### **Environment:**

Sensitivity of an environment can be viewed under the Environment Details tab. You can edit an environment, and update its sensitivity under the Miscellaneous tab.



### System:

The sensitivity of the system can be viewed under the System Details tab. You can edit

## **Updating Sensitivity-Data Dictionary**

a system, and update its sensitivity.

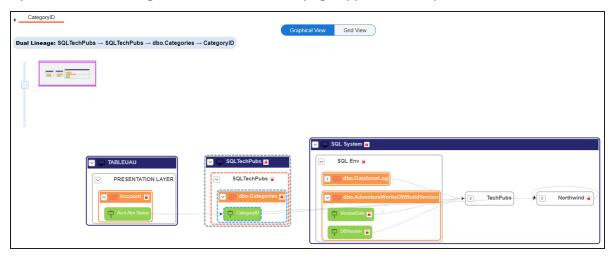
(	Data Dictionary	System Details	Extended Properties	Associations	Mind Map	System Documents	Configure Extended Properties	Scheduled Jobs	)
	E3D FIGHUM HYPE				E3D V/ IVI	unuger nume			٨
	Total DBSize				Total Nu	mber Of Tables	0		
	Definition Of The Day				Batch Ex	tract Window			
	Average User				Average	Concurrent Users			
	Sensitive Data Indicator (SDI) Flag					Data Indicator ssification	Confidential		
	Sensitive Data Indicator (SDI) Description	9	ensitive Data that if compr	omised could neg	atively affect or	perations			

You can update the sensitivity of columns in a lineage report. You can also update the sensitivity of tables, environments, and systems containing these columns.

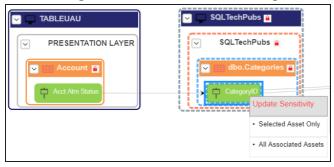
You can configure email notifications to be sent whenever sensitivity is updated in bulk. For more information on configuring email notifications, refer to the Configuring Sensitivity Update Notifications topic.

To update sensitivity of columns in lineage reports, follow these steps:

- 1. In the **Data Catalog** pane, click an environment. By default, the Data Dictionary tab opens.
- 2. On the **Data Dictionary** tab, click **s** for the required column. By default, dual lineage of the selected table page appears in Graphical View.



3. In the lineage, click a column, and then right-click the column.



#### 4. Use the following options:

#### **Selected Asset Only**

Use this option to update sensitivity of the column. You can also update sensitivity of the table, environment, and system containing the column.

#### **All Associated Assets**

Use this option to update sensitivity of multiple columns in the lineage report. You can also update sensitivity of the tables, environments, and systems containing these columns.

Refer to the following table for field descriptions when you use above options.

Field Name	Description
Sensitive Data Indicator (SDI)	Specifies the sensitivity data indicator (SDI) classification of the selected columns. Also, you can add multiple classifications to the selected columns.  For example, PHI, Confidential.  For more information on configuring SDI classifications, refer to the Configuring Sensitivity Classifications topic.
Sensitive Data Indicator Description	Specifies the description of the SDI classification.  For example, This classification indicates that the data contains personal identifiable information. Use this for data such as, address or social security number.
Auto Update	Specifies whether the sensitivity is applicable to:

Field Name	Description		
	System: Switch <b>System</b> option on to apply sensitivity to all the systems containing the columns.		
Sensitivity For	Environment: Switch Environment option on to apply sensitivity to all the environments containing the columns.		
	Table: Switch <b>Table</b> option on to apply sensitivity to the tables containing the columns.		
	Specifies whether sensitivity is applicable to:		
	• Unclassified Only: Click Unclassified Only to apply sensitivity to assets that are not marked sensitive.		
Asset Update Options	All Classified Only: Click All Classified Only to apply sensitivity to assets that are marked sensitive.		
	All Classified And Unclassified: Click All Classified And Unclassified to apply sensitivity to both the types of assets, sensitive or not sensitive.		

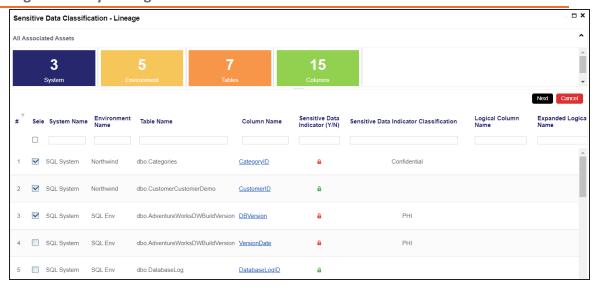
### 5. Click **Update**.

The sensitivity of the assets is updated based on the options you selected.

To update sensitivity of multiple columns in lineage reports, follow these steps:

- 1. In the lineage report, right-click the column.
- 2. Click All Associated Assets.

The Sensitive Data Classification - Lineage page appears.



3. Select the required rows and click **Next**.

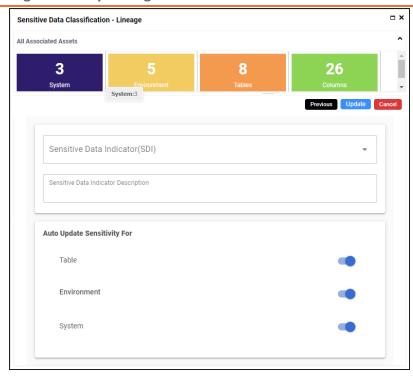
You can filter the rows using the filter box.

The Selected Records page appears. It displays the selected rows for verification. You can clear the check box to remove a row from the selected records.



#### 4. Click Next.

The following page appears.



- 5. Enter or select appropriate values in the fields. Refer to the table above for field descriptions.
- 6. Click **Update**.

The sensitivity of the metadata is updated based on the options you selected.

## **Updating Sensitivity-Mind Map**

You can update the sensitivity of an asset and its associated technical and business assets through a mind map.

Business assets refer to business terms, business policies, business rules, and other business assets defined in the Business Glossary Manager Settings. Technical assets refer to columns, tables, environments, and systems. A column can be associated with business and technical assets. For more information on associating columns, refer to the Associating Columns topic.

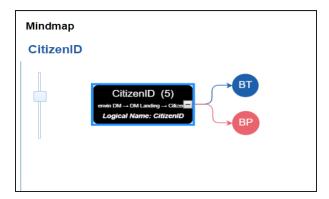
You can configure email notifications to be sent whenever sensitivity is updated in bulk. For more information on configuring email notifications, refer to the Configuring Sensitivity Update Notifications topic.

#### **Selected Asset**

You can update sensitivity of an asset individually through a mind map.

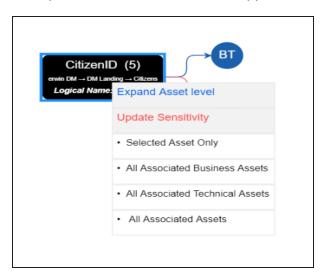
To update sensitivity of assets individually through mind maps, follow these steps:

- 1. In the **Data Catalog** pane, click an environment. By default, the Data Dictionary tab opens.
- 2. On the **Data Dictionary** tab, click for the required column. The Mind Map page appears.



3. On the mind map, right-click the required asset.

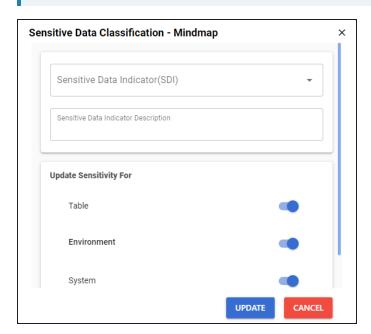
The options available for the asset appear.



#### 4. Click Selected Asset Only.

The Sensitive Data Classification - Mindmap page appears.

The Auto Update Sensitivity For field does not appear for business assets.



5. Enter or select appropriate values in the fields. Refer to the following table for field descriptions:

Field Name	Description			
Sensitive Data Indicator (SDI)	Specifies the sensitivity data indicator (SDI) classification of the selected asset. Also, you can add multiple classifications to the selected asset.  For example, PHI.  For more information on configuring SDI classifications, refer to the Configuring Sensitivity Classifications topic.			
Sensitive Data Indicator Description	Specifies the description of the SDI classification.  For example, This classification indicates that the data contains personal identifiable information. Use this for data such as, address or social security number.			
Update Sens- itivity For	<ul> <li>Specifies whether sensitivity is applicable to:</li> <li>System: Switch the System option on to apply sensitivity to all the systems containing the assets.</li> <li>Environment: Switch the Environment option on to apply sensitivity to all the environments containing the assets.</li> <li>Table: Switch the Table option on to apply sensitivity to the tables containing the assets.</li> </ul>			

#### 6. Click Update.

The sensitivity of the asset and metadata is updated based on the options you selected.

### **Associated Assets**

You can update sensitivity of associated assets in bulk through a mind map.

To update sensitivity of associated assets through mind maps, follow these steps:

1. On the mind map, right-click an asset.

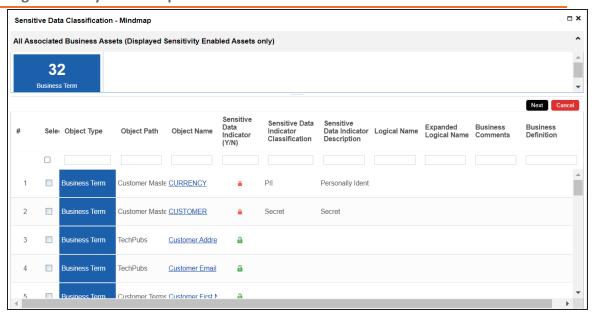
The options available for the asset appear.



- 2. Click any one of the following:
  - **All Associated Business Assets:** Click this option to update sensitivity of associated business assets.
  - **All Associated Technical Assets:** Click this option to update sensitivity of associated technical assets.
  - **All Associated Assets:** Click this option to update sensitivity of associated business and technical assets.

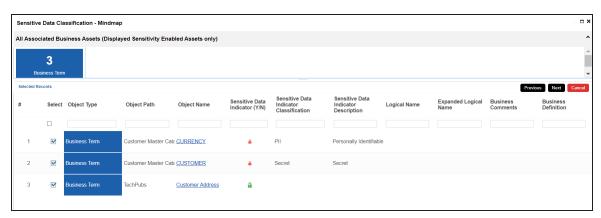
For example, if you click All Associated Business Assets then a list of all associated business assets appear. You can filter the assets by entering text in the filter box.

#### **Updating Sensitivity-Mind Map**



3. Select the required assets and click Next.

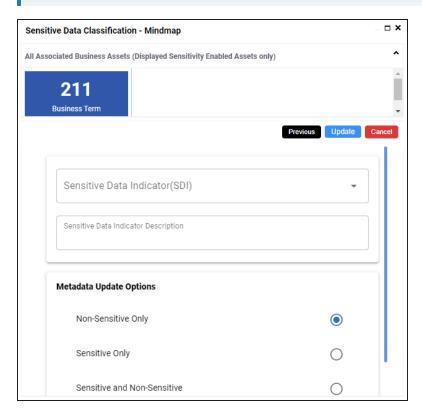
The Selected Records page appears. You can verify the selected assets and clear the check box if required.



#### 4. Click Next.

The following page appears.

The Update Sensitivity For field does not appear if you are updating sensitivity of associated business assets.



5. Enter or select appropriate values in the fields. Refer to the following table for field descriptions.

Field Name	Description			
	Specifies the sensitivity data indicator (SDI) classification of the selec-			
	ted asset. Also, you can add multiple classifications to the selected			
Sensitive Data	asset.			
Indicator (SDI)	For example, PHI.			
	For more information on configuring SDI classifications, refer to the			
	Configuring Sensitivity Classifications topic.			
Sensitive Data	Specifies the description of the SDI classification.			
Indicator	For example, This classification indicates that the data contains per-			

### **Updating Sensitivity-Mind Map**

Field Name	Description
Description	sonal identifiable information. Use this for data such as, address or social security number.
Metadata Update Options	<ul> <li>Specifies whether sensitivity is updated for:         <ul> <li>Non-Sensitive Only: Use this option on to update sensitivity only for currently non-sensitive assets.</li> <li>Sensitive Only: Use this option on to update sensitivity only for currently sensitive assets.</li> <li>Sensitive and Non-Sensitive: Use this option on to update sensitivity for both, currently sensitive and non-sensitive assets.</li> </ul> </li> </ul>

### 6. Click **Update**.

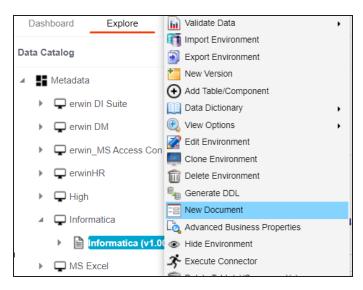
The sensitivity of the selected assets and metadata is updated based on the options you selected.

## **Adding Documents**

You can add supporting documents, such as text files, audio files, video files, document links, and so on to an environment.

To add documents to environments, follow these steps:

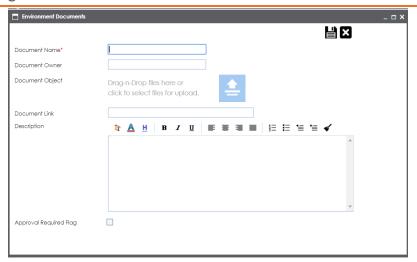
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click New document.

The Environment Documents page appears.

## **Adding Documents**



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

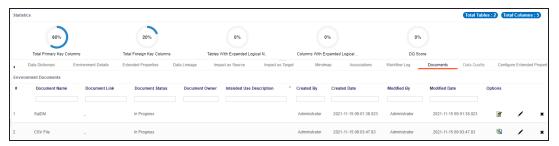
Field Name	Description				
	Specifies the name of the physical document being attached to the				
Document Name	environment.				
	For example, Source Environment Details.				
Document	Drag and drop document files or use 📤 to select and upload doc-				
Object	ument files.				
Document	Specifies the document owner's name.				
Owner	For example, John Doe.				
	Specifies the URL of the document.				
Document Link	For example, https://drive.google.com/file/I/2sC2_SZIyeFKI7OOn-				
	b5YkMBq4ptA7jhg5/view				
	Specifies the description about the document.				
Description	For example: The document has information about the envir-				
	onment details.				
Approval	Specifies whether the document requires approval.				
Required Flag	Select the <b>Approval Required Flag</b> check box to select the doc-				
	ument status.				

#### **Adding Documents**

Field Name	Description		
Document Status	Specifies the status of the document.		
	For example, In Progress.		
	This field is available only when the <b>Approval Required Flag</b> check		
	box is selected.		

# 5. Click

The document is saved in the Environment Documents grid.



Once a supporting document is added, use the following options:



Use this option to preview the document for your information.

## Edit (🖍)

Use this option to update the document details.

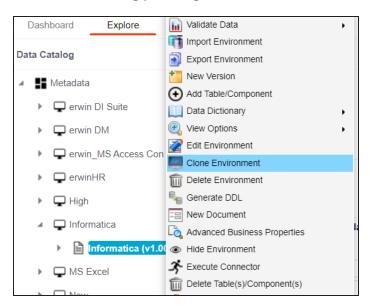
## Delete (X)

Use this option to delete the document that is not required.

You can clone an environment under a system and use the same or different connection parameters in the cloned environment. The cloned environment is saved under the system.

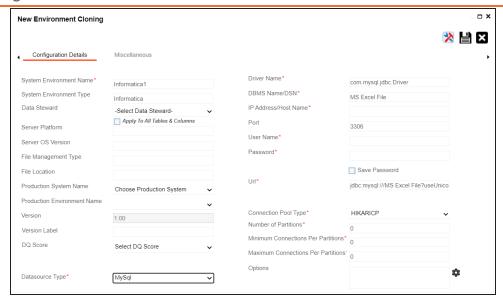
To clone environments, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the Data Catalog pane, right-click an environment.



3. Click Clone Environment.

The New Environment Cloning page appears.



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description
System Envir- onment Name	Specifies the unique name of the environment.
	For example, EDW-Test.
	For more information on naming conventions, refer to the Best
	<u>Practices</u> section.
System Envir-	Specifies the type of the environment.
onment Type	For example, development, test, or production.
Data Steward	Specifies the name of the data steward responsible for the envir-
	onment.
	For example, Jane Doe.
	Users assigned with the Legacy Data Steward role appear as drop down
	options. You can assign this role to a user in the Resource Manager.
	To assign data steward, select a data steward from the drop down
	options.
Server Plat-	Specifies the server platform of the environment.
form	For example, Windows.

Field Name	Description
Server OS Version	Specifies the OS version of the environment's server.
File Man-	Specifies the file management system (if the environment is a file-
agement	based source).
Туре	For example, MS Excel.
	Specifies a file path (if the environment is a file-based source).
	For example, C:\Users\Jane Doe\erwin\Mike - Target System
Production System Name	Specifies the system name being associated with the environment as
	the production system.
	For example, Enterprise Data Warehouse.
Version Label	Specifies the version label of the environment to track change history.
	For example, Alpha.
	For more information on configuring version display, refer to the Con-
	figuring Version Display of the Environments topic.
DQ Score	Specifies the overall data quality score of the environment.
	For example, High (7-8).
	For more information on configuring DQ scores, refer to the Con-
	figuring Data Profiling and DQ Scores topic.
Database Type	Specifies the database type.
	For example, Sql Server.
	Select the type of database from where you wish to scan metadata.
	Depending upon your choice of database type you need to provide
	additional fields (connection parameters) appearing on the right hand
	side.
	There are no additional fields for MS Excel File, and XSD.

5. Click to test the connection.

If the connection with database is established successfully then a success message pops up.

6. Click

The environment is cloned and the cloned environment is saved under the system.

Different database types have different prerequisites and connection parameters:

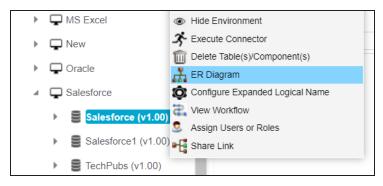
- SQL Server via SQL or Window authentication mode
- Oracle and Oracle RAC
- MySQL
- Snowflake
- MS Dynamics CRM
- SAP ECC R/3 and IS-U Metadata via JCO Driver

# **Viewing ER Diagram**

You can view Entity Relationship (ER) diagram after scanning or importing metadata in an environment. You can view ER diagrams at environment level and export it in the JPG format.

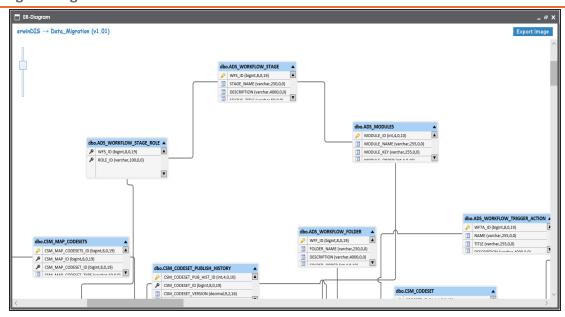
To view entity relationship diagram, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click ER Diagram.

#### **Viewing ER Diagram**



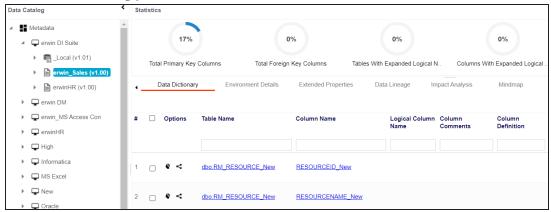
You can download the ER diagram. To download the ER diagram, click Export Image.

## **Viewing Workflow Logs**

You can create your own workflow and assign it to a system. A workflow assigned to a system is applicable to all the environments under it. For more information on assigning workflows to environments, refer to the Managing Metadata Manager Workflows section. You can view workflow logs of environments to know the current stage of environments.

To view workflow logs of environments, follow these steps:

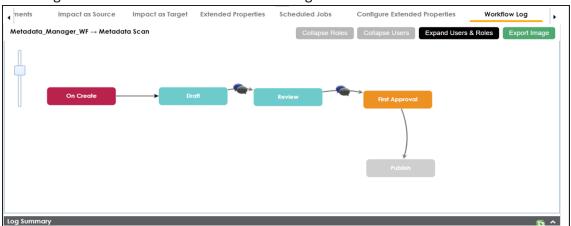
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click an environment.



3. Click the Workflow Log tab.

The workflow log of the environment appears. You can observe that the current work-

#### flow stage of the environment blinks in the diagram.



Use the following options:

## User Comments ( )

Use this option to view users and the comments entered by the users in each stage.

#### **Expand/Hide Users and Roles**

Use this option to view or hide users and roles assigned to the stages of the workflow.

#### **Collapse/Expand Roles**

This option is enabled when you are in the Expand Users and Roles view. Use this to switch between the collapsed and expanded roles view.

#### **Collapse/Expand Users**

This option is enabled when you are in the Expand Users and Roles view. Use this to switch between the collapsed and expanded users view.

#### **Export Image**

Use this option to download the workflow in the JPG format.

## **Associating Environments**

You can associate environments with business assets, systems, environments, tables, and columns. You can view these associations on mind maps and analyze associations.

#### Ensure that:

- Business assets are enabled. You can add custom business assets and enable them in Business Glossary Manager Settings.
- Relationship between environment and the asset type is defined. You can define associations and relationships in Business Glossary Manager Settings.

To associate environments with asset types, follow these steps:

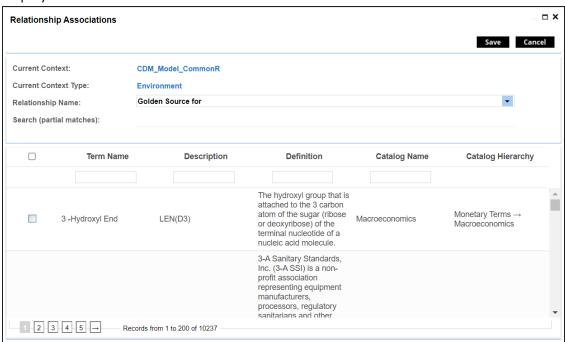
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click an environment.
- 3. Click the **Associations** tab.
- 4. In the asset type (business policies, business terms, columns, environments, and tables) list, select an asset type to associate with the environment.



5. Click **+** 

The Relationship Associations page appears. Based on the asset type that you select, it

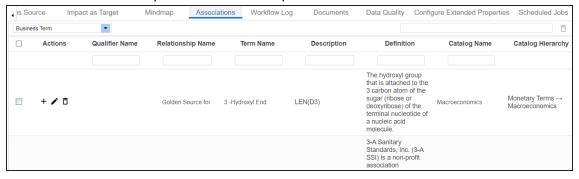
displays a list of available assets.



- 6. Select **Relationship Name**, and the asset type. If you know the term name, use the Search (partial matches) field to look up for it.
- 7. Click Save.

The selected terms are associated with the environment and added to the list of associations.

You can define as many associations as required.



Once you have created associations, you can use the following options under the Actions column:

### **Associating Environments**

## Add Association (+)

Use this option to add associations using a qualifier.

## Edit Association ( )

Use this option to edit the association.

## Delete Association ( )

Use this option to delete the association.

To view mind map, click the Mindmap tab. For more information on mind maps, refer to the Viewing Mind Maps topic.

You can associate multiple assets with an environment and view the associations based on a qualifier view in the mind map. For more information, refer to the Setting Up Associations Using Qualifiers topic.

## **Configuring Business Properties**

You can configure business properties of all the tables and columns under an environment.

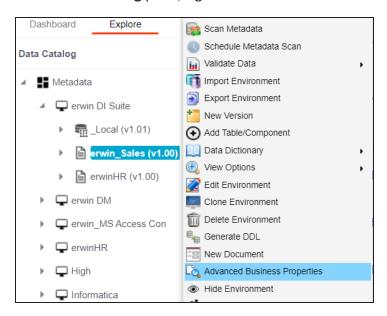
You can also configure business properties at table level and update business properties of a table and business properties of its columns.



You can configure business properties only after importing/scanning metadata into an environment.

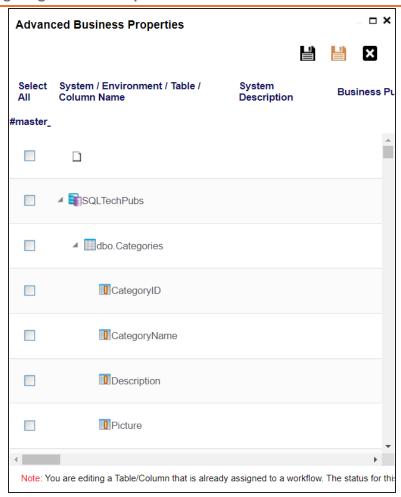
To configure business properties at environment level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click Advanced Business Properties.

The Advanced Business Properties page appears.

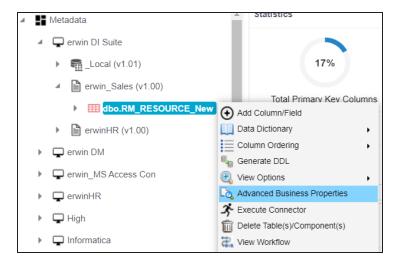


- 4. Double-click cells to enter business properties of tables and columns.
- 5. Click to apply changes.
- 6. Click

The business properties of all the tables and columns under the environment are updated.

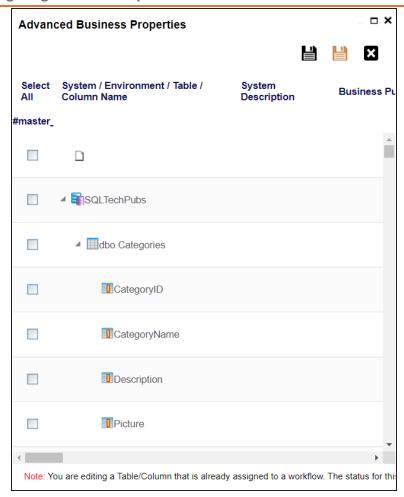
To configure business properties at table level, follow these steps:

1. Under the **Data Catalog** pane, right-click a table.



### 2. Click Advanced Business Properties.

The Advanced Business Properties page appears.



- 3. Double-click cells to enter table and column properties.
- 4. Click to apply changes.
- 5. Click

The business properties of the table and its columns are updated.

You can update the expanded logical name for multiple tables/columns by scheduling a configuration job. The job updates the expanded logical name based on the table/column name, associated business term's name, and the associated business term's definition.



You should configure expanded logical name of tables and columns after scanning metadata.

You can run the job at both, system and environment levels:

- System level: The expanded logical name can be applied to all the tables and columns under the system. This includes all the environments under the system.
- Environment level: The expanded logical name can be applied to all the tables and columns under the environment.

For example, consider a scenario where you want to schedule a job to configure the expanded logical name of a table, RM Resource and a column, Resource ID. The parameters of the job are a business term catalog that has a business term, Resource, its definition, Sales Representative, and a splitter, Underscore (\_). Refer to the following table to understand the parameters and their values:

Entity	Value	Comment
Splitter (spe- cified while scheduling the job)	_(Underscore)	
Table Name	RM_Resource	Here, the part after the underscore (splitter), Resource, matches the Business Term. Therefore, it will be replaced with the business term definition and the part before the underscore, RM, will be retained in the expanded logical name.
Column Name	Resource_ID	Here, the part before the underscore, Resource, matches with the Business Term. Therefore, it will be replaced with the busi- ness term definition and the part after the underscore, ID will be retained in the expanded logical name.

Entity	Value	Comment
Business Term	Resource	This should match with a part of the table and column names above.
Business Term Defin- ition	Sales Rep- resentative	In the updated expanded logical name, this will replace the part of the table/column name that matches the business term name. That is:  For the table, RM will be retained and Resource will be replaced with Sales Representative.  For the column, ID will be retained and Resource will be replaced with Sales Representative.
Expanded Logical Name	<blank></blank>	Expanded logical name is formed from the business term definition and part of table or column names.

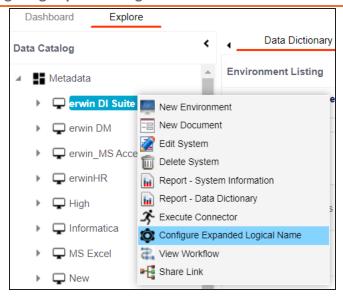
After the job runs successfully, the expanded logical name of the table and column is updated as mentioned in the following table:

Entity	Expanded Logical Name	Comment
lTable 1	RM Sales Rep-	Here, RM retained from the table name and Sales Representative is
	resentative	added from business term definition.
Column	Sales Rep-	Here, ID is retained from the column name and Sales Rep-
	resentative ID	resentative is added from business term definition.

To configure expanded logical name, follow these steps:

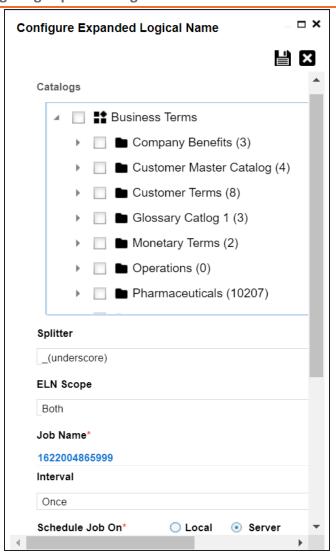
1. In the **Data Catalog** pane, right-click a system or environment.

The available options appear.



## 2. Click Configure Expanded Logical Name.

The Configure Expanded Logical Name page appears.



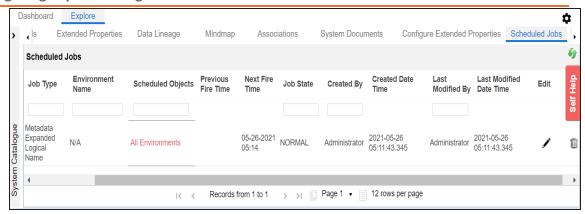
3. Select or enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description
Catalogs	Select the catalog containing the required business term.
Splitter	Select appropriate splitter based on the table name or column name.
ELN Scope	Select an appropriate scope of the job.
	Columns: Indicates that the expanded logical names of all the

Field Name	Description
	columns in this system are configured
	■ <b>Tables</b> : Indicates that the expanded logical name of all the tables in this system are configured
	Both: Indicates that the expanded logical names of all the tables and columns in this system are configured
Job Name	A default job name is autopopulated. You can modify it and enter a job name.
Interval	Select an interval of the job. Interval sets the frequency of the job. For example: If you set the interval every week then the job will be executed every week.
Local or Server	Select the machine whose clock decides the time of the scheduled scan.  Local: Refers to your local machine.  Server: Refers to the machine where erwinDIS has been deployed.
Schedule Job On	Select date and time of the execution of the job.
Notify Me	Turn the <b>Notify Me</b> to <b>ON</b> to receive a notification email about the scheduled job.
Notification Email	This field is autopopulated with your email ID. You receive email notifications about the scheduled job from the Admin Email ID, configured in the Email Settings. For more information on configuring Admin Email ID, refer to the Configuring Email Settings topic.
CC List	Enter a comma-separated list of email IDs that should receive the job notification.

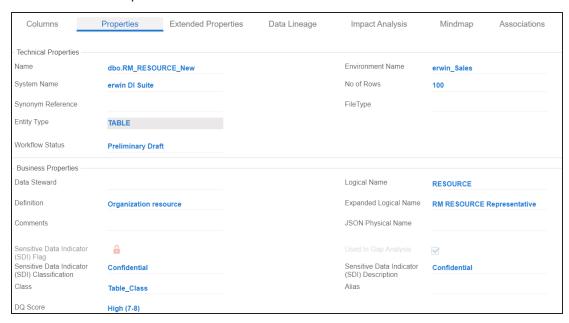
# 4. Click

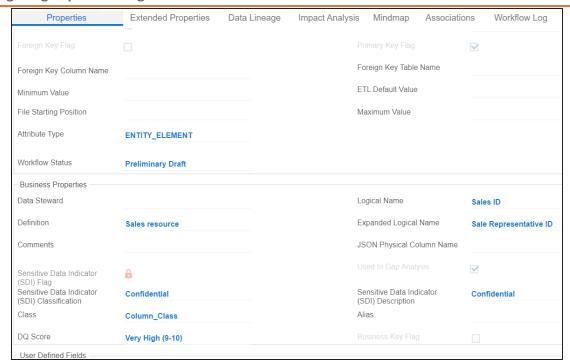
The job is scheduled and added to the Scheduled Jobs list on the **Scheduled Jobs** tab.



You can edit the job using  $ightharpoonup^{\bullet}$  or delete it using  $\bar{\mathbb{u}}$ .

The job is executed at the scheduled time and the expanded logical names of tables and columns are updated.







You can use this job to update the expanded logical name only once. Alternately, you can update expanded logical names under table properties and column properties.

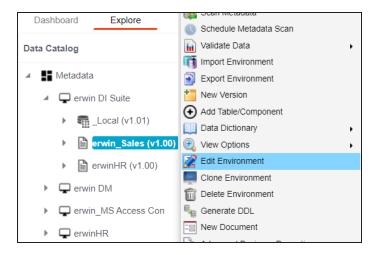
## **Tagging Environments**

Tagging environments enables asset grouping, and better reporting, data traceability, and data discovery. You can tag environments one at time or "Tagging Tables and Columns" on page 162.

To tag environments one at a time, follow these steps:

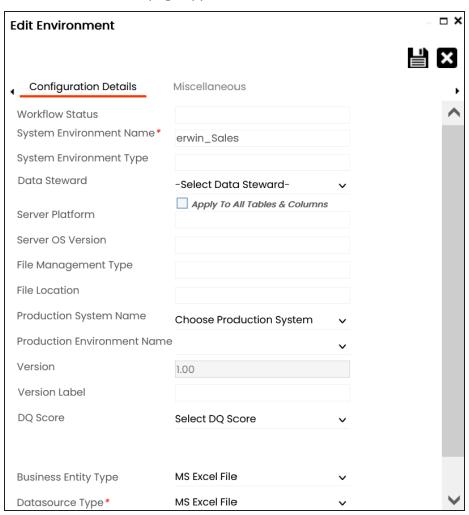
1. In the **Data Catalog** pane, right-click an environment.

The available options appear.

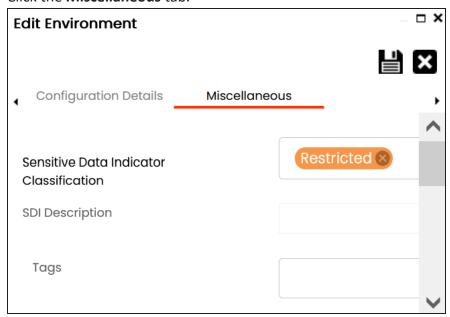


2. Click Edit Environment.

The Edit Environment page appears.



3. Click the Miscellaneous tab.



4. Click **Tags** and select a tag from the suggestions that appear.

The list contains tags created in the Enterprise Tags module; based on the configured scope.



You can also create a tag by typing a tag name in the Tags box and then pressing Enter.

For example, in the following image, a tag, SQL Server, is created and assigned to an environment.



5. Click

The selected environment is tagged.

## **Tagging Environments**

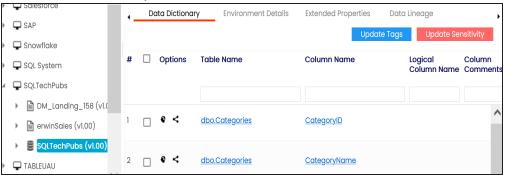
Once an environment is tagged, you can visualize its association with a tag on a mind map Enterprise Tags module.

## **Tagging Tables and Columns**

You can update the tag tables and columns in an environment individually or in bulk. You can also propagate these tags to the system and environment containing these tables and columns.

To tag tables or columns, follow these steps:

1. On the Data Dictionary tab, select one or more assets.



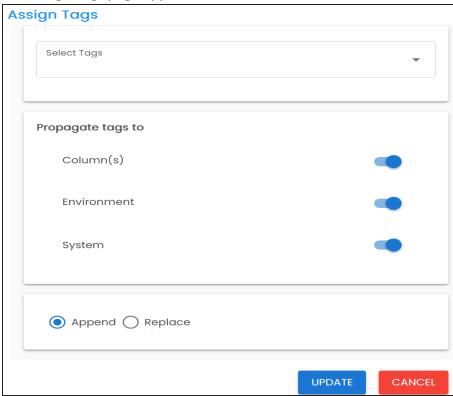
You can update the tag tables and columns in an environment individually or in bulk. You can also propagate these tags to the system and environment containing these tables and columns.

Hover over Update Tags.



- 3. Click the required option.
  - Selected Tables(s): Use this option to tag all columns in the selected tables.
  - Selected Columns(s): Use this option to tag all tables in the selected columns.

The Assign Tags page appears.



4. Enter or select appropriate values in the fields. Refer to the following table for field descriptions.

Field Name	Description
Select Tags	Depending on the asset and tag scope, displays available tags. You can assign multiple tags to the selected assets.  Click <b>Select Tags</b> and select a tag from the suggestions that appear.
Propagate tags to	Specifies whether tag is applicable to:  Table(s): Switch <b>Table(s)</b> to <b>Yes</b> to tag the tables containing the columns. This option is available only when you click Selected Column(s) in step 3.
	Column(s): Switch <b>Column(s)</b> to <b>Yes</b> to tag all columns in the selec-

## **Tagging Tables and Columns**

Field Name	Description
	ted tables. This option is available only when you click Selected Table(s) in step 3.
	Environment: Switch Environment to Yes to tag the environment containing the tables or columns.
	System: Switch System to Yes to tag the system containing the tables or columns.

### 5. Use the following options:

### **Append**

Use this option to add new tags to the existing metadata.

## Replace

Use this option to replace existing tags.

## 6. Click **Update**.

The tables and columns are tagged.

## **Scanning and Managing Metadata**

You can scan source and target metadata from different databases, data models, or flat files etc. Ensure that you create an appropriate environment depending on the database type. For example, if you want to scan metadata from SQL Server, then you should create the SQL Server environment.

The metadata scan adds data dictionary, table properties, and column properties that can be validated and updated. You can enrich your metadata by assigning codesets to columns as valid values. Tables and columns can be associated with business and technical assets and these associations can be viewed on a mind map. You can also assign workflows to tables and columns using the Workflow Manager and view workflow logs.

Scanning and managing metadata involves:

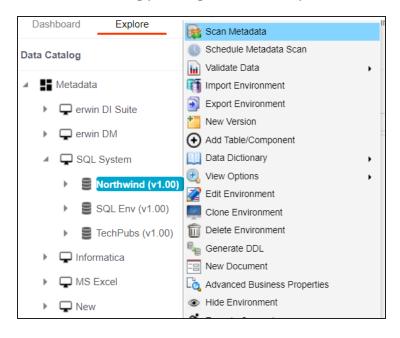
- Scanning metadata from data sources
- Adding tables
- **Adding Columns**
- Deleting tables and columns
- Scheduling metadata scans
- Updating table properties
- Updating column properties
- Validating data
- Assigning codesets to columns
- Viewing workflow logs of tables
- Viewing workflow logs of columns
- Associating tables
- Associating columns

## **Scanning Metadata**

After creating systems and environments, the next logical step is to scan source and target metadata. Ensure that the environment database type and connection parameters are correct and the environment is able to establish connection with the database.

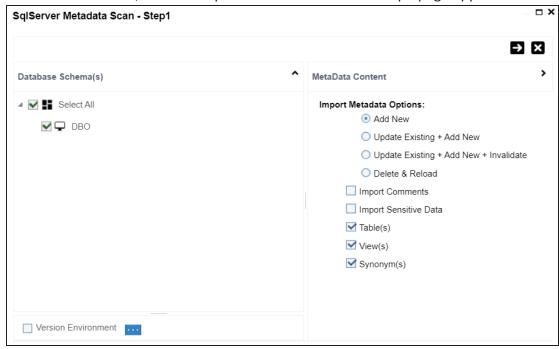
To scan source or target metadata, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click the required environment.



3. Click Scan Metadata.

The <Data\_Base> Metadata Scan-Step1 page appears. For example, if it is the SQL Server environment, then the SqlServer Metadata Scan - Step1 page appears.



- 4. In the **Database Schema(s)** pane, select the database schemas.
- 5. In the **Metadata Content** pane, select the appropriate **Import Metadata Options**. Refer to the following table for the descriptions of the metadata import options.

Import Metadata Options	Description
Add New	This option adds new objects to the existing object list. The existing metadata is not updated.
Update Existing + Add New	This option adds new objects to the existing list and at the same time the existing metadata is also updated.
Update Existing + Add New + Inval- idate	This option adds new objects to the existing list, updates existing and invalidates table/column during the scanning process.
Delete & Reload	This option deletes all existing metadata and scans only the new objects that have been selected.

### **Scanning Metadata**

Import Metadata Options	Description	
Import Comments	Select the check box to import comments.	
Import Sensitive	Select the check box to import sensitivity classification of the metadata from the data source.	
Data	This option is available for SQL, Oracle, and Snowflake environments.	
Table(s)	Select the check box to import Tables.	
View(s)	Select the check box to import Views.	
Synonym(s)	Select the check box to import Synonyms.	
Version Envir- onment	Select the check box to create a version of the environment.	

## 6. Click **-**.

The <Database\_Name> Metadata Scan Step-2 page appears. It pulls up the objects selected in Metadata Scan Step-1, such as Tables, Views and Synonyms.



- 7. Select the required objects.
- 8. Click

The metadata is scanned successfully and saved under the environment node.

You can also import metadata from:

## **Scanning Metadata**

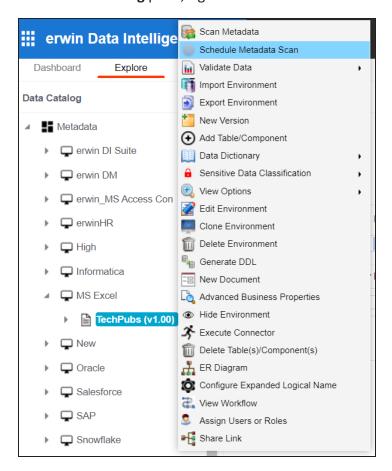
- MS Excel File
- <u>JSON</u>
- CSV (Flat File)
- XMI
- MS Access File
- XSD

## **MS Excel**

You can import metadata from MS Excel files into an MS Excel environment.

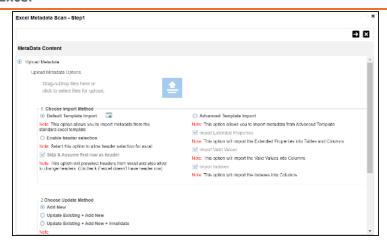
To import metadata from MS Excel files, follow these steps:

1. In the **Data Catalog** pane, right-click an MS Excel environment.



2. Click Scan Metadata.

The Excel Metadata Scan - Step1 page appears.



- 3. Drag and drop or use  $\stackrel{\triangle}{=}$  to browse and select the MS Excel file.
- 4. Use the following options to import metadata.

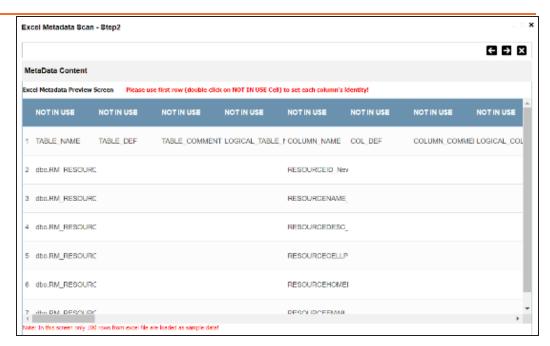
### **Default Template Import**

Use this option to import metadata from the standard Excel template. To download the standard excel template, click .

#### **Enable header selection**

Use this option to allow header selection for the Excel file. Click **Enable header** selection and click .

The Excel Metadata Scan - Step2 page appears.

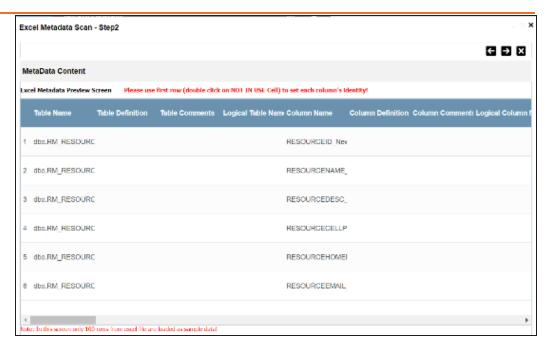


To select headers, on the Excel Metadata Scan - Step2 page, double-click the NOT IN USE cell.

#### Skip & Assume first row as header

You can use this option only when you click Enable header selection. Use this option to select the first row in the Excel file as headers.

Select the **Skip & Assume first row as header** check box and click **.** The Excel Metadata Scan - Step2 page appears. The first row in the Excel file appears as headers.



To select alternate headers, double-click the header cell.

#### **Advance Template Import**

Use this option to import metadata from an advanced template. You can use the following import options with the advance template:

#### **Import Extended Properties:**

Use this option to import the extended properties into tables and columns.

#### **Import Valid Values:**

Use this option to import valid values into columns.

#### **Import Indexes:**

Use this option to import the indexes into columns.

#### 5. Use the following update options.

#### **Add New**

Use this option to insert new metadata.

#### **Update Existing + Add New**

Use this option to update the existing metadata based on tables and columns in the Excel file.

#### **Update Existing + Add New + Invalidate**

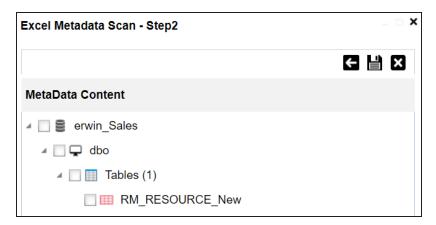
Use this option to update the existing metadata without deleting it.

#### **Delete & Reload**

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

6. Click **3**.

The Excel Metadata Scan - Step2 page appears.



- 7. Select the required schema and tables.
- 8. Click

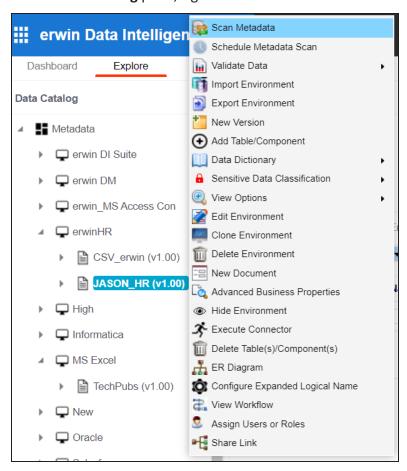
The metadata is imported and saved in the environment.

### **JSON**

You can import metadata from JSON files into a JSON environment.

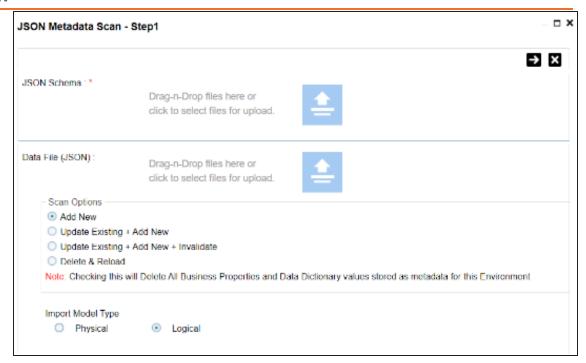
To import metadata from JSON files, follow these steps:

1. In the **Data Catalog** pane, right-click a JSON environment.



2. Click Scan Metadata.

The JSON Metadata Scan - Step1 page appears.



- 3. Under the **JSON Schema** section, drag and drop or use == to browse and select the JSON schema file.
- 4. Under the **Data File [JSON]** section, drag and drop or use  $\stackrel{ extbf{L}}{=}$  to browse and select the JSON data file.
- 5. Use the following scan options:

#### Add New

Use this option to insert new metadata into the environment.

### **Update Existing + Add New**

Use this option to update the existing metadata based on tables and columns in the JSON file.

#### Update Existing + Add New + Invalidate

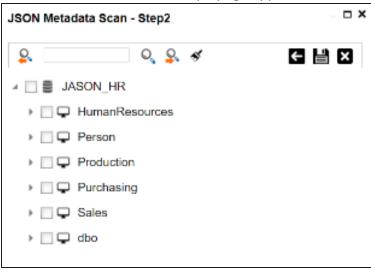
Use this option to update the existing metadata without deleting it.

#### **Delete & Reload**

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

- 6. Click the appropriate Import Model Type.
- 7. Click →.

The JSON Metadata Scan - Step2 page appears.



- 8. Select the required schema and tables.
- 9. Click

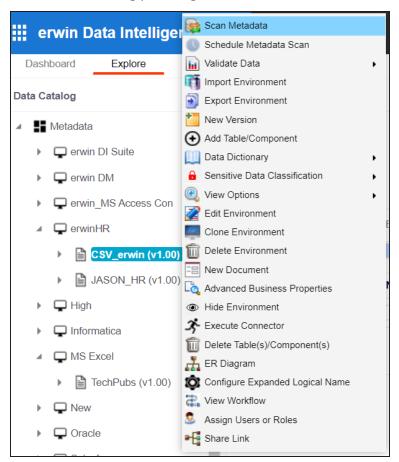
The metadata is imported and saved in the environment.

### **CSV**

You can import metadata from CSV files into a CSV environment.

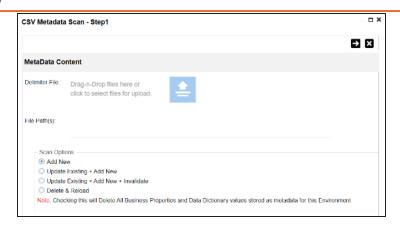
To import metadata from CSV files, follow these steps:

1. In the **Data Catalog** pane, right-click a CSV environment.



#### 2. Click Scan Metadata.

The CSV Metadata Scan - Step1 page appears.



- 3. Drag and drop or use = to browse and select the delimiter file.
- 4. In the File Path(s) box, enter the file path.
- 5. Use the following scan options:

#### **Add New**

Use this option to insert new metadata into the environment.

#### **Update Existing + Add New**

Use this option to update the existing metadata based on table and columns in the CSV file.

### Update Existing + Add New + Invalidate

Use this option to update the existing metadata without deleting it.

#### **Delete & Reload**

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

## 6. Click **-**

The CSV Metadata Scan - Step2 page appears.



- 7. Select the required tables.
- 8. Click

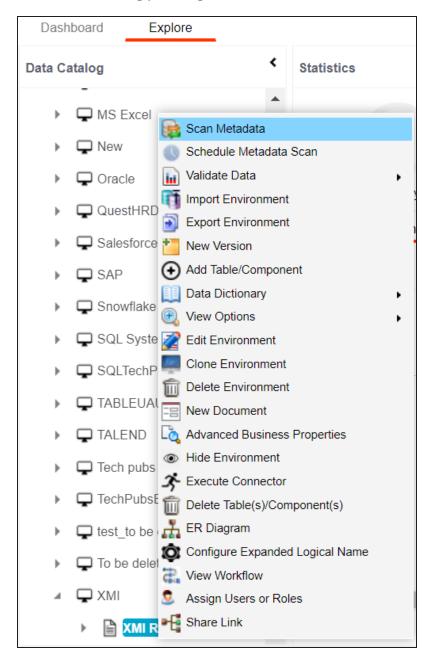
The metadata is imported and saved in the environment.

# **XMI**

You can import metadata from XMI files into a XMI environment.

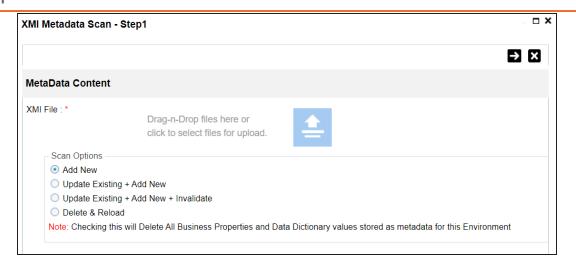
To import metadata from XMI files, follow these steps:

1. In the **Data Catalog** pane, right-click a XMI environment.



### 2. Click Scan Metadata.

The XMI Metadata Scan - Step1 page appears.



- 3. Drag and drop or use  $\stackrel{\triangle}{=}$  to browse and select the XMI file.
- 4. Use the following scan options:

### **Add New**

Use this option to insert new metadata into the environment.

### **Update Existing + Add New**

Use this option to update the existing metadata based on tables and columns in the XMI file.

### Update Existing + Add New + Invalidate

Use this option to update the existing metadata without deleting it.

#### Delete & Reload

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

# 5. Click **2**.

The XMI Metadata Scan - Step2 page appears.



- 6. Select the required tables.
- 7. Click .

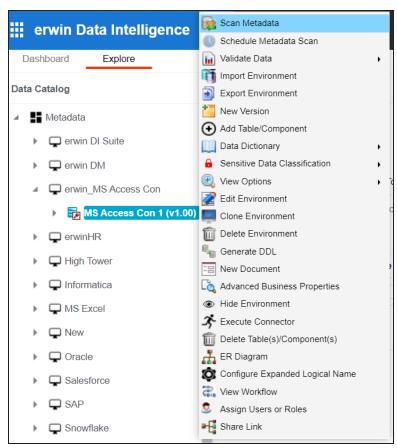
The metadata is imported and saved in the environment.

## **MS Access File**

You can import metadata from MS Access files into a MS Access environment.

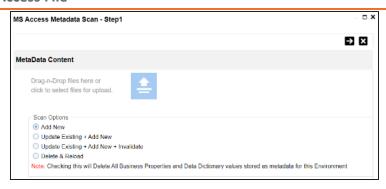
To import metadata from MS Access files, follow these steps:

1. In the **Data Catalog** pane, right-click a MS Access environment.



2. Click Scan Metadata.

The MS Access Metadata Scan - Step1 page appears.



- 3. Drag and drop or use it to browse and select the MS Access file.
- 4. Use the following scan options:

#### Add New

Use this option to insert new metadata into the environment.

### **Update Existing + Add New**

Use this option to update the existing metadata based on tables and columns in the MS Access file.

### Update Existing + Add New + Invalidate

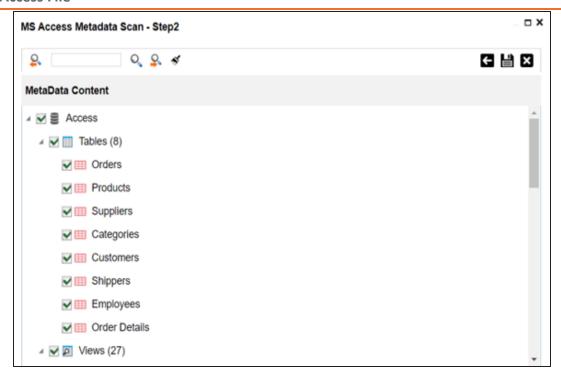
Use this option to update the existing metadata without deleting it.

### **Delete & Reload**

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

5. Click **3**.

The MS Access Metadata Scan - Step2 page appears.



- 6. Select the required tables.
- 7. Click

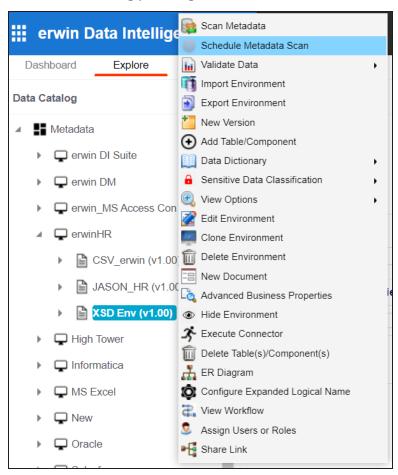
The metadata is imported and saved in the environment.

## **XSD**

You can import metadata from XSD files into XSD environments.

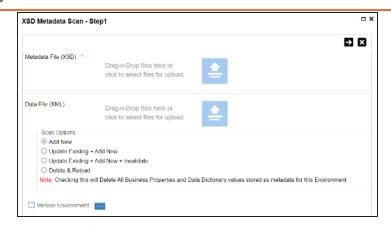
To import metadata from XSD files, follow these steps:

1. In the **Data Catalog** pane, right-click a XSD environment.



2. Click Scan Metadata.

The XSD Metadata Scan - Step1 page appears.



- metadata file with .xsd extension.
- 4. Under the **Data File [XML]** section, use  $\stackrel{\triangle}{=}$  to browse or drag and drop the data file with .xml extension.
- 5. Use the following scan options:

### **Add New**

Use this option to insert new metadata into the environment.

### **Update Existing + Add New**

Use this option to update the existing metadata based on tables and columns in the XSD file.

### **Update Existing + Add New + Invalidate**

Use this option to update the existing metadata without deleting it.

### **Delete & Reload**

Use this option to delete all the business properties and data dictionary stored as metadata for this environment.

6. Click **-**

The XSD Metadata Scan - Step2 page appears.



- 7. Select the required tables.
- 8. Click

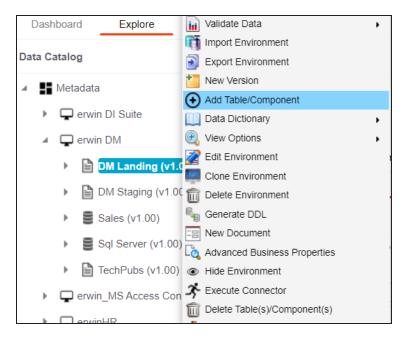
The metadata is imported and saved in the environment.

# **Adding Tables**

You can add tables in an environment manually and define their technical and business properties. You can also use User-Defined Fields to define additional properties of a table. UI labels of the User-Defined fields can be configured in Language Settings.

To add tables, follow these steps:

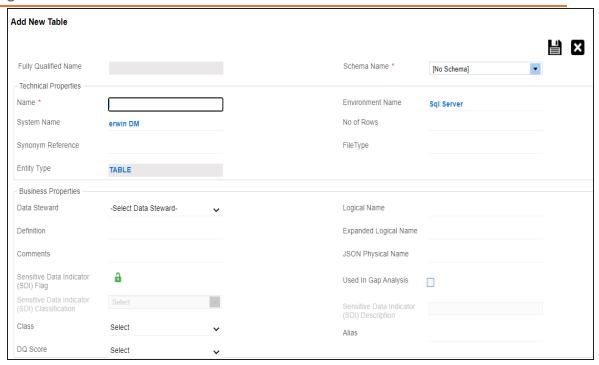
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click Add Table/Component.

The Add New Table page appears.

### **Adding Tables**



4. Enter or select appropriate values in the fields. Refer to the following table for field description.

Field Name	Sub-Field	Description
Schema Name		Specifies the schema name of the table. For example, dbo.
	Name	Specifies the physical name of the table. For example, Account or Currency.
Technical Properties	System Name	Specifies the physical name of the system under which the table exists.  For example, Enterprise Data Warehouse.  You cannot edit this field.
	Synonym Reference	Specifies the synonym reference of the table.  For example, Sales_Rep_Information.  This field is autopopulated during the metadadata scan. You

Field Name	Sub-Field	Description
		cannot enter it manually.
	Entity Type	Specifies the entity type of the new component. It is autopopulated with <b>Table</b> .
	Environment	Specifies the physical name of the environment under which the table exists.
	Name	For example, EDW-Test. You cannot edit this field.
	No of Rows	Specifies the total number of rows in the table. For example, 100.
	File Type	Specifies the file type of the table if the table is in a file-based environment.
	Data Ste- S ward	Specifies the name of the data steward responsible for the table.
Business Properties		For example, Jane Doe.  Users assigned with the Legacy Data Steward role appear as drop down options. You can assign this role to a user in the Resource Manager.
		To assign data steward, select a data steward from the drop down options.
	Definition	Specifies the definition of the table.  For example: The table contains five columns with emp ID column as the primary key.
	Comments	Specifies comments about the table. For example: The table contains details of the employees.
	Class	Specifies the table class property.  For more information on configuring table class, refer to Configuring Table and Column Class topic.
	DQ Score	Specifies the overall data quality score of the table. For example, High (7-8).

Field Name	Sub-Field	Description
		For more information on configuring DQ scores, refer to the Configuring Data Profiling and DQ Scores topic.
		This option is not available when the <b>Enable DQ Sync</b> option is switched on for an environment.
		Specifies the logical name of the table.
		For example, if the physical name of a table is DIM_Customer, then the logical name of the table is Customer Dimension.
		Specifies the expanded logical name of the table.
	Expanded Logical Name	For example, if the physical name of a table is RM_Resource, then the expanded logical name of the table is RM Sales Representative.
		You can configure expanded logical name of tables in bulk at system and environment level.
	JSON Phys- ical Name	Specifies the JSON physical name of the table if the table is in a JSON environment.  For example, account.
		Specifies whether the table is being used as part of a gap analysis to check table usage in mappings.
	Used in Gap Analysis	Select the check box if the table is used in gap analysis.
	Allalysis	For more information on performing table gap analysis, refer to the Performing Table Gap Analysis topic.
	Sensitive Data Indic-	Specifies whether the table is sensitive.
	ator (SDI) Flag	Switch <b>Sensitive Data Indicator (SDI) Flag</b> to <b>t</b> o mark the table sensitive.
	Sensitive	Specifies the SDI classification of the table.
	Data Indic-	For example, PHI.

## **Adding Tables**

Field Name	Sub-Field	Description
		This list is enabled when <b>Sensitive Data Indicator (SDI) Flag</b> is switched to . For more information on configuring SDI classifications, refer to the <u>Configuring Sensitive Data Indicator Classifications</u> topic.
	Sensitive Data Indic- ator (SDI) Description	Specifies the description of the SDI classification.  For example: Protected Health Information.  It is enabled when <b>Sensitive Data Indicator (SDI) Flag</b> is switched to . The field autopopulates based on the SDI classification.
	Alias	Specifies the alias name of the table.  For example, Sales_Representative_Table.

# 5. Click

The table is added to the environment.

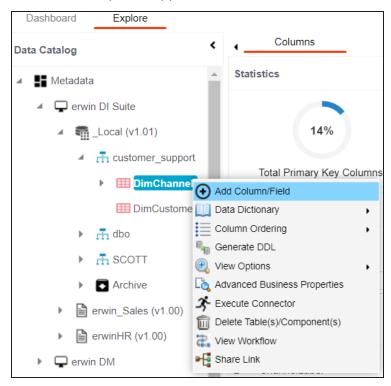
# **Adding Columns**

You can add columns in a table manually and enter technical and business properties of a column. You can also use user defined fields to enter additional properties of the column. UI labels of user defined fields can be configured in Language Settings.

To add columns in tables manually, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click a table.

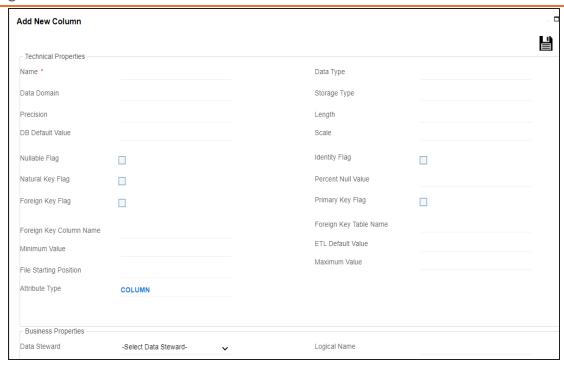
The available options appear.



3. Click Add Column/Field.

The Add New Column page appears.

### **Adding Columns**



4. Enter or select appropriate values in the fields. Refer to the following table for field description.

Field Name	Sub-Field	Description
	Name	Specifies the physical name of the column.  For example, Object_ID.
	Data Domain	Specifies the data domain values for the column. For example, data domain of a Gender column is M and F.
Technical Properties	Precision	Specifies the precision of the column.  For example: 5, the number 123.45 has a precision of 5 and a scale of 2.
	DB Default Value	Specifies the default value of the column in the database. For example, True.
	Nullable Flag	Specifies whether the column allows null values. Select the check box if the column allows null values.

Field Name	Sub-Field	Description
	Natural Key	Specifies whether the column is a natural key.
	Flag	Select the check box if the column is a natural key.
	Foreign Key	Specifies whether the column is a foreign key.
	Flag	Select the check box if the column is a foreign key.
	Foreign Key Column	Specifies the actual column name where the column is listed as a PK (in case the current column being an FK).
	Name	For example, ID.
	Minimum	Specifies the minimum value of the column.
	Value	For example, minimum value of ID column can be 424.
	File Starting Position	Specifies the starting position in the file.
	Attribute	Specifies the attribute type of the new component. It is auto-
	Туре	populated with <b>Column</b> .
	Data Type	Specifies the physical data type of the column.
		For example, varchar.
		Specifies the storage type of the column.
	Storage Type	For example, row store/column store in the case of SAP systems.
		Specifies the physical length of the column.
	Length	For example, if the column datatype is char(5), then its physical length is 5.
		Specifies the physical scale of the column.
	Scale	For example: The number 123.45 has a precision of 5 and a scale of 2.
	Idaarii El-	Specifies whether the column is used as an identity flag.
	Identity Flag	Select the check box if the column is used as an identity flag.
	Percent Null	Specifies the percentage of null values in the column.
	Value	For example, 10%.

Field Name	Sub-Field	Description
	Primary Key Flag	Specifies whether the column is a primary key.  Select the check box if the column is used as the primary key.
	Foreign Key Table Name	Specifies the actual table name where the column is listed as a PK (in case of the current column being an FK).
	ETL Default Value	Specifies the default ETL value of the column during the load process.
	Maximum Value	Specifies the maximum value of the column.  For example, maximum value of ID column can be 1503.
	Data Ste- ward	Specifies the data steward responsible for the column.  For example, Jane Doe.  Users assigned with the Legacy Data Steward role appear as drop down options. You can assign this role to a user in the Resource Manager.  To assign data steward, select a data steward from the drop
Business	Definition	down options.  Specifies the definition of the column.  For example: The column is a primary key that allows 5 alpha-numeric characters.
Properties	Comments	Specifies the comments about the column.  For example: The column provides unique identification of employee in the employee table.
	Sensitive Data Indic- ator (SDI) Flag	Specifies whether the column is sensitive.  Switch <b>Sensitive Data Indicator (SDI) Flag</b> to   to mark the column sensitive.
	Sensitive Data Indic- ator (SDI)	Specifies the SDI classification of the column.  For example, PHI.  This list is enabled when Sensitive Data Indicator (SDI) Flag

Field Name	Sub-Field	Description
		is switched to . For more information on configuring SDI classifications, refer to the Configuring Sensitive Data Indicator Classifications topic.
	Sensitive Data Indic- ator (SDI)	Specifies the description of the SDI classification.  For example: Protected Health Information.  It is enabled when <b>Sensitive Data Indicator (SDI) Flag</b> is switched to . The field autopopulates based on the SDI classification.
Class		Specifies the column class property.  Select a column class. For more information on configuring column class, refer to the Configuring Table and Column Class topic.
	DQ Score	Specifies the overall data quality score of the column.  For example, High (7-8).  For more information on configuring DQ scores, refer to the Configuring Data Profiling and DQ Scores topic.  This option is not available when the Enable DQ Sync option is switched on for an environment.
	Logical Name	Specifies the logical name of the column.  For example, if the physical name of the table is CUST_ID_  NUM, then the logical name of the table is Customer Iden- tification Number.
	Expanded Logical Name	Specifies the expanded logical name of the column.  For example, if the physical name of the column is  Resource_ID, then the logical name of the .  You can also configure expanded logical name of columns in bulk at <a href="mailto:system">system</a> and <a href="mailto:environment">environment</a> level.

## **Adding Columns**

Field Name	Sub-Field	Description
	JSON Phys-	Specifies the JSON physical name of the column if the
	ical Column	column is in a JSON environment.
	Name	For example, objectID.
		Specifies whether the column is being used in a gap analysis
		for usage in mappings.
	Used in Gap	Select the check box if the column is used in the gap ana-
	Analysis	lysis.
		For more information on performing column gap analysis,
		refer to the <u>Performing Column Gap Analysis</u> topic.
	Alias	Specifies the alias name of the column.
	Alias	For example, Resource_ID.
	Business Key	Specifies whether the column is a business key.
	Flag	Select the check box if the column is a business key.

# 5. Click

The column is added to the table.

# **Deleting Tables and Columns**

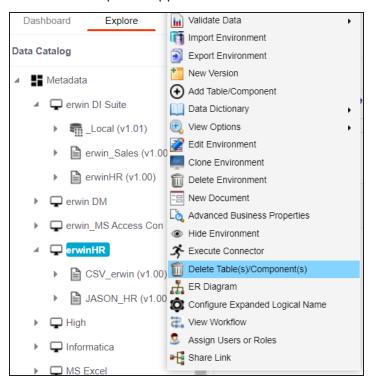
You can delete tables and columns that are not required.

### **Tables**

To delete tables from environments, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.

The available options appear.



3. Click Delete Table(s)/Components.

The Delete Tables page appears.

### **Deleting Tables and Columns**



- 4. Select the required tables.
- 5. Click .

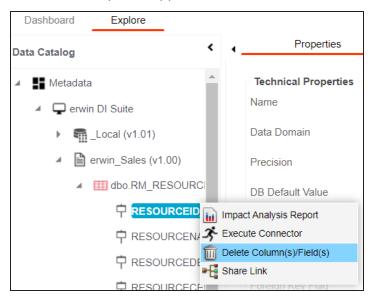
The selected tables are deleted from the environment.

## **Columns**

To delete columns from tables, follow these steps:

1. In the **Data Catalog**, right-click a column.

The available options appear.



2. Click **Delete Column(s)/Fields**.

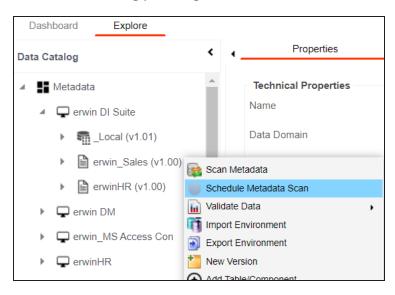
The column is deleted.

# **Scheduling Metadata Scans**

You can schedule a metadata scan for an environment whose schema was selected or it was scanned at least once.

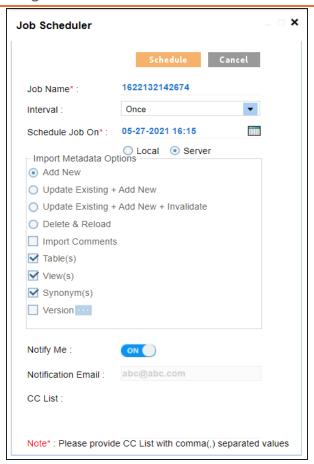
To schedule a metadata scan, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click Schedule Metadata Scan.

The Job Scheduler page appears.



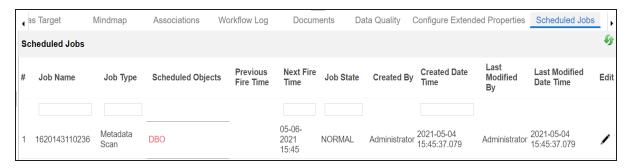
4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description	
	Specifies the job name.	
Job Name	For example, Administrator1585030550001.	
	This field autopopulates with a job name. You can edit it and enter a dif-	
	ferent job name.	
Interval	Specifies the frequency of the job.	
littervar	For example, Every Week.	
Schedule	Set the date and time of the job using	
Job On	For example, 03-24-2020 11:45.	

Field Name	Description			
	Select whether the job uses local or server time.			
Local or Server	Local: Refers to your local machine.			
	Server: Refers to the machine where your application is deployed.			
	Add New: This option adds new objects to the existing object list. Existing metadata is not updated.			
	Update Existing + Add New: This option adds new objects to the existing list and at the same time the existing metadata is also updated.			
Import Metadata	Delete & Reload: This option deletes all the existing metadata and scans only the new objects that have been selected.			
Options	Import Comments: Select the check box to import comments.			
	Table(s): Select the check box to import Tables.			
	■ View(s): Select the check box to import Views.			
	Synonym(s): Select the check box to import Synonyms.			
	• Version: Select the check box to create a new version of the envir-			
	onment. To enter version label and change description, click			
	Switch <b>Notify Me</b> to <b>ON</b> to receive a job notification.			
Notify Me	For more information on configuring notifications, refer to the <u>Con</u> figuring Notifications on Scanning Metadata topic.			
	This field is autopopulated with your email ID. You receive email noti-			
Notification	fications about the scheduled job from the administrator's email ID. For			
Email	more information on configuring the administrator's email ID, refer to			
	the <u>Configuring Email Settings</u> topic.			
	Enter a comma-separated list of email IDs that should receive email noti-			
CC List	fications about the scheduled job.			
	For example, ab.dav@xyz.com, cal.kai@xyz.com			

## 5. Click **Schedule**.

The metadata scan is scheduled and the scheduled job is listed on the **Scheduled Jobs** tab.



The metadata is scanned at the scheduled time and the environment is updated.



If you have opted to create new version of the environment, then a new version is created and the old version is archived.

Use the following options to work on the scheduled job list:



Use this option to update the scheduled job.



Use this option to delete the scheduled job.

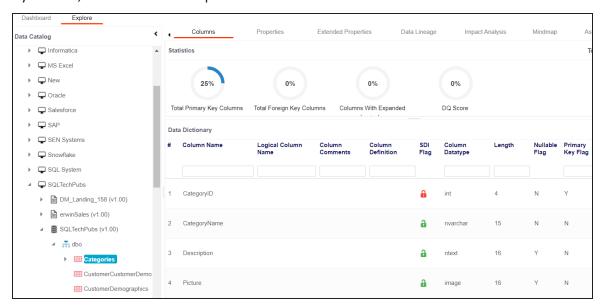
# **Updating Table Properties**

Table properties are classified as technical and business properties. You can update these properties for a table and use user defined fields to enter additional properties of a table.

To update Table Properties, follow these steps:

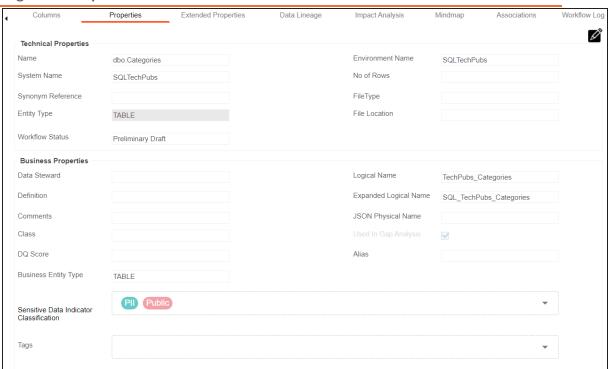
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.

By default, the Columns tab opens.



3. Click the Properties tab.

### **Updating Table Properties**



- 4. Click .
- 5. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Sub-Field	Description
Fully Qual- ified Table Name		Specifies the qualified table name. For example, dbo.Categories.
Schema Name		Specifies the schema name of the table. For example, dbo.
Technical	Name	Specifies the physical name of the table. For example, Account or Currency.
Properties	System	Specifies the physical name of the system under which the table exists.

Field Name	Sub-Field	Description
	Name	For example, Enterprise Data Warehouse.
	Name	You cannot edit this field.
		Specifies the synonym reference for the table.
	Sunanum	For example, Sales_Rep_Information.
	Synonym Reference	This field is autopopulated during the metadata scan. You
		cannot enter it manually.
		Specifies the physical name of the environment under which
	Environment	the table exists.
	Name	For example, EDW-Test.
		You cannot edit this field.
	No of Rows	Specifies the total number of rows in the table.
	INO OT NOWS	For example, 100.
		Specifies the file type of the table if the table is in a file-
	File Type	based environment.
		For example, MS Excel.
		Specifies the workflow status of the table.
		For example, draft.
		By default, Metadata_Manager_Default_Workflow_1 is
	Workflow	assigned to all the tables in the Metadata Manager. You can
	Status	create and re-assign a workflow to all the tables in an environment.
		For more information on workflow status, refer to the
		Assigning Workflows to Tables topic.
		Specifies the name of the data steward responsible for the table.
Business		For example, Jane Doe.
Properties		Users assigned with the Legacy Data Steward role appear as drop down options. You can assign this role to a user in the Resource Manager.

Field Name	Sub-Field	Description
		To assign data steward, select a data steward from the drop down options.
		Specifies the definition of the table.
	Definition	For example: The table contains five columns with emp ID column as the primary key.
	Commonts	Specifies comments about the table.
	Comments	For example: The table contains details of the employees.
		Specifies the table class property.
	Class	For more information on configuring table class, refer to <u>Configuring Table and Column Class</u> topic.
		Specifies the overall data quality score of the table.
		For example, High (7-8).
	DQ Score	For more information on configuring DQ scores, refer to the Configuring Data Profiling and DQ Scores topic.
		This option is not available when the <b>Enable DQ Sync</b> option is switched on for an environment.
	Business	
	Entity Type	
		Specifies tags of the table.
	Tags	For example, Data Integration 2021.
		Click <b>Tags</b> and select an existing tag or enter a tag name to create one on the fly.
		Specifies the logical name of the table.
	Logical Table Name	For example, if the physical name of a table is DIM_Customer, then the logical name of the table is Customer Dimension.
	Expanded	Specifies the expanded logical name of the table.
	Logical Name	For example, if the physical name of a table is RM_Resource,

### **Updating Table Properties**

	Field Name	Sub-Field	Description
			then the expanded logical name of the table is RM Sales Representative.
			You can configure expanded logical name of tables in bulk at <a href="mailto:system">system</a> and <a href="mailto:environment">environment</a> level.
		JSON Phys- ical Name	Specifies the JSON physical name of the table if the table is in a JSON environment.
		Used in Gap Analysis	Specifies whether the table is being used as part of a gap analysis to check table usage in mappings.
			Select the check box if the table is used in gap analysis.  For more information on performing table gap analysis,
			refer to the Performing Table Gap Analysis topic.
		Sensitive Data Indic- ator Clas- sification	Specifies the sensitivity data indicator (SDI) classification of the table. Also, you can add multiple classifications to a table.
			For example, PHI, Confidential.
			For more information on configuring SDI classifications refer to the Configuring Sensitive Data Indicator Classifications topic.
		Tags	•
		Table Alias	Specifies the alias name of the table.
	Table Allas	For example, Sales_Representative_Table.	

# 6. Click

The table properties are updated.

You can use user defined fields with different UI labels. For more information on using UI labels for user defined fields, refer to the **Configuring Language Settings** topic.

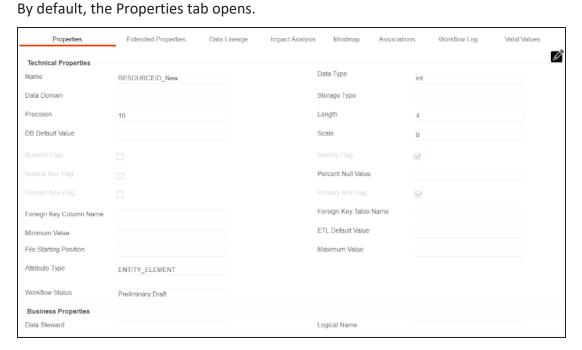
You can also hide user defined fields. For more information on hiding user defined fields, refer to the <u>Displaying User Defined Fields</u> topic.

# **Updating Column Properties**

Column properties are classified as technical and business properties. You can update these properties for a column and use user defined fields to enter additional properties of a column.

To update Column Properties, follow these steps:

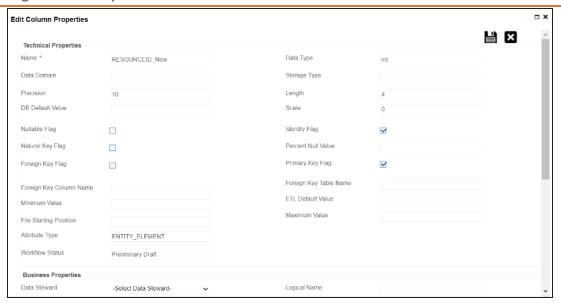
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a column.



3. Click .

The Edit Column Properties page appears.

### **Updating Column Properties**



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Sub-Field	Description
	Name	Specifies the physical name of the column.
		For example, Object_ID.
	Data Domain	Specifies the data domain values for the column.
		For example, data domain of a Gender column is M and F.
	Precision	Specifies the precision of the column.
		For example: 5, the number 123.45 has a precision of 5 and
Technical		a scale of 2.
Properties	DB Default	Specifies the default value of the column in the database.
	Value	For example, True.
	Nullable Flag	Specifies whether the column allows null values.
		Select the check box if the column allows null values.
	Natural Key	Specifies whether the column is a natural key. Select the
	Flag	check box if the column is a natural key.
	Foreign Key	Specifies whether the column is a foreign key.

## **Updating Column Properties**

Field Name	Sub-Field	Description
	Flag	Select the check box if the column is a foreign key.

	Field Name	Sub-Field	Description
		Foreign Key Column	Specifies the actual column name where the column is listed as a PK (in case the current column being an FK).
		Name	For example, ID.
		Minimum	Specifies the minimum value of the column.
		Value	For example, minimum value of ID column can be 424.
		File Starting Position	Specifies the starting position in the file.
		Attribute	Specifies the attribute type of the column. It is auto-
		Туре	populated with ENTITY_ELEMENT.
			Specifies the workflow status of the column.
			For example, draft.
		Workflow Status	By default, Metadata_Manager_Default_Workflow is assigned to all the columns in the Metadata Manager. You can create and re-assign a workflow to all the columns in a table. For more information on the workflow status, refer to the Assigning Workflows to the Columns topic.
		Data Type	Specifies the physical data type of the column.
			For example, varchar.
			Specifies the storage type of the column.
		Storage Type	For example, row store/column store in the case of SAP systems.
			Specifies the physical length of the column.
		Length	For example, if the column datatype is char(5), then its physical length is 5.
			Specifies the physical scale of the column.
		Scale	For example: The number 123.45 has a precision of 5 and a scale of 2.
		Identity Flag	Specifies whether the column is used as an identity flag.
			Select the check box if the column is used as an identity flag.

Field Name	Sub-Field	Description
	Percent Null	Specifies the percentage of null values in the column.
	Value	For example, 10%.
	Daiman Wass	Specifies whether the column is a primary key.
	Primary Key Flag	Select the check box if the column is used as the primary key.
	Foreign Key	Specifies the actual table name where the column is listed as
	Table Name	a PK (in case of the current column being an FK).
	ETL Default Value	Specifies the default ETL value of the column during the load
-		process. Specifies the maximum value of the column.
	Maximum Value	
	value	For example, maximum value of ID column can be 1503.
		Specifies the data steward responsible for the column.
	Data Ste- ward	For example, Jane Doe.
		Users assigned with the Legacy Data Steward role appear as
		drop down options. You can assign this role to a user in the
		Resource Manager.
		To assign data steward, select a data steward from the drop
		down options.
	Column Definition	Specifies the definition of the column.
Ducinoss		For example: The column is a primary key that allows 5
Properties		alpha-numeric characters.
	Column Com- ments	Specifies the comments about the column.
		For example: The column provides unique identification of
		employee in the employee table.
	Sensitive	Specifies whether the column is sensitive.
	Data Indic- ator (SDI)	Switch <b>Sensitive Data Indicator (SDI) Flag</b> to 🔓 to mark the
		column sensitive.
	Sensitive Data Indic-	Specifies the SDI classification of the column.
		For example, PHI.

	Field Name	Sub-Field	Description
			This list is enabled when Sensitive Data Indicator (SDI) Flag
		ator (SDI)	is switched to 📤. For more information on configuring SDI
		Classification	classifications, refer to the Configuring Sensitive Data Indic-
			ator Classifications topic.
	Sor	Sensitive	Specifies the description of the SDI classification.
		Data Indic-	For example: Protected Health Information.
		ator (SDI)	It is enabled when <b>Sensitive Data Indicator (SDI) Flag</b> is
		Description	switched to 👶. The field autopopulates based on the SDI classification.
			Specifies the column class property.
		Column Class	Select a column class. For more information on configuring
		Colamii Class	column class, refer to the Configuring Table and Column
	DQ Score		<u>Class</u> topic.
			Specifies the overall data quality score of the column.
			For example, High (7-8).
		DQ Score	For more information on configuring DQ scores, refer to the Configuring Data Profiling and DQ Scores topic.
			This option is not available when the <b>Enable DQ Sync</b> option is switched on for an environment.
			Specifies tags of the column.
		Τασς	For example, PII.
	Tags	1463	Click <b>Tags</b> and select an existing tag or enter a tag name to
			create one on the fly.
		Logical	Specifies the logical name of the column.
		Column	For example, if the physical name of the table is CUST_ID_
	Name	Name	NUM, then the logical name of the table is Customer Iden-
		Evpandad	tification Number.
L		Expanded	Specifies the expanded logical name of the column.

## **Updating Column Properties**

	Field Name	Sub-Field	Description
			For example, if the physical name of the column is
		Logical Name	Resource_ID, then the logical name of the .
		Logical Name	You can also configure expanded logical name of columns in
			bulk at <u>system</u> and <u>environment</u> level.
		JSON Phys-	Specifies the JSON physical name of the column if the
		ical Column	column is in a JSON environment.
		Name	For example, objectID.
			Specifies whether the column is being used in a gap analysis
			for usage in mappings.
		Used in Gap	Select the check box if the column is used in the gap ana-
		Analysis	lysis.
			For more information on performing column gap analysis,
			refer to the Performing Column Gap Analysis topic.
		Caluman Alias	Specifies the alias name of the column.
		Column Alias	For example, Resource_ID.
		Business Key	Specifies whether the column is a business key.
		Flag	Select the check box if the column is a business key.

# 5. Click

The column properties are updated.

You can use user defined fields with different UI labels. For more information on using UI labels for user defined fields, refer to the **Configuring Language Settings** topic.

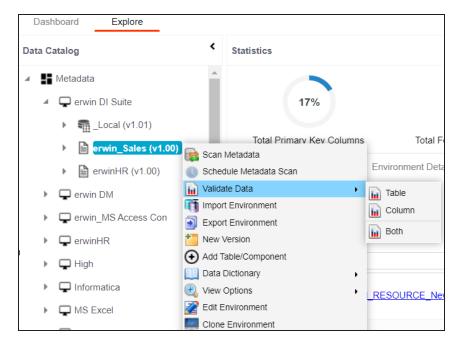
You can also hide user defined fields on the Column Properties tab. For more information on hiding user defined fields, refer to the Displaying User Defined Fields topic.

# **Validating Data**

You can validate the data in the environment at table and column levels. The data is validated against the forms (Table Properties or Column Properties) associated with the environment. The forms can be created, configured, and associated with environments in the Form Validation Settings.

To validate data, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



- 3. Hover over Validate Data.
- 4. Use the following options:

#### **Table**

To validate tables in the environment, click **Table**.

#### Column

To validate columns in the environment, click Column.

#### **Both**

To validate tables and columns both, click **Both**.

The data is validated.

The columns or tables that fail mandatory field criterion are marked with red.

The columns or tables that fail regular expression criterion are marked with orange.



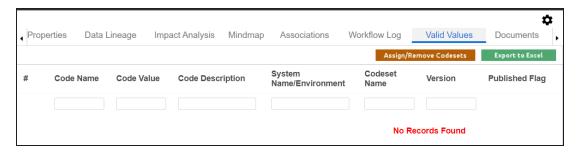
You can download the validation report in the XLSX format. To download the validation reports, click Export to Excel.

# **Assigning Codesets to Columns**

You can create codesets in the Codeset Manager and assign them to a source or target column as valid values. You can also export the valid values in the XLSX format.

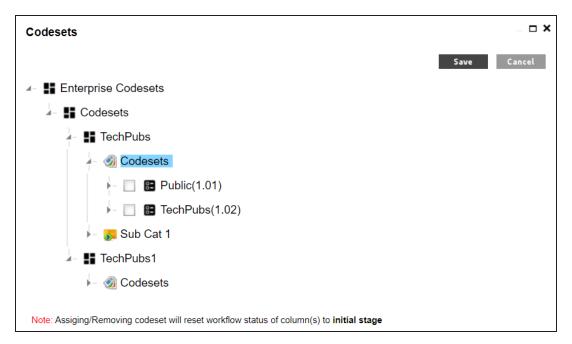
To assign codesets to columns, follow these steps:

- 1. In the **Data Catalog** pane, click a column.
- 2. Click the Valid Values tab.



3. On the Valid Values tab, click Assign/Remove Codesets.

The Codesets page appears.



4. Select the required codesets and click Save.

The codesets are saved on the Valid Values tab.



You can download the assigned codesets in the XLSX format. To download the assigned codesets, click Export to Excel.

For more information on managing codesets, refer to the Maintaining Enterprise Codesets section.

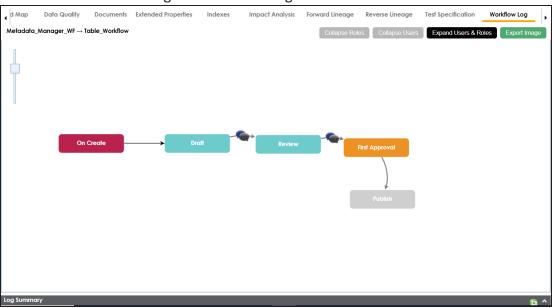
# **Viewing Workflow Logs of Tables**

You can view workflow logs of a table in the Metadata Manager. It displays the current state of the table in the workflow. By default, the Metadata Manager Default Workflow 1 is assigned to all the tables. You can create your own workflow and assign it to tables. For more information, creating and assigning workflows to tables, refer to the Managing Metadata Manager Workflows section.

To view workflow log of tables, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.
- 3. In the central pane, click the Workflow Log tab.

The current workflow stage blinks in the diagram.



Use the following options:

#### **User Comments**

To view users and the comments entered by the users in each stage, hover over

## **Expand/Hide Users and Roles**

Use this option to view or hide users and roles assigned to the stages of the workflow.

## **Collapse/Expand Roles**

This option is enabled when you are in the Expand Users and Roles view. Use this option to collapse or expand roles.

## **Collapse/Expand Users**

This option is enabled when you are in the Expand Users and Roles view. Use this option to collapse or expand users.

## **Export Image**

Use this option to download the workflow in the JPG format.

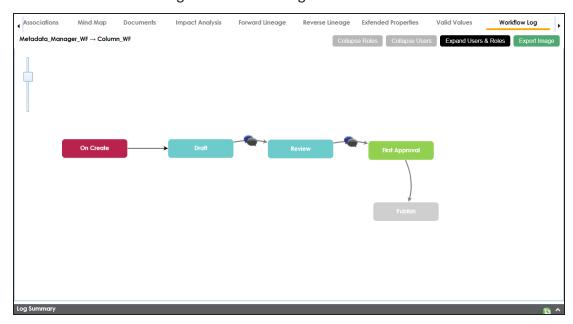
# **Viewing Workflow Logs of Columns**

You can view workflow logs of a column in the Metadata Manager. It displays the current state of the column in the workflow. By default, the Metadata\_Manager\_Default\_Workflow is assigned to all the columns. You can create your own workflow and assign it to columns. For more information, creating and assigning workflows to columns, refer to the Managing Metadata Manager Workflows section.

To view workflow log of columns, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a column.
- 3. In the central pane, click the Workflow Log tab.

The current workflow stage blinks in the diagram.



Use the following options:

#### **User Comments**

To view users and the comments entered by the users in each stage, hover over



## **Expand/Hide Users and Roles**

Use this option to view or hide users and roles assigned to the stages of the workflow.

## **Collapse/Expand Roles**

This option is enabled when you are in the Expand Users and Roles view. Use this option to collapse or expand roles.

## **Collapse/Expand Users**

This option is enabled when you are in the Expand Users and Roles view. Use this option to collapse or expand users.

## **Export Image**

Use this option to download the workflow in the JPG format.

# **Associating Tables**

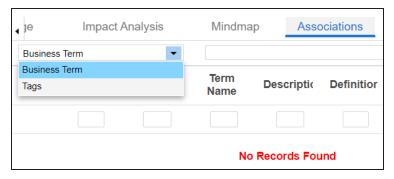
You can associate tables with business assets, systems, environments, tables, and columns. You can also view mind map and association statistics.

#### Ensure that:

- Business assets are enabled. You can add custom business assets and enable them in Business Glossary Manager Settings.
- Relationship between table and the asset type is defined. You can define associations and relationships in Business Glossary Manager Settings.

To associate tables with asset types, follow these steps:

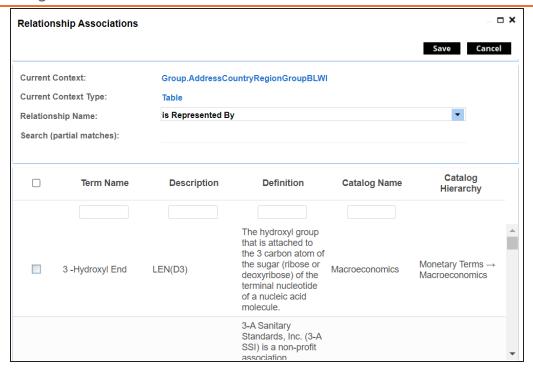
- 1. In the **Data Catalog** pane, click the required table.
- 2. In the central pane, click the **Associations** tab.
- 3. Select an asset type from the drop down.



4. Click **+**.

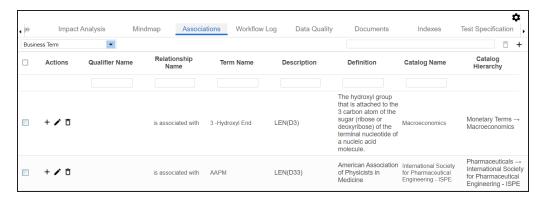
The Relationship Associations page appears.

### **Associating Tables**



- 5. Select **Relationship Name** and the asset type. If you know the term name, use the Search (partial matches) field to look up for it.
- 6. Click Save.

The asset is added to the table.



Once you have created associations, you can use the following options under the Actions column:

Add Association (+)

Use this option to add associations using a qualifier.

# Edit Association ( )

Use this option to edit the association.

# Delete Association ( )

Use this option to delete the association.

To view mind map, click the Mindmap tab. For more information on mind maps, refer to the Viewing Mind Maps topic.

You can associate multiple assets with tables and view the associations based on a qualifier view in the mind map. For more information, refer to the Setting Up Associations Using Qualifiers topic.

# **Associating Columns**

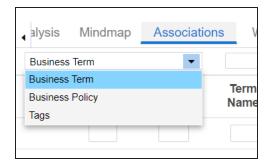
You can associate columns with business assets, systems, environments, tables, and columns. You can also view mind map and association statistics.

#### Ensure that:

- Business assets are enabled. You can add custom business assets and enable them in Business Glossary Manager Settings.
- Relationship between column and the asset type is defined. You can define associations and relationships in Business Glossary Manager Settings.

To associate columns with asset types, follow these steps:

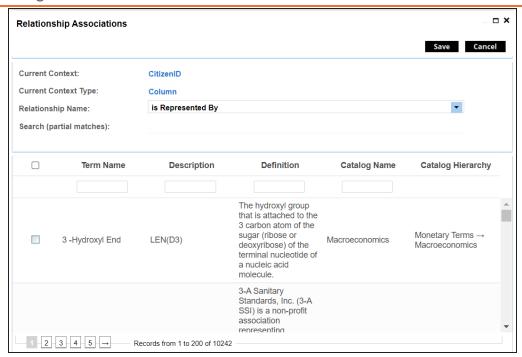
- 1. In the **Data Catalog** pane, click the required column.
- 2. In the central pane, click the **Associations** tab.
- 3. Select an asset type from the drop down.



4. Click +

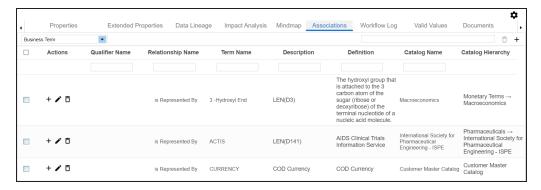
The Relationship Associations page appears.

### **Associating Columns**



- 5. Select **Relationship Name**, and asset type. If you know the term name, use the Search (partial matches) field to look up for it.
- 6. Click Save.

The asset is added to the column.



Once you have created associations, you can use the following options under the Actions column:

# Add Association (+)

Use this option to add associations using a qualifier.

# Edit Association ( )

Use this option to edit the association.

# Delete Association ( )

Use this option to delete the association.

To view mind map, click the Mindmap tab. For more information on mind maps, refer to the Viewing Mind Maps topic.

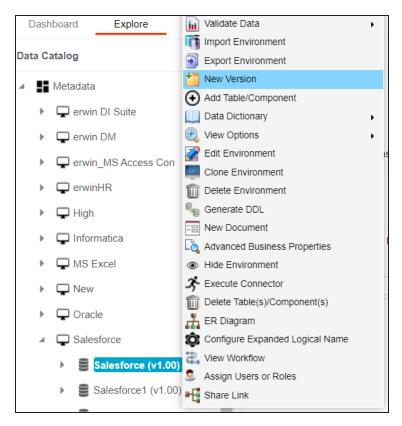
You can associate multiple assets with column and view the associations based on a qualifier view in the mind map. For more information, refer to the Setting Up Associations Using Qualifiers topic.

# **Versioning Environments**

You can create versions of an environment and keep a legacy of old metadata. You can also track changes by comparing the two versions of the environment.

To create new versions of environments, follow these steps:

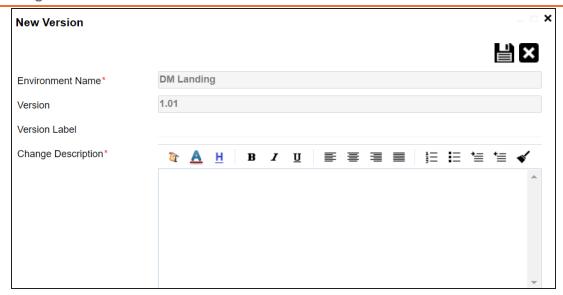
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.



3. Click New Version.

The New Version page appears.

## **Versioning Environments**



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description		
Environment	t Specifies the name of the environment.		
Name	For example, EDW-Test.		
Version	Specifies the new version of the environment.		
version	For example, 1.02.		
	Specifies the version label of the environment.		
Version	For example, Beta.		
Label	For more information on configuring version display of environments,		
	refer to the Configuring Version Display topic.		
Change	Specifies the description of the changes made in the environment.		
Description	For example: A new table, EMP_Details was added in the environment.		

5. Click

A new version of the environment is created and stored in the environment tree.

The old version of the environment is archived. You can also compare the two versions of the environment.

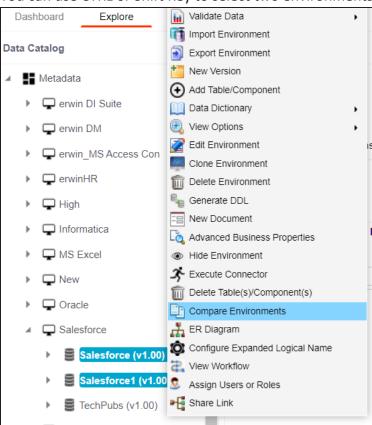
# **Comparing Environments**

You can compare two environments and trace the table and column level changes. Comparing two environments enables you to debug scanned metadata and makes your data integration project efficient.

To compare environments, follow these steps:

1. In the **Data Catalog** pane, select any two environments.

You can use CTRL or Shift Key to select two environments.



2. Click Compare Environments.

The Compare Environments page appears. By default, it opens the Table Level Changes tab.



To view column level changes, on the Compare Environments page, click the Column Level Changes tab.

Column level changes are displayed.

To download the comparison report, click  $lam{2}{2}$ .

The comparison report is downloaded in the XLSX format.

# **Downloading Data Dictionaries**

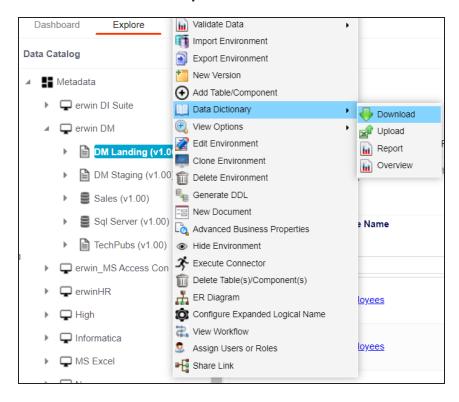
Once the metadata is scanned and stored in the repository, you can instantly view and export data dictionary at the environment and table levels.

A data dictionary at environment level includes definitions of all the tables and columns available in the environment. Whereas, a data dictionary at table level includes the definitions of the table and its columns.

### **Environment Level**

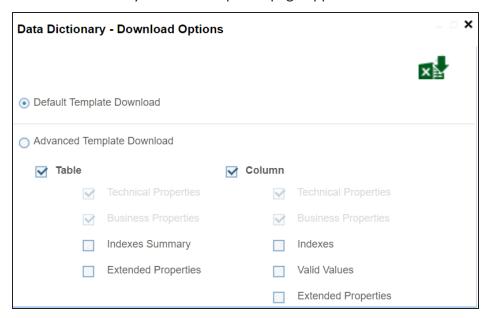
To download data dictionaries at environment level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, right-click an environment.
- 3. Hover over **Data Dictionary**.



#### 4. Click Download.

The Data Dictionary-Download Options page appears.



### 5. Use the following options:

## **Default Template Download**

Use this option to download the data dictionary in a default template. The default template includes technical and business properties of tables and columns.

#### **Advanced Template Download**

Use this option to download the data dictionary in an advanced template. You can customize an advanced template to include additional information, such as Indexes Summary, Extended Properties for Tables, Valid Values, and Extended Properties for columns.

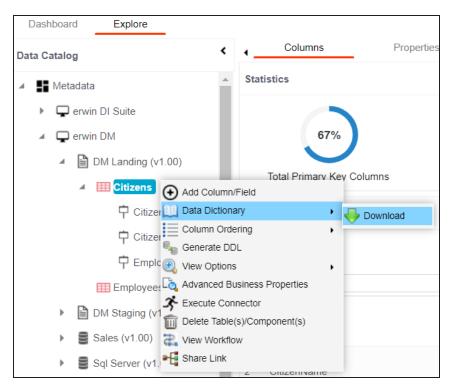
# 6. Click .

Data dictionary is downloaded in the XLSX format.

## **Table Level**

To download data dictionaries at table level, follow these steps:

- 1. In the **Data Catalog** pane, right-click a table.
- 2. Hover over **Data Dictionary**.



#### 3. Click Download.

The data dictionary of the selected table is downloaded in the XLSX format.

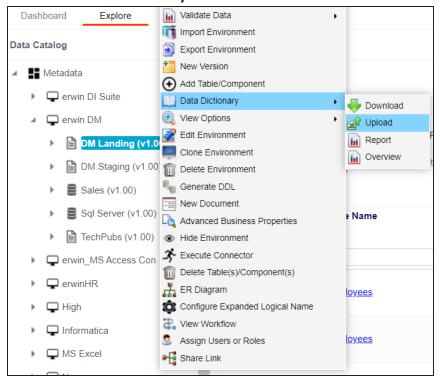
You can also view data dictionary report at system level and update data dictionary at environment level.

# **Uploading Data Dictionary**

You can update and upload a data dictionary at environment level in the XLSX format. To update data dictionary, you can either use an existing XLSX file or download a data dictionary file from a suitable environment. Ensure that the XLSX file follows the correct template. For more information on downloading a data dictionary in XLSX, refer to the Downloading Data Dictionary topic.

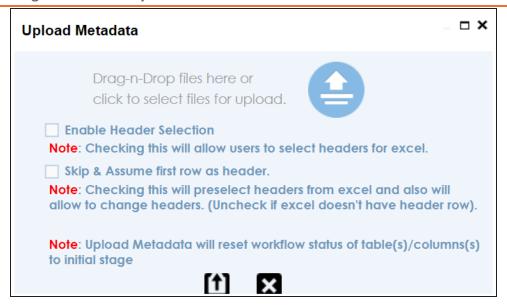
To upload data dictionaries at environment level, follow these steps:

- 1. In the **Data Catalog** pane, right-click an environment.
- 2. Hover over **Data Dictionary**.



#### 3. Click Upload.

The Upload Metadata page appears.



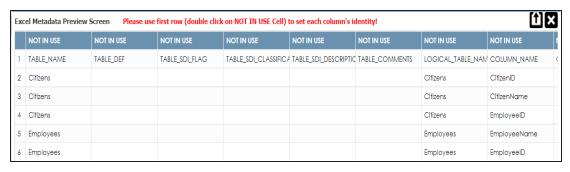
4. Drag and drop the updated data dictionary file or use = to upload the file.

You can use the following options to select headers for the XLSX file:

#### **Enable Header Selection**

Use this option to select headers for the XLSX file. Select the check box and click [1]

The Upload Metadata page appears.



To select headers, double-click the **NOT IN USE** cell.

Skip & Assume first row as header

You can use this option only when the Enable Header Selection check box is selected. Use this check box to use the first row as header.

Select the check box and click 1.

The Upload Metadata page appears. The first row in the XLSX file appears as the header.



To select alternate headers, double-click the header cell.

# 5. Click 1.

The data dictionary is updated at the environment level.

# **Viewing Data Dictionary Report**

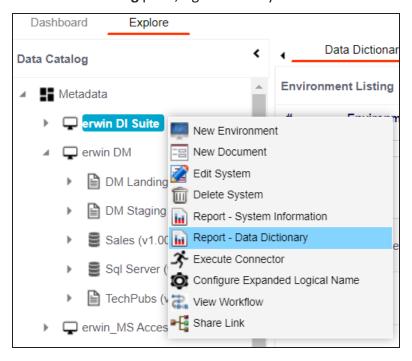
You can view a data dictionary report at the system level. The data dictionary report includes all the environments in the system and it can be exported in various formats, such as HTML, PDF, and MS Excel.



It is meaningful to view data dictionary report after scanning metadata into

To view data dictionary at system level, follow these steps:

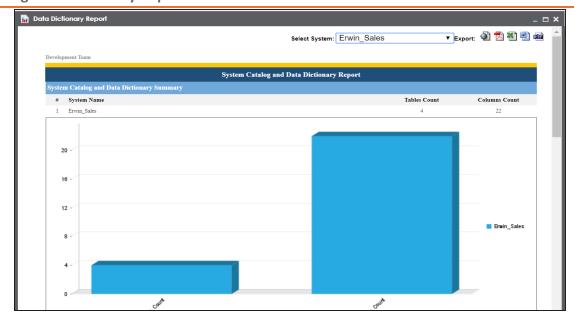
1. In the **Data Catalog** pane, right-click a system.



2. Click Report - Data Dictionary.

The Data Dictionary Report appears. You can use Select System to view the data dictionary reports of any system.

## **Viewing Data Dictionary Report**



Use the following options to export the data dictionary report:



Use this option to export the report in the HTML format.



Use this option to export the report in the PDF format.

# MS Excel ( )

Use this option to export the report in the XLSX format.

# MS Word (<sup>1</sup>)

Use this option to export the report in the DOCX format.

# RTF ( )

Use this option to export the report in the RTF format.

# **Exporting and Importing Sensitive Data Classification**

You can export and import sensitive data indicator (SDI) classification at metadata and environment levels via an MS Excel template.

This topic walks you through the following:

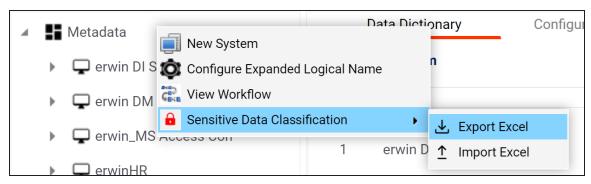
- Exporting SDI at metadata level
- Exporting SDI at environment level
- **Importing SDI**

## **Exporting SDI at Metadata Level**

To export SDI at metadata level, follow these steps:

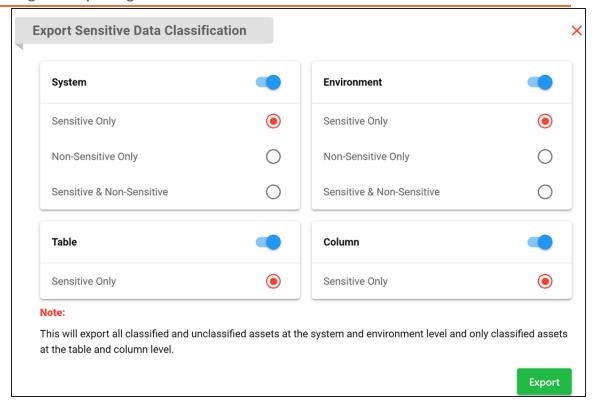
- 1. Go to Application Menu > Data Catalog > Metadata Manager.
- 2. Right-click **Metadata** and hover over **Sensitive Data Classification**.

Options for sensitive data classification appear.



3. Click Export Excel.

The Export Sensitive Data Classification page appears.



4. Use the following options to export SDI at based on assets:

#### **System**

Switch this option **ON** to export SDI for systems.

Use one of the following options:

- Sensitive Only: Use this option to export sensitive systems.
- Non-Sensitive Only: Use this option to export non-sensitive systems.
- Sensitive & Non-Sensitive: Use this option to export both sensitive and non-sensitive systems.

#### **Environment**

Switch this option **ON** to export SDI for environments.

Use one of the following options:

- **Sensitive Only**: Use this option to export sensitive environments.
- Non-Sensitive Only: Use this option to export non-sensitive environments.
- Sensitive & Non-Sensitive: Use this option to export both sensitive and non-sensitive environments.

#### Table

Use this option to export SDI for tables. By default, a list of sensitive tables is exported.

#### Column

Use this option to export SDI for columns. By default, a list of sensitive columns is exported.

5. Click Export.

SDI classification report is downloaded in the XLSX format.

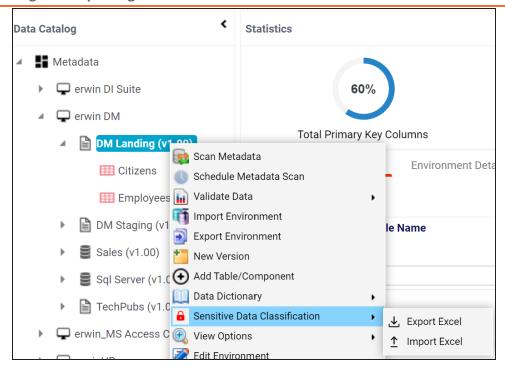
## **Exporting SDI at Environment Level**

Similarly, to export SDI at environment level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager.
- 2. Right-click an environment and hover over **Sensitive Data Classification**.

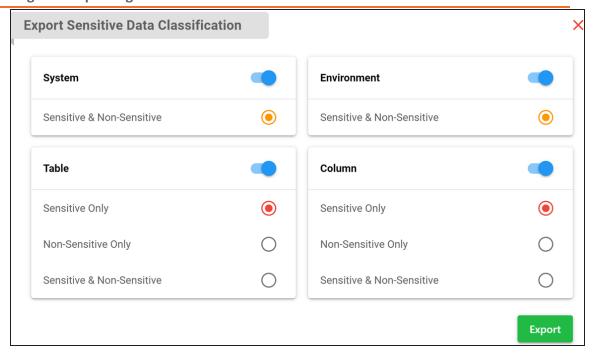
Options for sensitive data classification appear.

## **Exporting and Importing Sensitive Data Classification**



## 3. Click Export Excel.

The Export Sensitive Data Classification page appears.



4. Use the following options to export SDI based on assets:

#### System

Switch this option **ON** to export SDI for the associated system. By default, a list of both sensitive and non-sensitive system is exported.

#### **Environment**

Switch this option **ON** to export SDI for the environment. By default, a list of both sensitive and non-sensitive environment is exported.

#### Table

Switch this option **ON** to export SDI for tables in the environment. Use one of the following options:

- **Sensitive Only**: Use this option to export sensitive tables.
- Non-Sensitive Only: Use this option to export non-sensitive tables.
- Sensitive & Non-Sensitive: Use this option to export both sensitive and non-sensitive tables.

#### Column

Switch this option **ON** to export SDI for columns in the environment. Use one of the following options:

- **Sensitive Only**: Use this option to export sensitive columns.
- Non-Sensitive Only: Use this option to export non-sensitive columns.
- Sensitive & Non-Sensitive: Use this option to export both sensitive and non-sensitive columns.
- 5. Click Export.

System Data Classification is downloaded in the XLSX format.

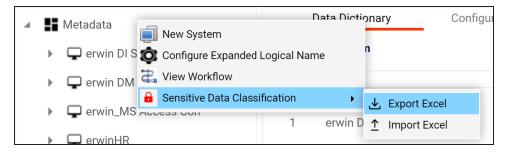
## **Importing Sensitive Data Classification**

You can import SDI from an MS Excel template at system and environment levels.

To import SDI, follow these steps:

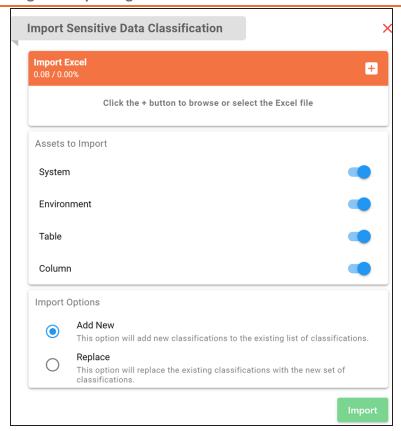
1. In the Data Catalog pane, right-click Metadata and hover over Sensitive Data Classification.

Options for sensitive data classification appear.



2. Click Import Excel.

The Import Sensitive Data Classification page appears.



### 3. Use the following options:

#### **Import Excel**

Use this section to import MS Excel file containing SDI classification for systems and environments. Click to browse and select a file.

## Assets to Import

Use these options to select the asset types for which you want to import SDI classification.

### **Import Options**

- Add New: Use this option to add new classifications to an existing list.
- **Replace**: Use this option to replace existing classifications with new ones.

### 4. Click Import.

Sensitive data classification is imported.

## **Running Impact Analysis**

After mapping source metadata to target metadata, you can run impact analysis on technical assets. Impact analysis helps you understand upstream and downstream dependencies of technical assets and their impacts linked to business assets. It helps you assess the impact of transformations and source or target-level changes.

Apart from this you can also, view lineages based on selected assets and export its impact analysis.

You can run impact analysis at the following levels:

- System
- **Environment**
- Table
- Column

### **Systems and Environments**

You can perform impact analysis on environments and systems and analyze their impact as source and target.

This topic walks you through the steps to view impact analysis of environments. Similarly, you can view impact of systems, tables, and columns.

To view impact analysis at system or environment levels, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click an environment.
- 3. Click the Impact Analysis tab. Impact analysis for the environment appears. It displays the asset hierarchy, sensitivity data indicator (SDI) classification, data quality analysis, and environment's impact based on related assets in your metadata.

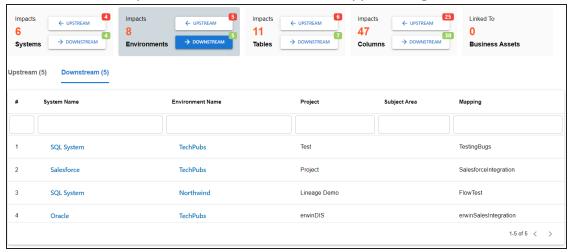


Alternatively, click 🌣 to switch the Overview Impact option ON to exclude non-existent systems and environments from the impact analysis. When this option is switched off, the view includes systems and environments that do not exist in the Metadata Manager.



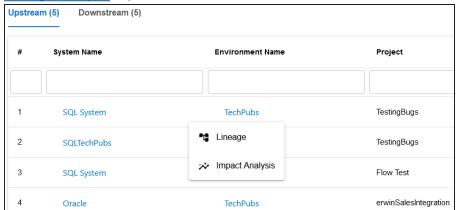
4. On the Environments card, click **Downstream**.

The downstream dependencies of the environment appear in a grid format.



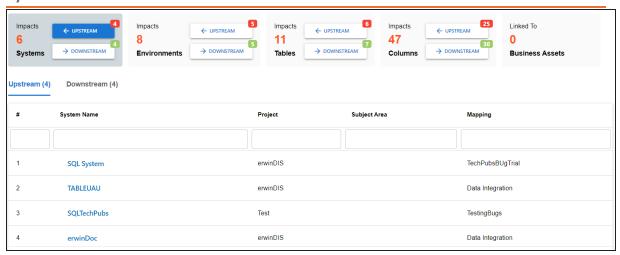
Similarly, you can view upstream dependencies on the Upstream tab.

5. On the Upstream or Downstream tab, click an asset to view its lineage or impact analysis. For more information on running lineage analysis on assets, refer to the Running Lineage Analysis topic.



You can also view the upstream and downstream dependencies of other impacted assets from selected environment's perspective. For example, the image below displays upstream system dependencies from the environment's perspective.

### **Systems and Environments**



Additionally, you can use the following options:

### Lineage

Use this option to view lineage based on the asset type.

### **Export**

Use this option to export the impact analysis in the XLSX format.

### **Tables and Columns**

You can perform impact analysis on tables and columns, and analyze their impact as source and target.

This topic walks you through the steps to view impact analysis of tables. Similarly, you can view impact of systems, environments and columns.

A table can be a source, target, or both in a mapping specification. It can also be used for transformations, such as business rules and lookups in a mapping project. Impact analysis helps you identify these impacts of the table on mapping projects.

To run impact analysis at table level, follow these steps:

- Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.
- 3. Click the Impact Analysis tab. Impact analysis of the table appears. It displays the asset hierarchy, sensitivity data indicator (SDI) classification, data quality analysis, and table's impact based on related assets in your metadata.



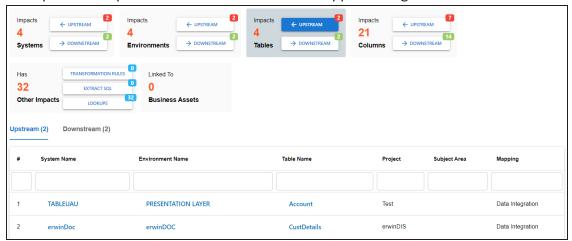
Alternatively, click 🌣 to switch the Overview Impact option ON to exclude non-existent systems and environments from the impact analysis. When this option is switched off, the view includes systems and environments that do not exist in the Metadata

### Manager.



4. On the Tables card, click **Upstream**.

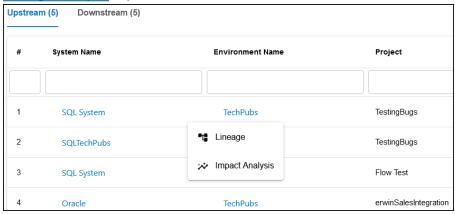
The upstream dependencies of the environment appear in a grid format.



Similarly, you can view downstream dependencies on the Downstream tab.

5. On the Upstream or Downstream tab, click an asset to view its lineage or impact analysis. For more information on running lineage analysis on assets, refer to the Running

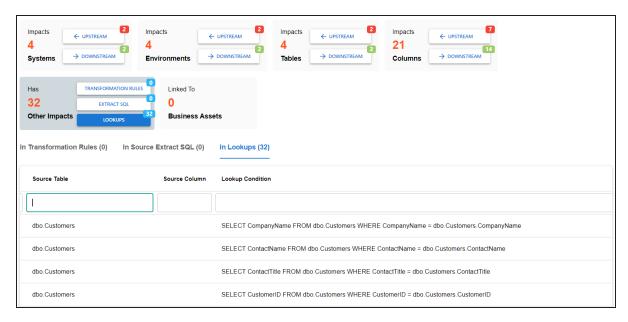
### Lineage Analysis topic.



Use the Other Impacts tile, and click one of the following to view them:

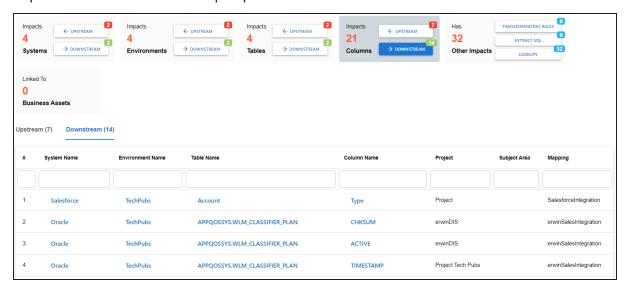
- **Business rules**
- Source Extract SQL
- Lookups

For example, the image below displays the In Lookups tab with lookup conditions that impacts the asset type. Also, you can switch between In Source Extract SQL and In Business Rules tabs to view relevant impacts.



#### **Tables and Columns**

You can also view the upstream and downstream dependencies of other impacted assets from selected tablet's perspective. For example, the image below displays upstream column dependencies from the table's perspective.



Additionally, use the following options:

### Lineage

Use this option to view lineage based on the asset type.

### **Export**

Use this option to export the impact analysis in the XLSX format.

## **Running Lineage Analysis**

After mapping source metadata to target metadata, you can run the lineage analyzer in Metadata Manager. The generated lineage report helps you trace the data's origin, its transformations, and its destination after source to target mappings.

You can run the lineage at the following levels:

- System
- **Environment**
- Table
- Column

## **System**

You can run forward and reverse lineage analysis to trace metadata at the system level. Forward lineage analysis generates lineage with the system as source. Whereas reverse lineage analysis generates lineage with the system as target. The Dual Lineage analysis generates a lineage, which includes both forward and reverse lineage.

This topic walks you through the following:

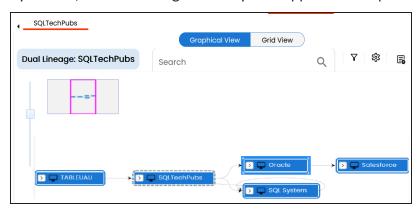
- Viewing Lineage
- Working on Lineage

### **Viewing Lineage**

To run lineage at the system level, follow these steps:

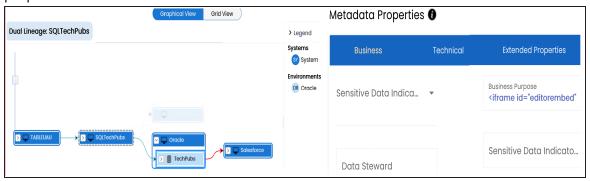
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a system.
- 3. Click the **Data Lineage** tab.

By default, the dual lineage of the system appears in Graphical View.

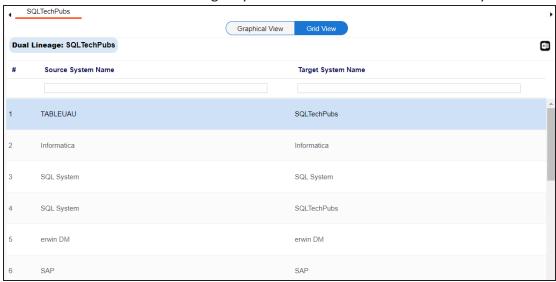


You can click **Graphical View** or **Grid View** to switch between them:

Graphical View: The graphical view displays the lineage of a system in a graphical format. Selecting a system on the graphical view displays its Legends. Hovering over a system displays an • icon. Clicking this icon opens the object's properties.



**Grid View**: The grid view displays the lineage of a systems in a tabular format. You can view the source and target system associated with the selected system.

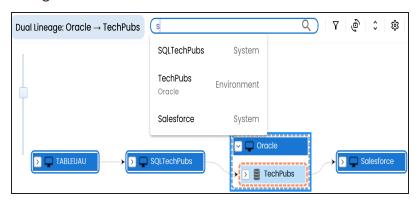


Use the following options to work on the lineage in graphical view:

### Search (Q)

Use this option to search for systems that you want to see on the lineage.

Type in the search box to see a list of related systems that are available on the lineage.



## Filter Objects ( $\nabla$ )

Use this option to filter and display required systems in the lineage view.



The unselected objects are replaced with black dots on the lineage diagram.



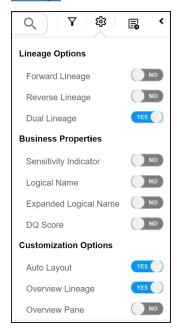
## Switch View ( ( )

Double-click an object to see Switch View option. Use this option to switch the level of objects displayed and see the system, environment, or table in which the object is located.



## Options (🍑)

Use this option to view lineage types, business properties, and customizations options. For more information on lineage options, refer to the Working on Lineage section.

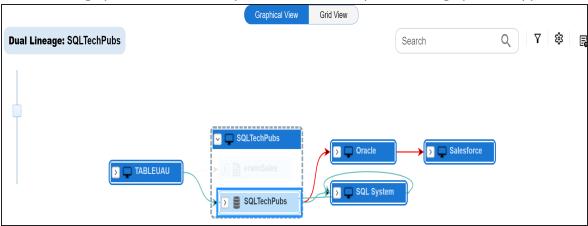


Exports ( 🗐 )

Use this option to export the lineage. Click and use the following options:

- Image ( ): Use this option to download the lineage as an image, in the .JPG format. Ensure that you expand the required nodes in a lineage before downloading the lineage as image.
- **PDF** ( ): Use this option to download the lineage report in the .PDF format. Ensure that you expand the required nodes in a lineage before downloading the lineage report as PDF.
- Excel ( ): Use this option to download the lineage report in the .XLSX format. Ensure that you expand the required nodes in a lineage before downloading the report.

On the lineage, expand a system node and select an environment to view its lineage path. The environment is highlighted in orange color, its forward lineage path in red color, and its reverse lineage path in blue color. Systems that are not part of lineage path disappear.



Right-click a path around the selected object to highlight its path of the source or target in the lineage.

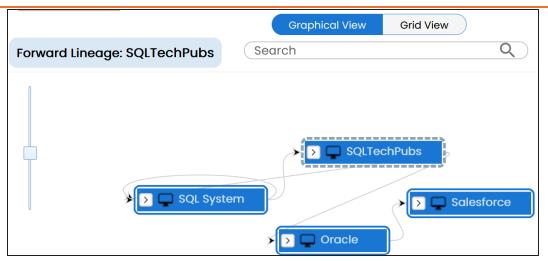
### **Working on Lineage**

Use the following options to work on lineage:

### **Forward Lineage**

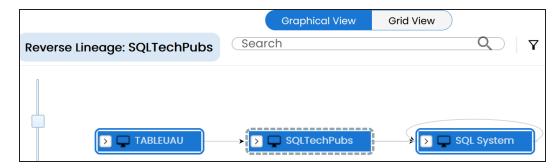
Use this option to view forward lineage of the system.

### **System**



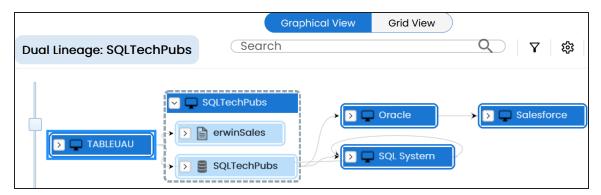
### **Reverse Lineage**

Use this option to view reverse lineage of the system.



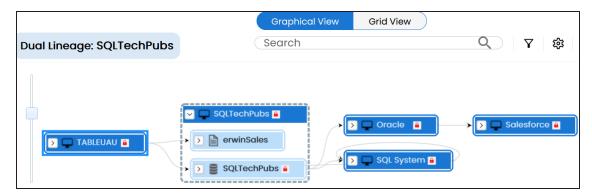
### **Dual Lineage**

Use this option to view dual lineage, which includes both forward and reverse lineage of the system.



### **Sensitivity Indicator**

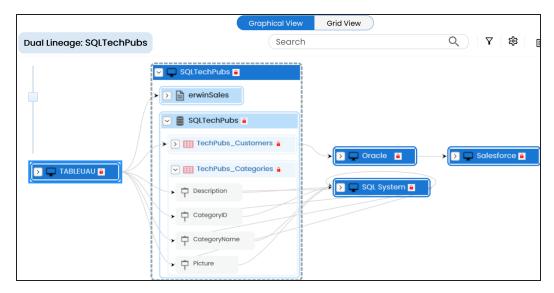
Use this option to view sensitivity of the environments in the lineage. You can expand a system node to view sensitive environments. The sensitive system and environments are indicated using •.



### **Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments and tables.

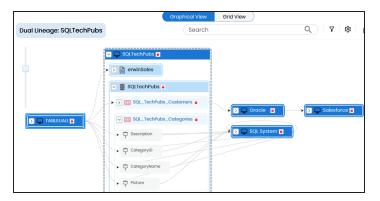
For example, the following image displays the table's logical name in the lineage.



### **Expanded Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments, tables, and columns. For more information, on configuring expanded logical name of a system, refer to the Configuring Expanded Logical Name topic.

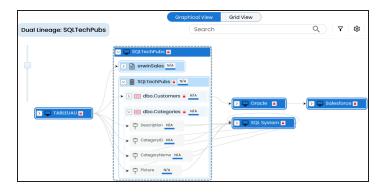
For example, the following image displays the table's expanded logical name in the lineage.



### **DQ Tool Score**

Use this option to view the data quality score of the environments, tables, and columns in the lineage. You can expand a system node to view data quality scores for environments, tables, and columns.

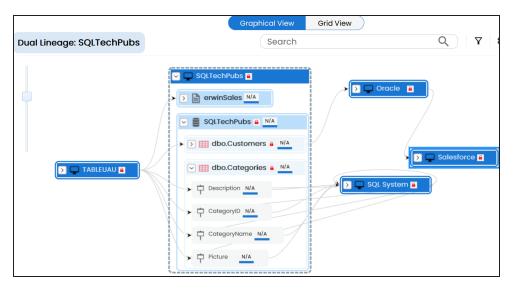
For example, the following image displays the data quality score in the lineage.



### **Auto Layout**

Use this option to rearrange the layout of the lineage automatically.

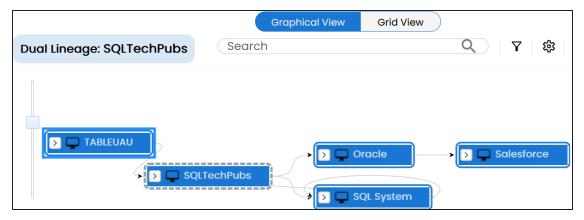
For example, the following image displays the rearranged object layout with respect to the previous screenshot.



#### **Overview Lineage**

Use this option to view the lineage excluding systems and environments that do not exist in the Metadata Manager. When this option is switched off, the views include systems and environments, that do not exist in the Metadata Manager.

For example, the following image displays lineage excluding assets that do not exist in Metadata Manager.



### **Overview Pane**

Use this option to remove the overview pane from the graphical view.

### **Environment**

You can run forward and reverse lineage analysis to trace metadata at the environment level. Forward lineage analysis generates lineage with the environment as source. Whereas reverse lineage analysis generates lineage with the environment as target. The Dual Lineage analysis generates lineage, which includes both forward and reverse lineage.

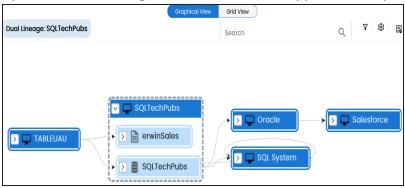
This topic walks you through the following:

- Viewing Lineage
- Working on Lineage

### **Viewing Lineage**

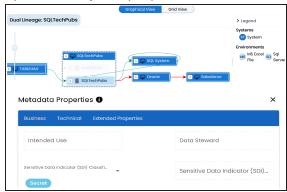
To run lineage at the environment level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click an environment.
- 3. Click the **Data Lineage** tab. By default, dual lineage of the environment appears in Graphical View.

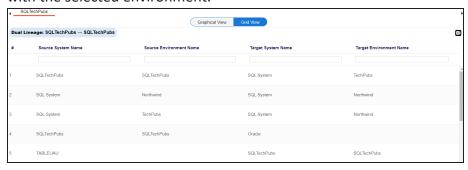


- 4. You can click **Graphical View** or **Grid View** to switch between them:
  - Graphical View: The graphical view displays the lineage of the environment in a graphical format. Selecting an environment on the graphical view displays its

Legends. Hovering over an environment displays an 10 icon. Clicking this icon opens the object's properties.



Grid View: The grid view displays the lineage of the environment in a tabular format. You can view the source and target system and environment associated with the selected environment.



Use the following options to work on the lineage in graphical view:

## Search ( Q)

Use this option to search for environments that you want to see on the lineage.

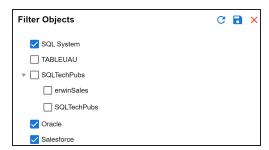
Type in the search box to see a list of related environments that are available on the lineage.

#### **Environment**



## Filter Objects (abla)

Use this option to filter and display required environments in the lineage view.

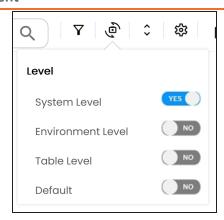


The unselected objects are replaced with black dots on the lineage diagram.



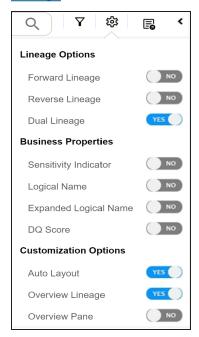
## Switch View ( 👜 )

Double-click an object to see Switch View option. Use this option to switch the level of objects displayed and see the system, environment, or table in which the object is located.



# Options (🍳)

Use this option to view lineage types, business properties and customizations options. For more information on lineage options, refer to the Working on Lineage section.

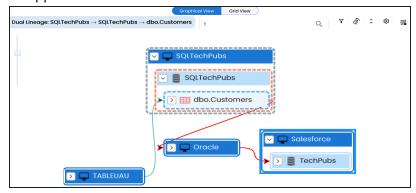


## Exports ( 🗐 )

Use this option to export the lineage. Click **\bigsig** and use the following options:

- Image (2): Use this option to download the lineage as an image, in the .JPG format. Ensure that you expand the required nodes in a lineage before downloading the lineage as image.
- **PDF** ( Use this option to download the lineage report in the .PDF format. Ensure that you expand the required nodes in a lineage before downloading the lineage report as PDF.
- Excel ( ): Use this option to download the lineage report in the .XLSX format. Ensure that you expand the required nodes in a lineage before downloading the report.

On the lineage, expand a system node, and select a table to view its lineage path. The environment is highlighted in blue color, its forward lineage path appears in red, and its reverse lineage path appears in blue. Systems and environments that are not part of a lineage path disappear.



Right-click a path around the selected object to highlight its path of the source or target in the lineage.

### **Working on Lineage**

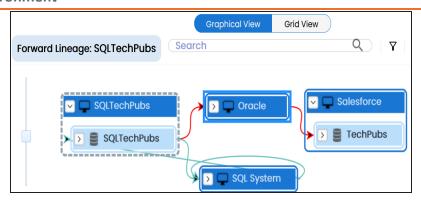
Lineage of an environment shows how metadata moves through environments. It provides a summary of tables used as source and target. Also, it gives information about the environments and tables involved in the lineage.

Use the following options to work on lineage:

#### **Forward Lineage**

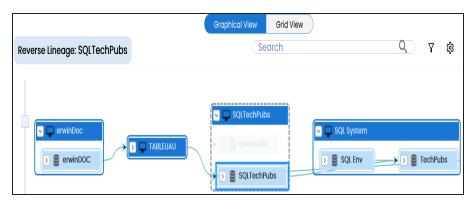
Use this option to view forward lineage of the environment.

#### **Environment**



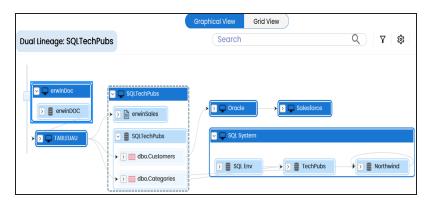
### **Reverse Lineage**

Use this option to view reverse lineage of the environment.



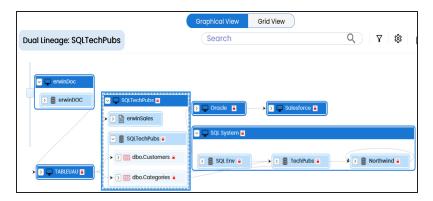
### **Dual Lineage**

Use this option to view dual lineage, which includes both forward and reverse lineage of the environment.



### **Sensitivity Indicator**

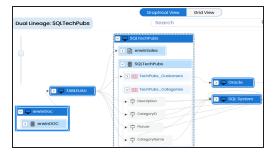
Use this option to view sensitivity of the environments in the lineage. You can expand the environment node to view sensitive tables. The sensitive assets are indicated using 🔒 .



### **Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments and tables.

For example, the following image displays the table's logical name in the lineage.

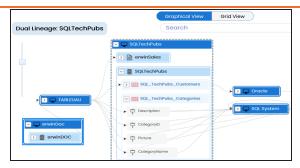


### **Expanded Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments, tables, and columns.

For example, the following image displays the table's expanded logical name in the lineage.

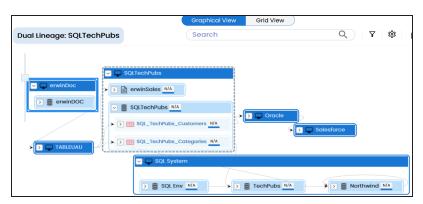
#### **Environment**



### **DQ Tool Score**

Use this option to view the data quality score of the environments, tables, and columns in the lineage. You can expand a system node to view data quality scores for environments, tables, and columns.

For example, the following image displays the data quality score in the lineage.

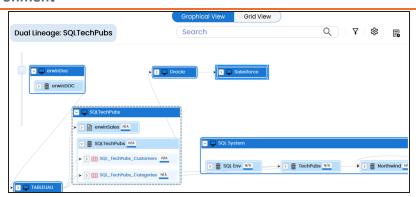


### **Auto Layout**

Use this option to rearrange the layout of the lineage automatically.

For example, the following image displays the rearranged object layout with respect to the previous screenshot.

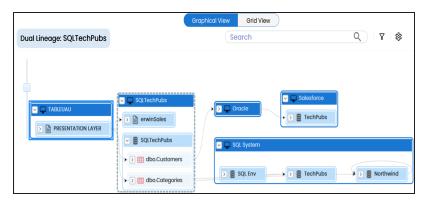
#### **Environment**



### **Overview Lineage**

Use this option to view the lineage excluding systems and environments that do not exist in the Metadata Manager. When this option is switched off, the views include systems and environments, that do not exist in the Metadata Manager.

For example, the following image displays lineage excluding assets that do not exist in Metadata Manager.



#### **Overview Pane**

Use this option to remove the overview pane from the graphical view.

### **Table**

You can run forward and reverse lineage analysis to trace metadata at the table level. Forward lineage analysis generates lineage with the table as source. And, reverse lineage analysis generates lineage with the table as target. The Dual lineage analysis generates a lineage, which includes both forward and reverse lineage.

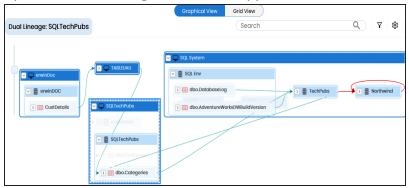
This topic walks you through the following:

- Viewing Lineage
- Working on Lineage

### **Viewing Lineage**

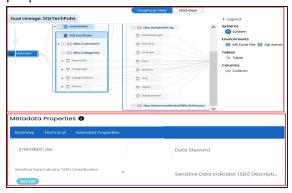
To run lineage at the table level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.
- 3. Click the **Data Lineage** tab. By default, dual lineage of the table appears.

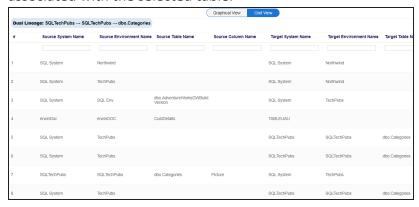


- 4. You can click Graphical View or Grid View to switch between them:
  - Graphical View: The graphical view displays the lineage of the table in a graphical format. Selecting a table on the graphical view displays its Legends.

Hovering over a table displays an ① icon. Clicking this icon opens the object's properties.



Grid View: The grid view displays the lineage of the table in a tabular format. You can view the source and target system, environment, table, and column associated with the selected table.

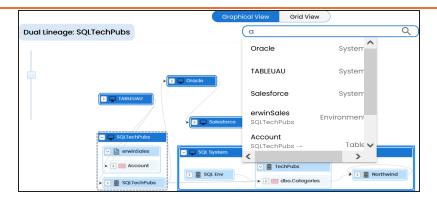


Use the following options to work on the lineage in graphical view:

### Search (Q)

Use this option to search for tables that you want to see on the lineage.

Type in the search box to see a list of related tables that are available on the lineage.

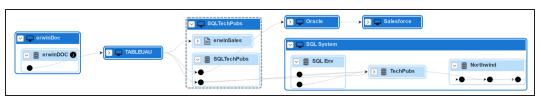


## Filter Objects (abla)

Use this option to filter and display required tables in the lineage view.



The unselected objects are replaced with black dots on the lineage diagram.



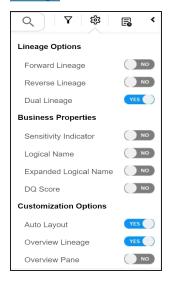
# Switch View ( )

Double-click an object to see Switch View option. Use this option to switch the level of objects displayed and see the system, environment, or table in which the object is located.



## Options (🍑)

Use this option to view lineage types, business properties and customizations options. For more information on lineage options, refer to the Working on Lineage section.



## Exports ( 🗐 )

Use this option to export the lineage. Click and use the following options:

■ Image ( ): Use this option to download the lineage as an image, in the .JPG format. Ensure that you expand the required nodes in a lineage

before downloading the lineage as image.

- PDF ( ): Use this option to download the lineage report in the .PDF format. Ensure that you expand the required nodes in a lineage before downloading the lineage report as PDF.
- Excel ( ): Use this option to download the lineage report in the .XLSX format. Ensure that you expand the required nodes in a lineage before downloading the report.

On the lineage, expand a table node, and select a column to view its lineage path. The column is highlighted in blue color, its forward lineage path appears in red, and its reverse lineage path appears in blue. The assets that are not part of a lineage path disappear.

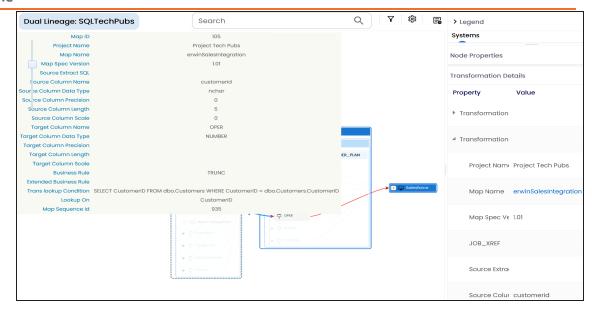


Click a path around the selected object to highlight its path of the source or target in the lineage.

### **Viewing Transformations**

Transformations between columns are indicated using  $oldsymbol{\Phi}$  in the lineage. Hover over  $oldsymbol{\Phi}$ to view transformation rules for the columns on a pop-up. Or, click the path between the columns to highlight it to view detailed transformations between them in the Transformation Details pane.

#### **Table**



You can expand the transformation node to view the transformation details that includes Business Rule, Extended Business Rule, Trans lookup Condition, Lookup On, and more relevant properties.

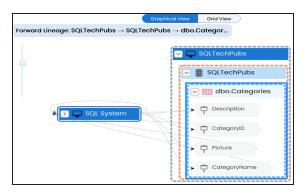
## **Working on Lineage**

Lineage of a table shows how metadata moves through tables. It provides a summary of columns used as source and target. Also, it gives you information about the technical and business properties of columns involved in the lineage.

Use the following options to work on lineage:

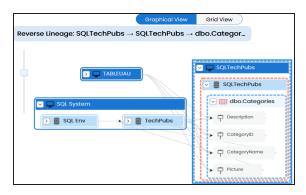
### **Forward Lineage**

Use this option to view forward lineage of the table.



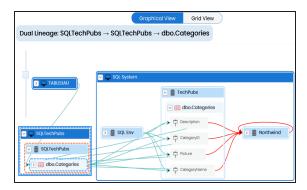
### **Reverse Lineage**

Use this option to view reverse lineage of the table.



### **Dual Lineage**

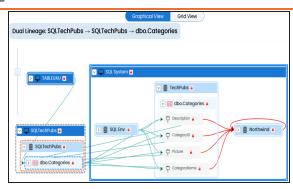
Use this option to view dual lineage, which includes both forward and reverse lineage of the table.



### **Sensitivity Indicator**

Use this option to view sensitivity of the table in the lineage. You can expand the table node to view sensitive columns. The sensitive assets are indicated using •.

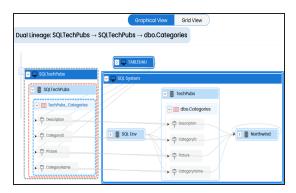
#### **Table**



### **Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments and tables.

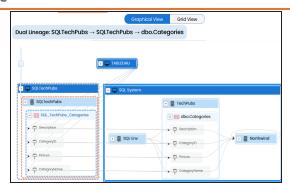
For example, the following image displays the table's logical name in the lineage.



### **Expanded Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments, tables, and columns.

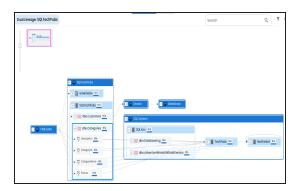
For example, the following image displays the table's expanded logical name in the lineage.



#### **DQ Tool Score**

Use this option to view the data quality score of the environments, tables, and columns in the lineage. You can expand a system node to view data quality scores for environments, tables, and columns.

For example, the following image displays the data quality score in the lineage.



#### **Auto Layout**

Use this option to rearrange the layout of the lineage automatically. For example, the following image displays the rearranged object layout with respect to the previous screenshot.



#### **Overview Lineage**

Use this option to view the lineage excluding systems and environments that do not exist in the Metadata Manager. When this option is switched off, the views include systems and environments, that do not exist in the Metadata Manager.

For example, the following image displays lineage excluding assets that do not exist in Metadata Manager.



#### **Overview Pane**

Use this option to remove the lineage overview pane from the graphical view.

### Column

You can run forward and reverse lineage analysis to trace metadata at the column level. Forward lineage analysis generates a lineage with the column as source. And, reverse lineage analysis generates a lineage with the column as target. The Dual lineage analysis generates a lineage, which includes both forward and reverse lineage.

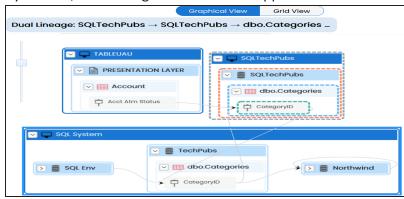
This topic walks you through the following:

- Viewing Lineage
- Working on Lineage

### **Viewing Lineage**

To run lineage at the column level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a column.
- 3. Click the **Data Lineage** tab. By default, dual lineage of the column appears.

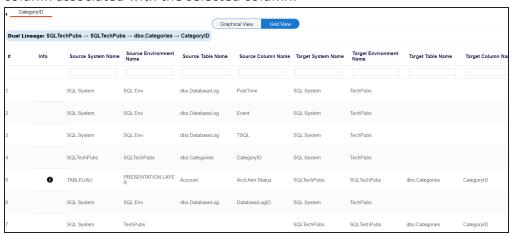


- 4. You can click **Graphical View** or **Grid View** to switch between them:
  - Graphical View: The graphical view displays the lineage of the column in a graphical format. Selecting a column on the graphical view displays its Legends.

properties.



Grid View: The grid view displays the lineage of the environment in a tabular format. You can view the source and target system, environment, table, and column associated with the selected column.

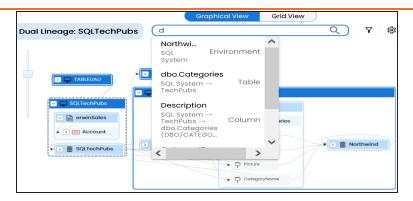


Use the following options to work on the lineage in graphical view:

### Search ( Q)

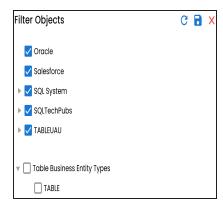
Use this option to search for columns that you want to see on the lineage.

Type in the search box to see a list of related columns that are available on the lineage.

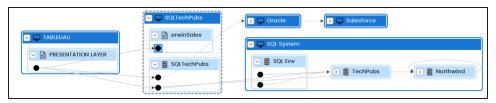


# Filter Objects (♥)

Use this option to filter and display required columns in the lineage view.



The unselected objects are replaced with black dots on the lineage diagram.



# Switch View ( ( )

Double-click an object to see Switch View option. Use this option to switch the level of objects displayed and see the system, environment, or table in which the object is located.



# Options (🍑)

Use this option to view lineage types, business properties and customizations options. For more information on lineage options, refer to the Working on Lineage section.



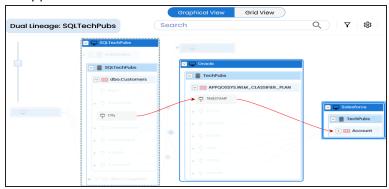
# Exports ( 🗐 )

Use this option to export the lineage. Click and use the following options:

Image (☑): Use this option to download the lineage as an image, in the .JPG format. Ensure that you expand the required nodes in a lineage before downloading the lineage as image.

- PDF ( ): Use this option to download the lineage report in the .PDF format. Ensure that you expand the required nodes in a lineage before downloading the lineage report as PDF.
- Excel ( ): Use this option to download the lineage report in the .XLSX format. Ensure that you expand the required nodes in a lineage before downloading the report.

On the lineage, expand a system node, and select a table to view its lineage path. The environment is highlighted in blue color, its forward lineage path appears in red, and its reverse lineage path appears in blue. Systems and environments that are not part of a lineage path disappear.

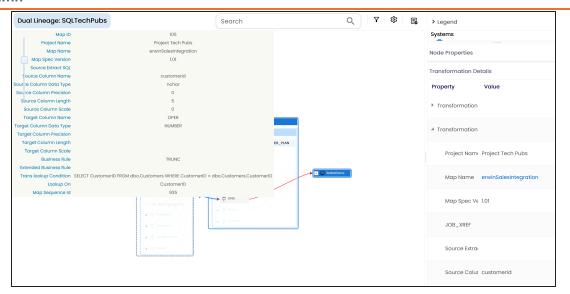


Right-click a path around the selected object to highlight its path of the source or target in the lineage.

#### **Viewing Transformations**

Transformations between columns are indicated using  $\Phi$  in the lineage. Hover over  $\Phi$ to view transformation rules for the columns on a pop-up. Or, click the path between the columns to highlight it to view detailed transformations between them in the Transformation Details pane.

#### Column



You can expand the transformation node to view the transformation details that includes Business Rule, Extended Business Rule, Trans lookup Condition, Lookup On, and more relevant properties.

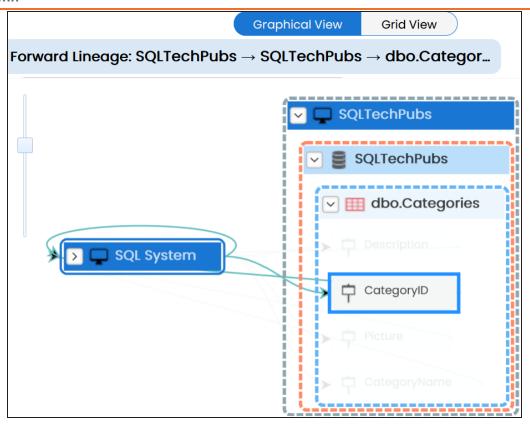
### **Working on Lineage**

Lineage of a column shows how metadata moves through columns. It provides a summary of columns used as source and target. Also, it gives information about technical and business properties of columns involved in the lineage.

Use the following options to work on lineage:

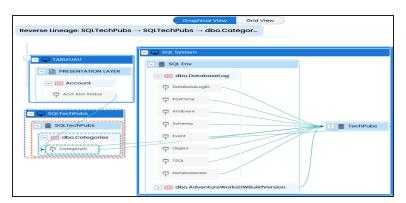
#### **Forward Lineage**

Use this option to view forward lineage of the column.



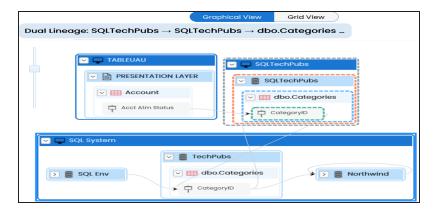
#### **Reverse Lineage**

Use this option to view reverse lineage of the column.



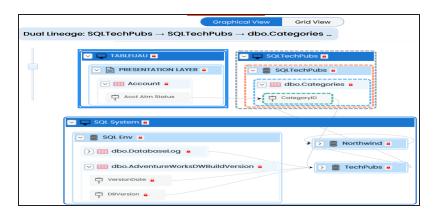
#### **Dual Lineage**

Use this option to view dual lineage, which includes both forward and reverse lineage of the column.



### **Sensitivity Indicator**

Use this option to view sensitivity of the columns in the lineage. You can expand the environment node to view sensitive columns. The sensitive assets are indicated using •

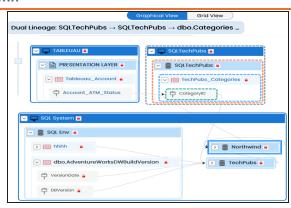


### **Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments and tables.

For example, the following image displays the table's logical name in the lineage.

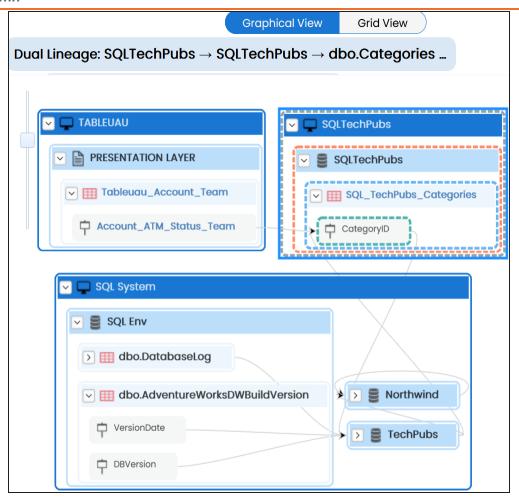
#### Column



### **Expanded Logical Name**

Use this option to view expanded logical names of the tables and columns in an environment in the lineage. You can expand a system node to view environments, tables, and columns. or more information on configuring extended properties of columns, refer to the Column topic.

For example, the following image displays the table's expanded logical name in the lineage.



#### **DQ Tool Score**

Use this option to view the data quality score of the environments, tables, and columns in the lineage. You can expand a system node to view data quality scores for environments, tables, and columns.

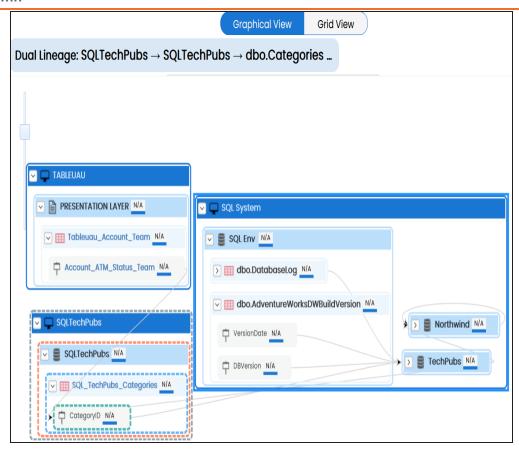
For example, the following image displays the data quality score in the lineage.



#### **Auto Layout**

Use this option to rearrange the layout of the lineage automatically.

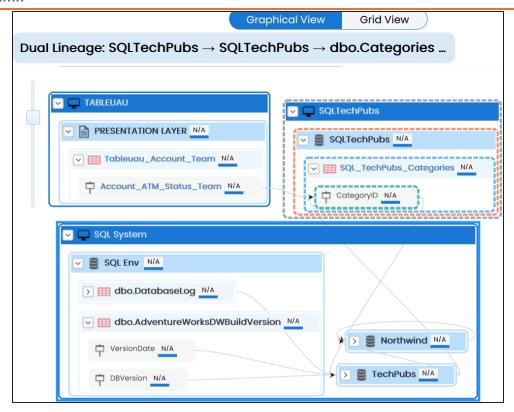
For example, the following image displays the rearranged object layout with respect to the previous screenshot.



#### **Overview Lineage**

Use this option to view the lineage excluding systems and environments that do not exist in the Metadata Manager. When this option is switched off, the views include systems and environments, that do not exist in the Metadata Manager.

For example, the following image displays lineage excluding assets that do not exist in Metadata Manager.



#### **Overview Pane**

Use this option to remove the lineage overview pane from the graphical view.

### **Previewing Data**

You can preview data at table level using SQL queries. Data previewing capability at table level enables you to view data instantly and profile the data. You can also schedule a data profiling job and view data profiling summary report at the scheduled time.

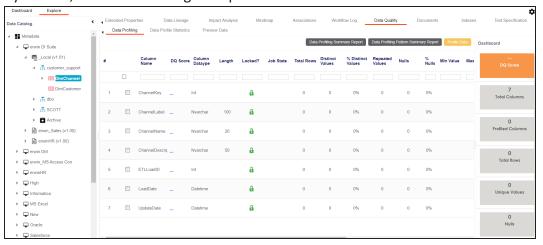


Data Quality tab is not available if the Enable DQ Sync option is enabled for environments.

To preview table data, follow these steps:

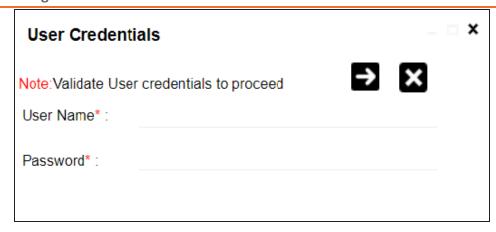
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.
- 3. Click the **Data Quality** tab.

By default, the Data Profiling tab opens.



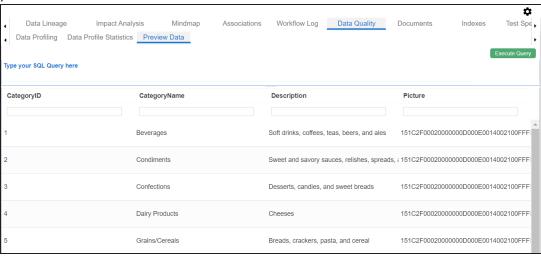
4. Click the Preview Data tab.

The User Credentials page appears. For more information on enforcement of user credentials, refer to the Enforcing Credentials for Data Access or Preview topic.



5. Enter credentials to connect with the database.

Data at table level can be viewed. You can use SQL Editor to execute a SQL query to preview data.



You can also profile data at table level and provide data quality score.

### **Profiling Data at Table Level**

You can assess your data quality by profiling the data at table level. You need to schedule a data profiling job and provide the data quality score by assessing the data quality.

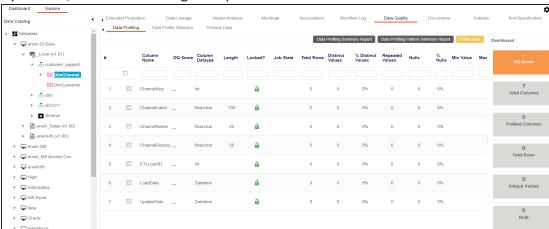


Data Quality tab is not available if the Enable DQ Sync option is enabled for environments.

To profile data at table level, follow these steps:

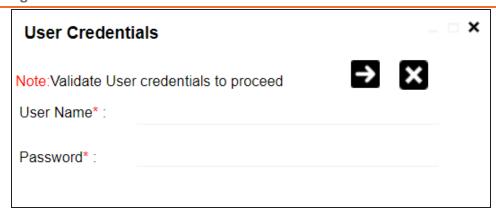
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click a table.
- 3. Click Data Quality.

By default, the Data Profiling tab opens.



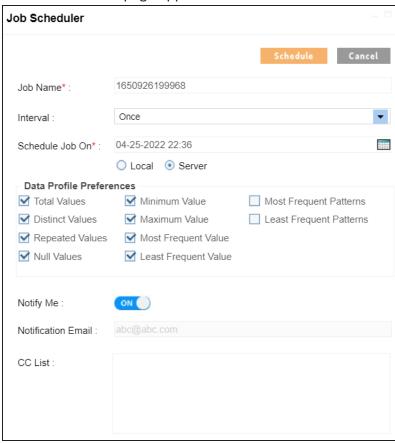
- 4. Select columns.
- 5. Click the Profile Data button.

The User Credentials page appears. For more information on enforcement of user credentials, refer to the Enforcing Credentials for Data Access or Preview topic.



6. Enter credentials to connect with the database.

The Job Scheduler page appears.



7. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Option	Description
Job Name	Specifies the job name.
	For example, Administrator1585030550001.
	This field autopopulates with a job name. You can edit it and enter a dif-
	ferent job name.
Interval	Specifies the frequency of the job.
	For example, Every Week.
Scheduled	Set the date and time of the job using
Job On	For example, 03-24-2020 11:45.
Local or Server	Select whether the job uses local or server time.
	Local: Refers to your local machine.
	Server: Refers to the machine where your application is deployed.
Data Profile Preferences	Select the corresponding check boxes to give your data profile pref-
	erences in the profile grid report.
	Total Values: Select the check box to display the total number of
	rows in the selected columns.
	■ <b>Distinct Values</b> : Select the check box to display the number of dis-
	tinct values in the selected columns.
	Repeated Values: Select the check box to display the number of
	repeated values in the selected columns.
	• Null Values: Select the check box to display the number of null val-
	ues in the selected columns.
	Minimum Value: Select the check box to display the minimum
	value in the selected columns. You can enable or disable analysis
	of minimum value for character data. For more information on
	this, refer to the Configuring Data Profiling and DQ Scores topic.
	Maximum Value: Select the check box to display the maximum

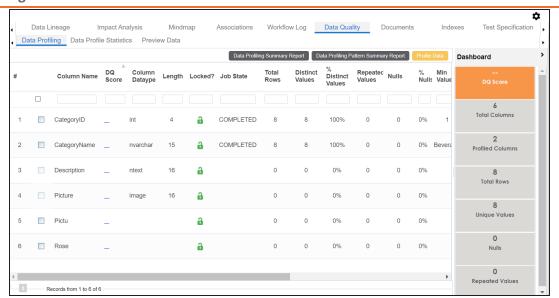
Option	Description
	value in the selected columns. For more information on this, refer to the Configuring Data Profiling and DQ Scores topic.
	Most Frequent Value: Select the check box to display the most frequent values in the selected columns.
	Least Frequent Value: Select the check box to display the least frequent values in the selected columns.
	Most Frequent Patterns: Select the check box to display the most frequent patterns in the selected columns. For more information on this, refer to the Configuring Data Profiling and DQ Scores topic.
	Least Frequent Patterns: Select the check box to display the least frequent patterns in the selected columns. For more information on this, refer to the Configuring Data Profiling and DQ Scores topic.
Notify Me	Switch <b>Notify Me</b> to <b>ON</b> to receive email notification.
	For more information on email notification, refer to the Configuring Notification on Profiling Data topic.
	This field is autopopulated with your email ID.
Notification Email	If you enable notifications in the Metadata Manager Settings, you can receive email notifications from the administrator's email ID about the scheduled job.
CC list	Enter a comma-separated list of email IDs that should receive email notifications about the scheduled job.
	For example, ab.dav@xyz.com, cal.kai@xyz.com

#### 8. Click Schedule.

The data profiling job is scheduled.

The data profiling job is completed at the scheduled time and the job state changes to COMPLETED.

#### **Profiling Data at Table Level**

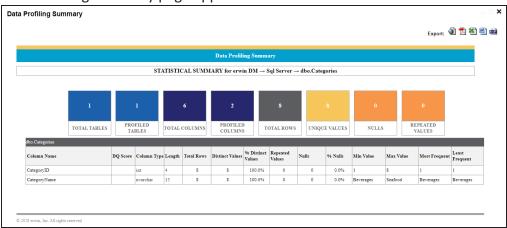


#### 9. Use the following options:

#### **Data Profiling Summary Report**

To view data profiling summary, click **Data Profiling Summary Report**.

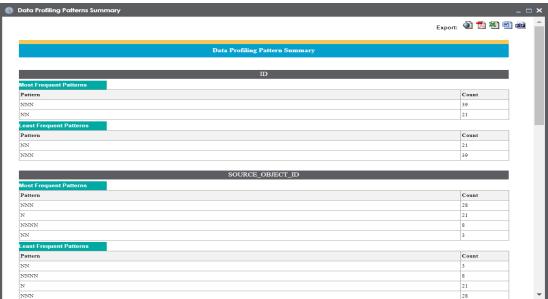
Data Profiling Summary page appears.



#### **Data Profiling Pattern Summary**

To view data profiling pattern summary report, click Data Profiling Pattern Summary Report.

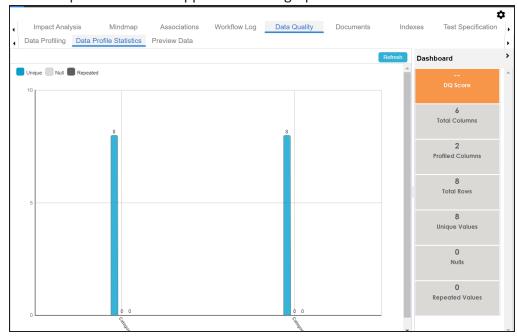
The Data Profiling Pattern Summary page appears.



#### **Data Profile Statistics**

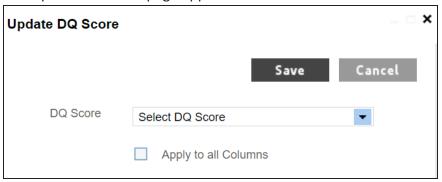
To view data profile statistics, click **Data Profile Statistics**.

The data profile statistics appears in a bar graph.



### Click **DQ Score**.

The Update DQ Score page appears.



Select **DQ Score** and click **Save**. The DQ Score is updated.

# **Viewing Mind Maps**

A mind map displays the pictorial representation of a technical asset and its association with other business and technical assets. Technical assets refer to systems, environments, tables, and columns. Business assets refer to business terms, business policies, business rules, and other business assets as defined in the Business Glossary Manager Settings.

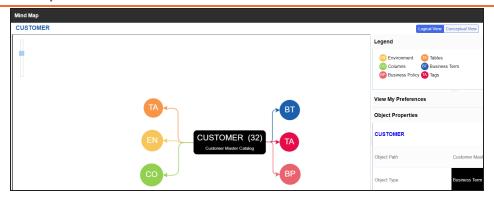
You can view and analyze Mind Maps in following views:

- Logical View
- Conceptual View

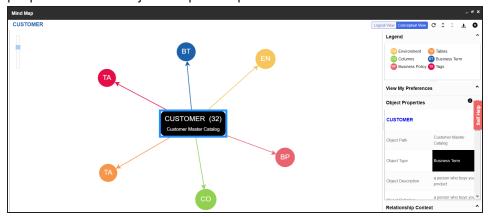
You can select an asset on a mind map and view its properties, association statistics, and sensitivity under the Object Properties pane.

To view mind maps, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager.
- 2. In the **Data Catalog** pane, click a <Technical Asset>.
- 3. In the right pane, click the **Mind Map** tab.
  - The Mind Map page appears and the Logical View opens by default.
  - For example, if you click an environment in the Data Catalog pane and then click the Mind Map tab, the mind map of the environment appears.
- 4. On the Mind Map page, you can click Logical View or Conceptual View to switch between them:
  - Logical View: The logical view displays the associated technical assets on the left side and associated business assets on the right of the business asset. Selecting an asset on the mind map displays it properties in the Object Properties pane.



Conceptual View: The logical view displays the associated technical assets in non-hierarchical representation. Selecting an asset on the mind map displays it properties in the Object Properties pane.



5. Use the following options to work on the mind map:

#### Reload Diagram (C)

Use this option to reload the mind map.

### Expand Diagram ( 2)

Use this option to expand the mind map to view the associated technical and business assets.

#### Reset Diagram to Original View (X)

Use this option to collapse the expanded nodes and restore the mind map to its original form.

### Export (±)

Use this option to export the mind map. Hover over **Export** and use the following options:

Mind Map - Excel Report: Use this option to download the mind map in the .xlsx format. Ensure that you expand the mind map before downloading the report.

Mind Map - Image: Use this option to download the mind map as an image, in the .jpg format. Ensure that you expand the mind map before downloading the mind map image.

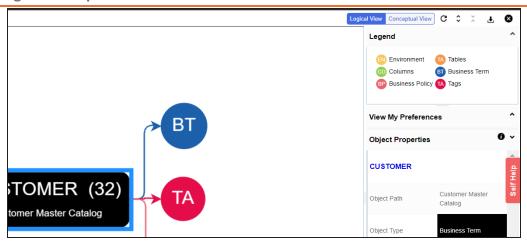
Sensitivity Details - Excel Report: Use this option to download the sensitivity report of all associated assets in the .xlsx format. This report includes sensitive data indicator (SDI), SDI classification, and SDI description of the associated assets.

You can use the following panes to view properties and configure preferences for the mind map:

- Legend
- View My Preferences
- **Object Properties**
- Overview

### Legends

Use legends to identify the list of components on the mind map.



# **View My Preferences**

You can set your preferences to view the mind map according to your requirements. The available settings differ based on the logical and conceptual view. Expand the View My Preferences pane and use the following options:

#### Qualifier

Use the **Show Qualified View** option to display associated assets with other business and technical assets that are created using a unique qualifier. For more information about creating associations using a qualifier, refer to the Setting Up Associations Using Qualifiers topic.

#### **Asset Hierarchy**

Use the following options to view asset hierarchy:

#### **Gray Background:**

Use this option to display gray colored background for the asset hierarchy nodes. For example, the following mind map displays nodes in the hierarchy with a gray-colored background.



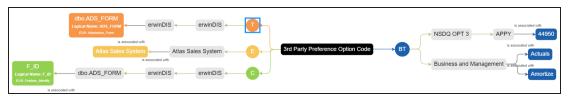
**Show Asset Hierarchy/Show Hierarchy:** Use this option to view hierarchy of all the assets in a mind map.

#### **Relationship Options**

Use the following options to configure relationship options:

- Include Relationships: Select the check box to display relationships between the assets on the mind map.
- Switch to Enterprise Relationship configuration: Select the check box to apply the selected line color and type configured in the Business Glossary Manager Settings.

For example, in the following mind map, the relationships (is a Synonym of and is Parent Of) and the line color as set in Business Glossary Manager Settings appear on the mind map.



#### **View Logical Names**

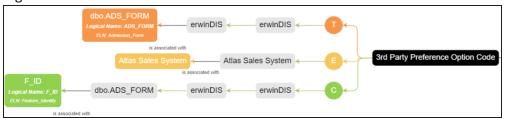
Use the following options to view logical and expanded logical names of tables and columns on the mind map:

- Logical Names: Select the check box to view logical names of tables and columns on the mind map.
- **Expanded Logical Names**: Select the check box to view expanded logical names of tables and columns on the mind map.

You can configure logical names and expanded logical names of tables and columns in Metadata Manager.

For example, the following mind map displays logical names and expanded

#### logical names.



#### View Sensitivity

Use the following options to view sensitivity details of the assets on the mind map:

#### **Filters**

Use the following filter options to select information availability on mind maps:

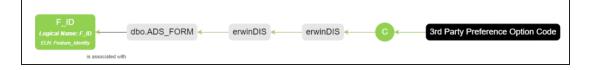
- By Asset Type: Use this option to filter and display asset types on the mind map.
- By Relationship: Use this option to filter and display assets on the mind map based on relationships.

For example, in the By Asset Type list, select Column and in the By Relationship list select is associated with. Doing this displays only those columns that have the is associated type of relationship with the asset.

- Sensitivity Data Indicator(Y/N): Select the check box to indicate whether an asset is classified as sensitive.
- Sensitive Data Classification: Select the check box to view the sensitivity classification of assets.

For example, the following mind map displays the sensitive data indicator as sensitive (a) and sensitive data classification as Confidential.

For more information on updating asset's sensitivity in mind maps, refer to the Updating Sensitivity topic.



# **Object Properties**

Expand the Opject Properties pane to view the selected asset's information such as its path, type, association statistics, data governance responsibilities, and sensitivity classification of an asset.

### **Overview**

Expand this pane to open a panned view of the mind map. You can drag the purple box to move across the mind map and focus on specific areas.



# **Setting Up Associations using Qualifiers**

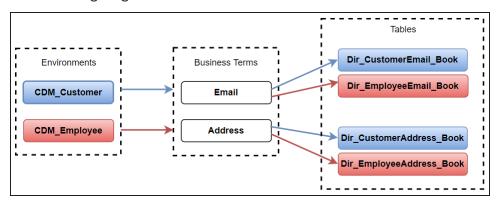
You can associate technical and business assets based on a unique qualifier. A qualifier displays associations that are uniquely identified by a business or technical asset in a mind map. You can also create multiple levels of associations that are unique for a technical or business asset.

This topic walks you through the steps to create associations between environments, business terms, and tables. Then, use the environment as a unique qualifier for association using an example.

The example creates association between technical and business assets in two parts:

- Environments, CDM Customer and CDM Employee are associated with respective assets, such as Email and Address.
- Business terms, Email and Address are associated with relevant assets using CDM\_Customer and CDM Employee environments as qualifier.

The following diagram shows how technical and business assets are associated.



#### In this diagram:

- 1. Customer information (customer's email and address) is associated with environment, CDM\_Customer, using it as a qualifier.
- 2. Employee information (employee's email and address) is associated with the environment, CDM Employee, using it as a qualifier.

#### **Setting Up Associations using Qualifiers**

As a result, when you view mind map of either of the Environments (CDM) Customer or CDM Employee) with the qualifier option enabled, only the associations related to CDM Customer or CDM Employee are displayed. For more information on mind map, refer to the Viewing Mind Maps topic.



For the qualifier option to function as intended, we recommend that you follow the example in this topic to set up associations.

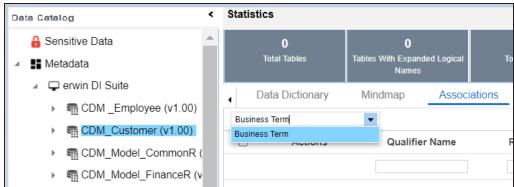
To set up associations for Environments (CDM Customer or CDM Employee) using a qualifier, go to Application Menu > Data Catalog > Metadata Manager > Explore. Then, set up associations as follows:

- Associating CDM Customer as a Unique Qualifier
- Associating CDM Employee as a Unique Qualifier

### Associating CDM\_Customer as a Unique Qualifier

To define associations for CDM Customer based on the diagram explained above, and use it as a unique qualifier for its associations, follow these steps:

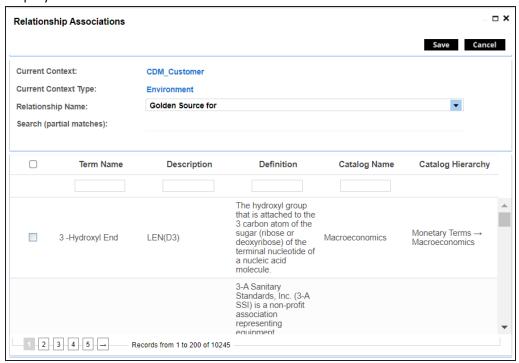
- 1. In the **Data Catalog** pane, click CDM Customer environment.
- Click the Associations tab.
- 3. In the asset type (business policies, business terms, columns, environments, and tables) list, select Business Term to associate with the environment, CDM Customer.



Click +.

The Relationship Associations page appears. Based on the asset type that you select, it

displays a list of available assets.

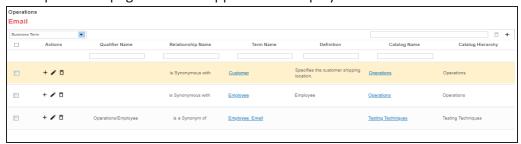


- 5. Select the assets, Email and Address to associate with CDM\_Customer. If you know the asset name, use the Search (partial matches) field to look up for it
- 6. Click Save. Email and Address are associated with the CDM\_Customer and added to its list of associations.



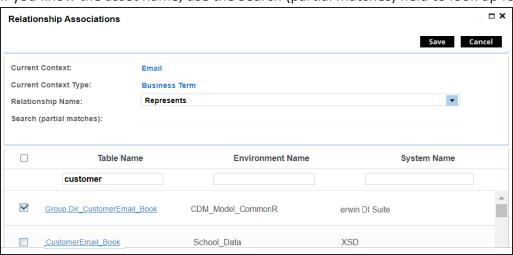
7. For Email, under the **Actions** column, click + to associate with other assets using CDM\_Customer as a qualifier.

The Operations page for Email appears and displays other associations.



- 8. In the asset type (business policies, business terms, columns, environments, and tables) list, select Table to associate with the business term Email using CDM\_Customer as a qualifier.
- 9. Click + on the top-right corner. The Relationship Associations page appears.
- 10. Select Dir\_CustomerEmail.Book to associate with Email, using CDM\_Customer as a qualifier.

If you know the asset name, use the Search (partial matches) field to look up for it.



11. Click Save.

Dri\_CustomerEmail\_Book is associated with Email using CDM\_Customer as a qualifier. Once the Dri\_CustomerEmail\_Book table is associated with Email, the Qualifier Name column displays Customer as a unique qualifier for the asset.



12. Repeat steps 7 to 11 to associate Dri Customer Address with Address using CDM Customer as a qualifier.

Once the Dir CustomerAddress Book table is associated with Address, the Qualifier Name column displays CDM Customer as a unique qualifier for the asset.

### Associating CDM Employee as a Unique Qualifier

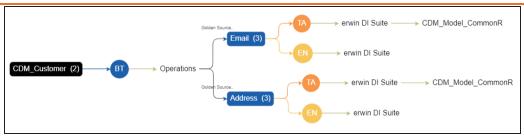
Similarly, you can define associations for CDM Employee based on the diagram explained above, and use it as a unique qualifier for its associations. To create association based on the diagram, follow steps in Association CDM Customer as a Unique Qualifier section.

Once you have created associations, you can view them in mind map. Use the Show Qualified View option in the mind map to view the association based on a qualifier. In this case, CDM Customer.

To view mind map, click Mind Map tab for the CDM Customer. Then, select the Show Qualified View option. Selecting this option displays only associations that are based on the unique qualifier, CDM Customer.

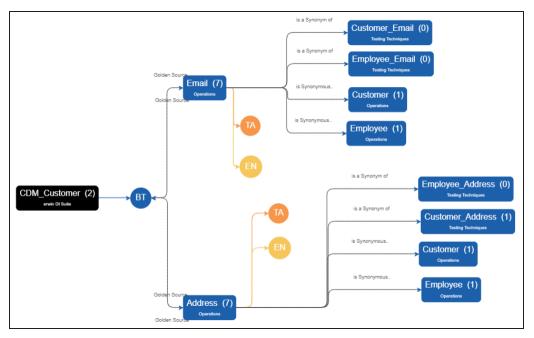
With Show Qualified View option: View associations based on CDM Customer as a qualifier.

### **Setting Up Associations using Qualifiers**



Similarly, you can view associations in a mind map using CDM\_Employee as a qualifier.

Without Show Qualified View option: View all associations without a qualifier.



Similarly, you can view associations in a mind map for the environment CDM\_ mployee.

# **Configuring Extended Properties**

You can configure user-defined properties for technical assets. First, you need to set up a form and then use it to configure user-defined extended properties.

You can configure extended properties of technical assets in the following ways:

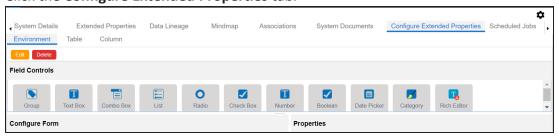
- Configure extended properties globally
- Configure extended properties for individual assets

# **Configure Extended Properties Globally**

At the system level, you can configure extended properties for environments, tables, and columns. Extended properties configured at the system level for these objects apply to the objects under the system. For example, extended properties configured at system level for environments apply to all environments under that system.

To configure extended properties at system level, follow these steps:

- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, click system.
- Click the Configure Extended Properties tab.



The Configure Extended Properties tab contains the following sections:

- Field Controls: Use this pane to get the required UI elements.
- Configure Form: Use this pane to design forms using the UI elements available in the Field Controls pane.

- **Properties**: Use this pane to view the properties of the UI element selected in the Configure Form pane.
- 4. Use the following tabs:

#### **Environment**

Use this tab to configure extended properties for environments under the selected system.

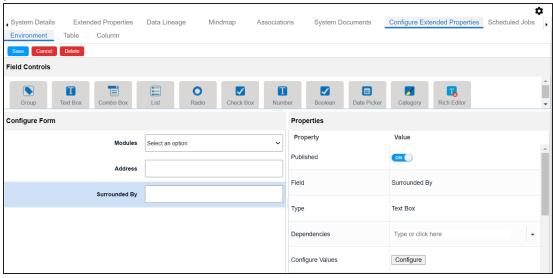
### Table

Use this tab to configure extended properties for tables under the selected system.

#### Column

Use this tab to configure extended properties for columns under the selected system.

- 5. On these tabs, click Edit.
- 6. Double-click or drag and drop the required UI elements from the Field Controls pane to the Configure Form pane.
- 7. Select UI elements, one at a time, and configure their properties in the **Properties** pane.





The available properties differ based on the type of UI element.

Refer to the following table for property descriptions:

Property	Description			
Published	Switch <b>Published</b> to <b>ON</b> to publish the field.			
	Specifies the field label.			
Field	To change the field labels, double-click the corresponding <b>Value</b> cell.			
	For example, Metadata Scanned On.			
Tuno	Specifies the type of the field.			
Туре	To select field types, double-click the corresponding <b>Value</b> cell.			
	Defines the pick list fields that can be used as controlling fields. It			
Donandancias	works only with the Reference Data Manager connector.			
Dependencies	To define pick list fields, select the fields from the drop-down option.			
	Specifies the connectors for the field.			
	To configure option values, click <b>Configure Values</b> .			
Configure Val	Use the following options:			
Configure Values	Default connector: Use this option to enter option values manually or using an XLSX file.			
	Reference Data Manager: Use this option to pull option values from reference tables in the Reference Data Manager.			
Mandatory	Specifies whether the field is mandatory.			
Description	Specifies the field description.			
	To enter field descriptions, double-click the corresponding <b>Value</b>			
	cell.			
Visible in Exten-	Switch Visible in Extended Properties to ON to make the field vis-			
ded Properties ible on the Extended Properties tab.				
Use in Discover	Switch <b>Use in Discover Assets</b> to <b>ON</b> to use the field as a filter in the			
Assets	Discover Assets module.			

Property	Description			
	Ensure the following:			
	Filter feature supports field types such drop-down, list, check-box, radio, and boolean.			
Switch the Include Extended Properties option ON or cover Asset Settings page.				
	Schedule a <u>synchronization job or manually synchronize</u> the asset before you can filter assets on the Discover Assets mod- ule.			
	Specifies the order of the field on the Extended Properties tab.			
Order	To enter the order number, double-click the corresponding Value cell.			
	You can also drag and move fields in the Configure Form pane to change their order.			

#### 8. Click Save.

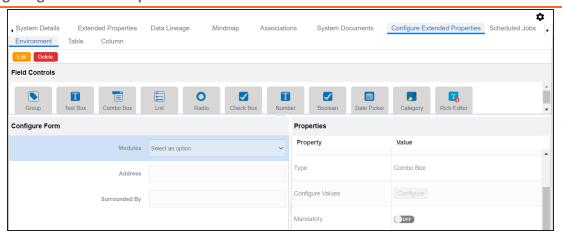
The form is saved and is available on the Extended Properties tab of the selected object (Environment, Table, or Column).

Similarly, you can also configure the extended properties form at environment, table, and column levels. Once you configure the form, you can set up extended property values on the Extended Properties tab at system level or individual asset levels.

To use the form, at system level or other (environment, table, or column) levels, follow these steps:

- 1. In the **Data Catalog** pane, click the required object.
- 2. Click the Extended Properties tab.

### **Configuring Extended Properties**



- 3. Click Edit and set extended properties.
- 4. Click Save.

The extended properties are saved.

You can download extended properties in the XLSX format and use it as a template to import extended properties. To download extended properties, click Export To Excel.

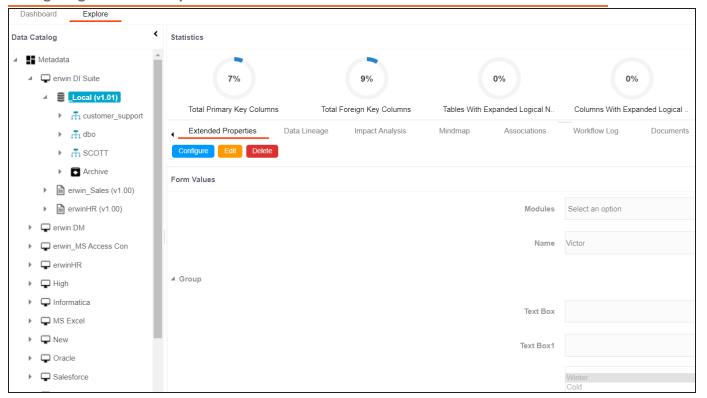
# **Configure Extended Properties for Individual Assets**

You can also configure the extended properties for any individual technical asset.

To configure the extended properties for an individual asset, select an asset from the Metadata Manager, and click the Extended Properties tab.

For example, the following image displays the Extended Properties tab for the selected environment. Similarly, you can configure the extended properties of individual assets such as systems, tables, and columns.

### **Configuring Extended Properties**



You can download extended properties in the XLSX format and use it as a template to import extended properties. To download extended properties, on the Extended Properties tab, click Export To Excel.

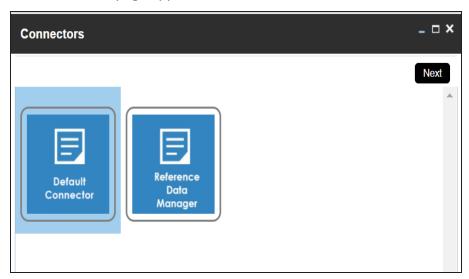
### **Default Connector**

When you configure extended properties using UI elements, such as combo box, radio button, and list, you also need to configure their option values. You can use the default connector to import option values from an MS Excel file or enter them manually.

To configure option values using the default connector, follow these steps:

- 1. In the **Configure Form** section, click the required UI element. Ensure that you are in edit mode.
- 2. In the **Properties** section, click **Configure**.

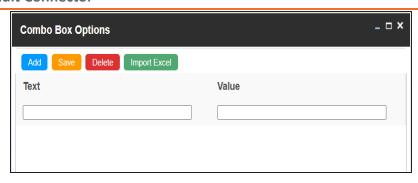
The Connectors page appears.



3. On the **Connectors** page, ensure that the Default Connector option is selected. Then, click Next.

The <UI Element> Options page appears. For example, if the UI element is Combo Box, the Combo Box Options page appears.

#### **Default Connector**



4. Use the following options:

#### Add

Use this option to enter text and value manually.

### **Import Excel**

Use this option to import options from MS Excel files.

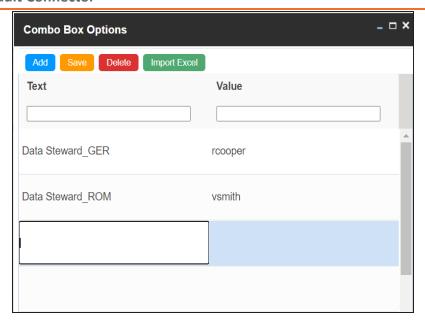
5. After configuring option values, click Save.

To add option values manually, follow these steps:

- 1. Click Add.
- 2. Enter values to the Text and Value fields.

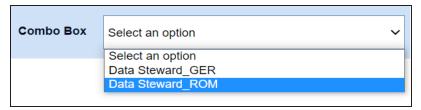
The Text corresponds to options whereas the Value corresponds to underlying value of an option. You can add as many values as needed.

#### **Default Connector**



### 3. Click Save.

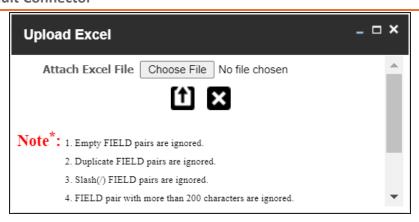
The option values appear in the UI element under the Configure Form section.



To import option values from MS Excel files, follow these steps:

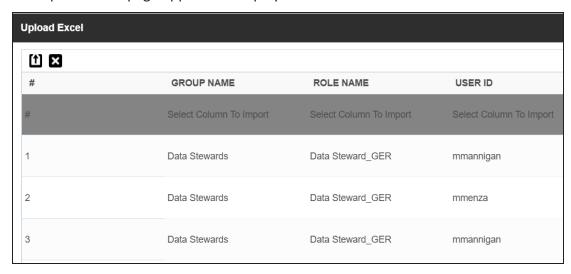
### 1. Click Import Excel.

The Upload Excel page appears.



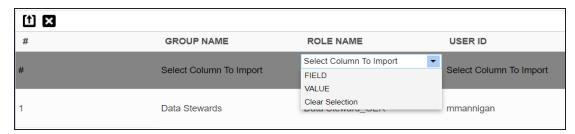
2. Click Choose File and select the required MS Excel file.

The Upload Excel page appears. It displays the data in the MS Excel file.



3. Double-click the **Select Column To Import** cell in the required column.

The available options appear.

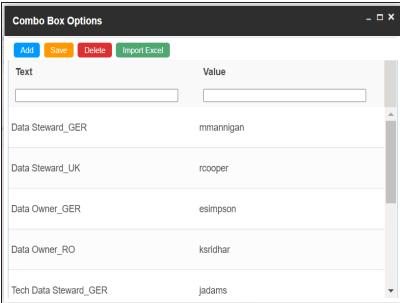


4. Select the appropriate option.

Field corresponds to options and Value corresponds to value of an option. You can import multiple columns. Use Clear Selection to undo the selection.

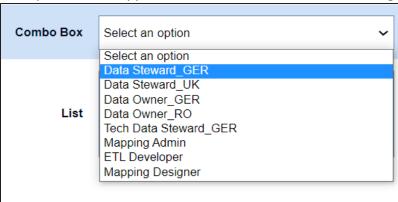
5. Click 1.

The <UI\_Element> Options page appears. It displays the imported columns. You can delete a row that is not required. To delete rows, click a row and then click **Delete**.



#### 6. Click Save.

The option values appear in the UI element under the Configure Form section.



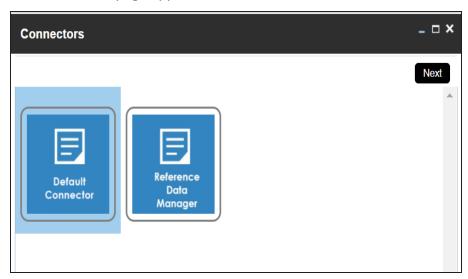
# **Reference Data Manager**

When you configure extended properties using UI elements, such as combo box, radio button, and list, you also need to configure their option values. You can use the Reference Data Manager connector to import option values from tables in the Reference Data Manager.

To configure option values using reference data manager connector, follow these steps:

- 1. In the **Configure Form** section, click the required UI element. Ensure that you are in edit mode.
- 2. In the **Properties** section, click **Configure**.

The Connectors page appears.



3. On the Connectors page, click Reference Data Manager and then click Next.

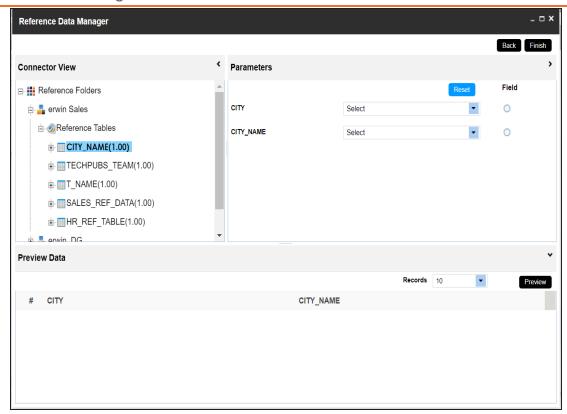
The Reference Data Manager page appears. It displays the reference folders in the Connector View pane.



4. In the **Connector View** pane, expand a reference folder and select a reference table.

The Parameters pane displays the columns in the reference table. You can also click Preview to view the data in the reference table.

### Reference Data Manager



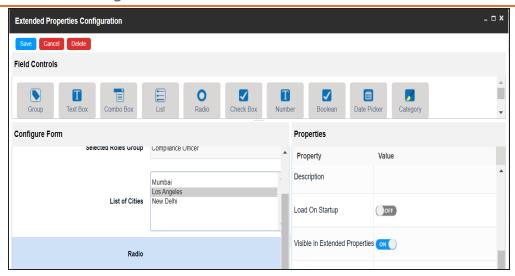
5. In the **Parameters** pane, click the radio button next to the required column.

You can select the controlling field from the drop down option. Ensure that you define the required dependencies in the Properties pane and that the option values for controlling field are configured using the same reference column.

#### 6. Click Finish.

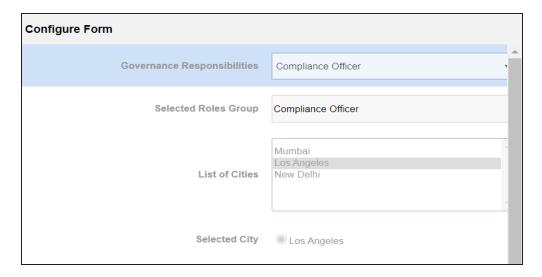
The Extended Properties Configuration page appears.

### Reference Data Manager



- 7. Under the **Properties** section, switch **Load on Startup** to **ON**.
- 8. Click Save.

The option values are configured. For example, in the following form the List of Cities is the controlling field for Selected City. Both the fields get their option values from the same reference column.



# **Importing from Excel**

You can import user-defined properties for technical assets from an XLSX file. You can either use an existing XLSX file or download an extended properties file from the Extended Properties tab. Ensure that the XLSX file follows the correct template.

To import extended properties from XLSX files, follow these steps:

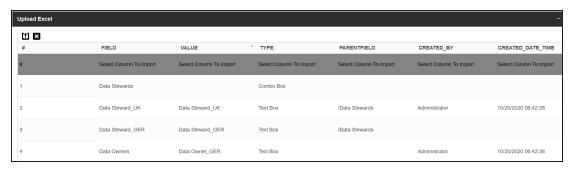
1. On the Extended Properties tab, click Import From Excel.

The Upload Excel page appears.



- 2. Click Choose File.
- 3. Browse and select the XLSX file.
- 4. Click

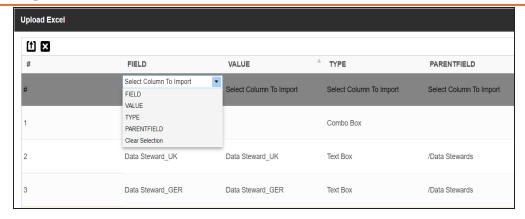
The Upload Excel page appears. It displays the data in the XLSX file.



5. Double-click the **Select Column To Import** cell in the required column.

The available options appear.

### **Importing from Excel**



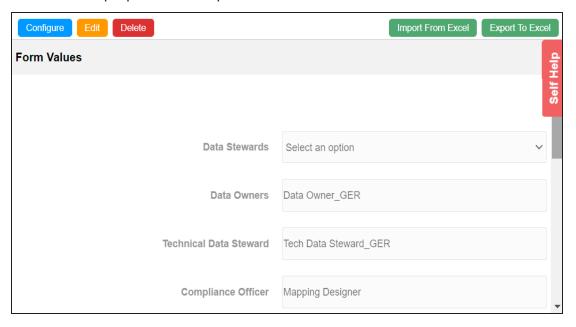
6. Select an appropriate option.

For example, if you select Field, then the selected column is imported as Field.

Similarly, you can also select the Value, Type, and Parentfield columns. Ensure that you at least select a Field column.

# 7. Click

The extended properties are imported.



# **Creating and Managing Test Cases for Tables**

You can define test cases for a table in the Metadata Manager and determine the testing type, expected and actual results, SQL script, and more. You can also enrich a test case by adding validation steps and supporting documents to it.

The metadata-level test cases are stored in the Test Manager under a project. This project follows the <System\_Name>\_<Environment\_Name> nomenclature format.

Creating and managing test cases involves:

- Creating test cases
- Adding validation steps
- Adding documents
- Managing test cases

# **Creating Test Cases**

In the Metadata Manager, you can define test cases for tables. You can also add documents and multiple validation steps to the test cases.

To create table-level test cases, follow these steps:

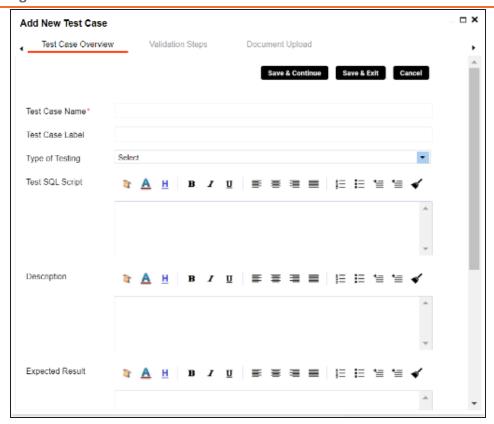
- 1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.
- 2. In the **Data Catalog** pane, expand a system, and click a table.
- 3. Click the **Test Specification** tab.



4. Click **⊕**.

The Add New Test Case page appears.

### **Creating Test Cases**



5. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description			
Test Case	Specifies the name of the test case.			
Name For example, Verifying Log in Page.				
Test Case Specifies the unique label for the test case.				
Label	For example, Log in Page.			
Type of Test-	Specifies the type of testing.			
ing	For example, PERFORMANCE-TEST.			
Test SQL	Specifies the SQL script required in the test execution.			
Script	For example, select * from dbo.RM_Resource.			
Description	Specifies the test objective in brief.			
Description	For example: The objective of the test case is to verify log in page with a			

### **Creating Test Cases**

Field Name	Description				
	valid user name and password.				
Evported	Specifies the expected result of the test case in detail.				
Expected Result	For example: All the users can log on to erwin DI with their user name				
	and password.				
Actual Res-	Specifies the actual test result after the execution of the test.				
ult	For example: One user cannot log on to erwin DI.				
Taskina Cana	Specifies the testing comments about the test case.				
Testing Com- ments	For example: The user name and passwords are saved in the dbo.RM_				
liiciics	Resource table.				

### 6. Click Save and Exit.

The test case is created.

Once the test case is created, you can enrich it further by:

- Adding validation steps
- Adding documents

### Managing test cases involves:

- Updating test cases
- Exporting test cases
- Deleting test cases

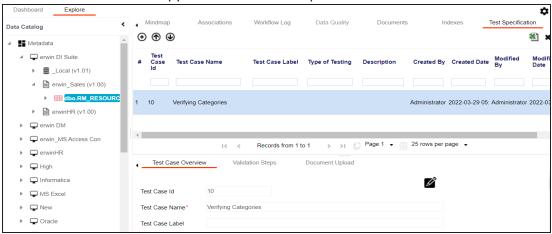
# **Adding Validation Steps**

In Metadata Manager, you can add multiple validation steps to a table. You can also specify actual and expected results for each validation step.

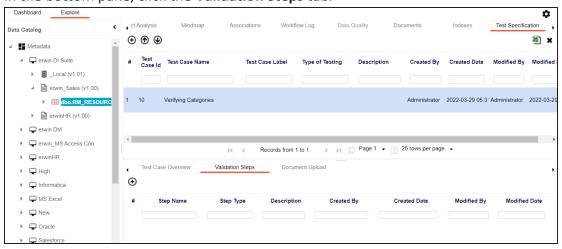
To add validation steps to table-level test cases, follow these steps:

1. In **Data Catalog**, click a table, and click the **Test Specification** tab.

The Test Case Overview appears in the bottom pane.

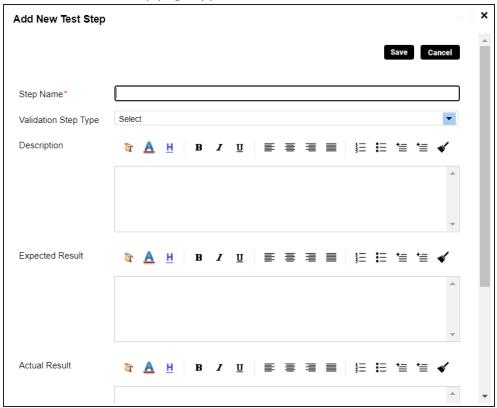


2. In the bottom pane, click the Validation Steps tab.



3. Click ⊕.

The Add New Test Step page appears.



4. Enter appropriate values to the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description			
Validation Step	Select the validation step type from the drop-down.			
Туре	select the validation step type from the drop-down.			
Step Name	Enter an unique name of each step.			
Description	Describe the object in brief.			
Expected Res-	Enter the SOL ceript to run the test case			
ult	Enter the SQL script to run the test case.			
Actual Result	Enter the actual test result after the execution of the test.			
Expected Res-	Enter the expected result in detail, including the error-message that			
ult	is displayed on screen.			
Test Step Com-	Enter relevant test step comments.			

### **Adding Validation Steps**

Field Name	Description
ments	

### 5. Click **Save**.

The validation step is added to the test case.

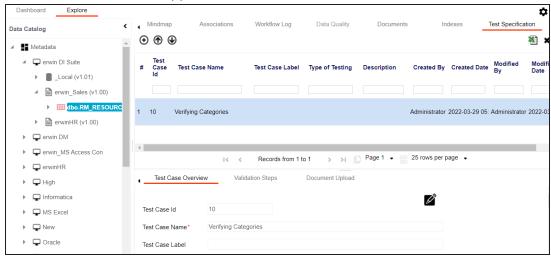
# **Adding Documents**

You can upload supporting documents such as text files, audio files, videos, and so on to table-level test cases.

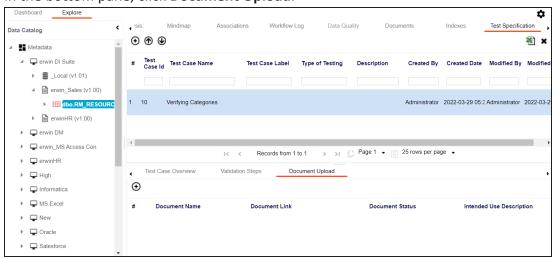
To add documents to table-level test cases, follow these steps:

1. In the **Data Catalog** pane, click a table, and click **Test Specification**.

The Test Case Overview appears.

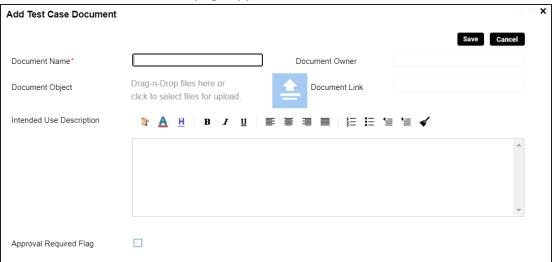


2. In the bottom pane, click Document Upload.



3. Click ⊕.

The Add Test Case Document page appears.



4. Enter appropriate values in the fields. Fields marked with a red asterisk are mandatory. Refer to the following table for field descriptions.

Field Name	Description					
	Specifies the name of the physical document being attached to the					
Document Name	test case.					
	For example, Resource Details.					
Document Object	Object Drag and drop document files or use to select and upload document files.					
D	Specifies the document owner's name.					
Document Owner	For example, John Doe.					
	Specifies the URL of the document.					
Document Link	For example, https://drive.google.com/file/I/2sC2_SZIyeFKI7OOn-b5YkMBq4ptA7jhg5/view					
	Specifies the intended use of the document.					
Intended Use Description	For example: The document has information about the resources of the application.					
Approval	Specifies whether the document requires approval.					

### **Adding Documents**

Field Name	Description			
Required Flag	Select the <b>Approval Required Flag</b> check box to select the doc-			
Required Flag	ument status.			
	Specifies the status of the document.			
Document Status	For example, In Progress.			
Document Status	This field is available only when the Approval Required Flag check			
	box is selected.			

### 5. Click **Save**.

The document is added to the test case.

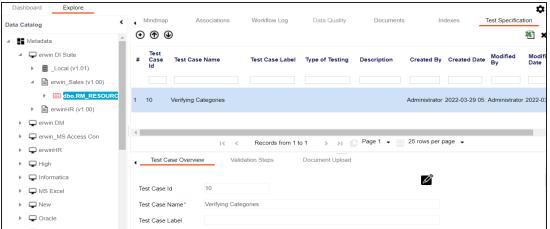
# **Managing Test Cases**

Managing table-level test cases involves:

- Updating test cases
- **Exporting test cases**
- Deleting test cases

To update table-level test cases, follow these steps:

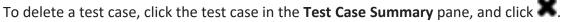
- 1. Go to Application Menu > Data Catalog > Metadata Manager.
- 2. In the **Data Catalog** pane, click a table.
- 3. Click the **Test Specification** tab and double-click a test case.



4. In the **Test Case Overview** tab, click **2**.

You can update the test case.

To export a test case, click the test case in the **Test Case Summary** pane, and click **1**.

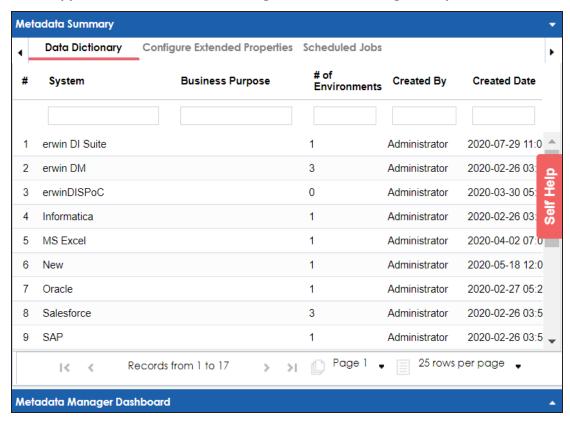




The Metadata Manager Dashboard displays metrics that help you analyze and track your metadata. It presents this information using charts and graphs.

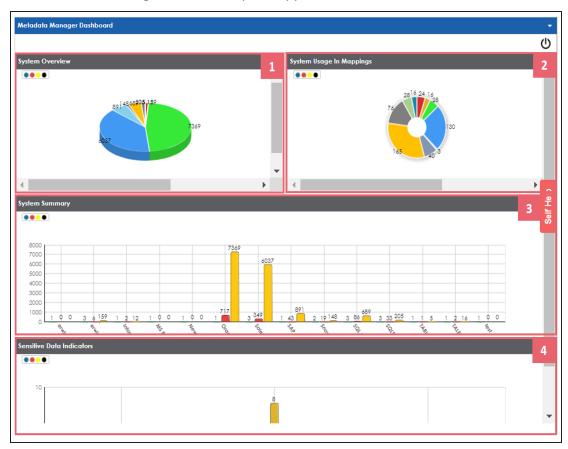
To access Metadata Manager Dashboard, follow these steps:

1. Go to Application Menu > Data Catalog > Metadata Manager > Explore.



2. Click the Metadata Manager Dashboard pane.

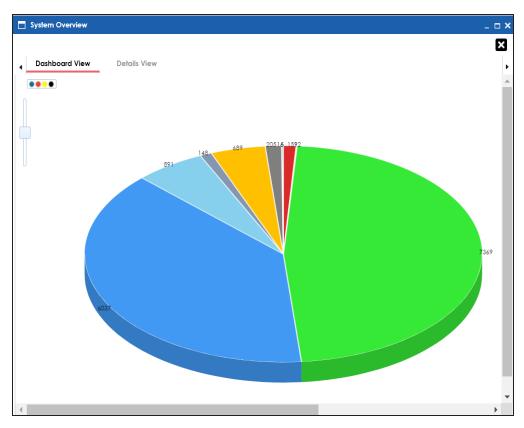
The Metadata Manager Dashboard pane appears.



UI Section	Function		
1-System Overview	It displays number of columns in each system.		
2-System Usage in Map- pings	It displays usage of each system in mappings.		
3-System Summary	It displays number of environments, tables, and columns in each system.		
4-Sensitive Data Indic- ators	It displays number of sensitive columns in each system.		

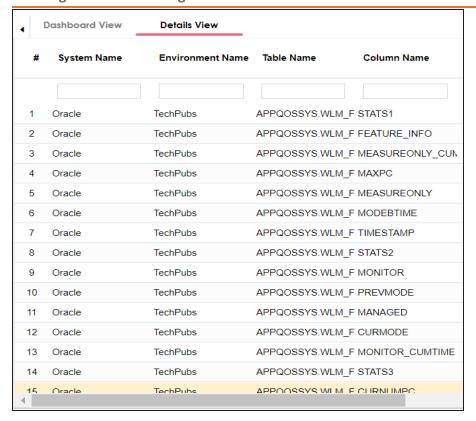
### **System Overview**

The System Overview pane displays the number of columns in each system in a pie chart. To open the chart in the Dashboard View, click the pie chart.



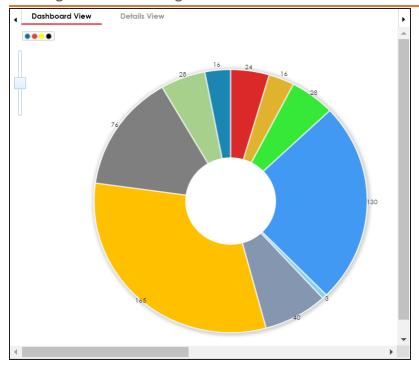
Each slice of the pie chart corresponds to a system. You can drill down and view detailed information in the list format.

To view detailed information about a system, click a slice. The Details View tab opens. It includes system name, enviro-nment name, table name, and column name.



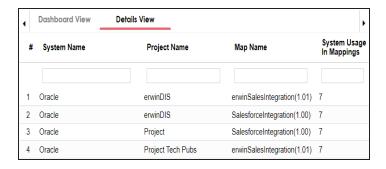
## **System Usage in Mappings**

The System Usage in Mappings pane displays the number of instances each system is used in mappings in a pie chart. To open the chart in Dashboard View, click the pie chart.



Each slice of the pie chart corresponds to a system. You can drill down and view detailed information in the list format.

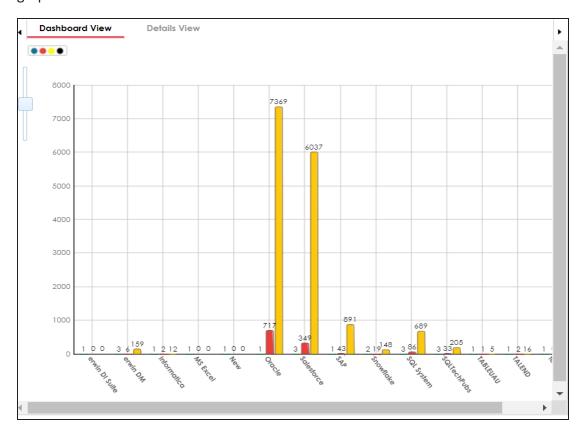
To view detailed information about a system, click a slice. The Details View tab opens. It displays system name, project name, map name, and system usage in mappings.



## **System Summary**

The System Summary pane displays the number of environments, tables, and columns in each system in a bar graph. To open the bar graph in the Dashboard View, click the bar

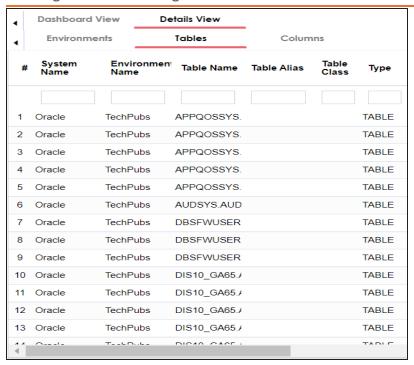
graph.



Each set of three bars corresponds to a system and represents the number of environments, tables, and columns in the system. You can drill down and view detailed information in the list format.

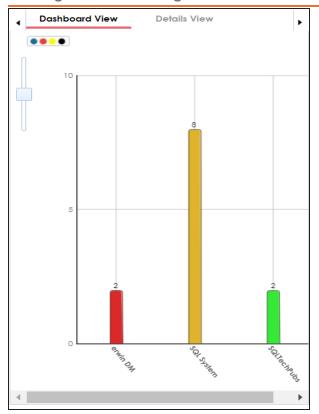
To view the detailed information, click a bar.

For example, if you click a table bar, then the Tables tab opens.



### **Sensitive Data Indicators**

The Sensitive Data Indicators pane displays the number of sensitive columns in each system in a bar graph. To open the bar graph in the Dashboard View, click the bar graph.



Each bar of the bar graph corresponds to a system. You can drill down and view detailed information in the list format.

To view detailed information about sensitive columns in a system, click a bar. The Details View tab opens. It displays system name, environment name, table name, column name, and SDI flag.

4	Dashbo	oard View	De	tails View	
#	System Name	System Environm Name	Table Name	Column SDI Name Flag	
1	SQL Syst	Northwind	dbo.Cate	Category Y	Admin 02/26
2	SQL Syst	SQL Env	dbo.Adve	DBVersio Y	Admin 02/26
3	SQL Syst	SQL Env	dbo.Adve	VersionD: Y	Admin 02/26
4	SQL Syst	SQL Env	dbo.DimA	Operator Y	Admin 02/26
5	SQL Syst	SQL Env	dbo.DimA	CustomM Y	Admin 02/26
6	SQL Syst	SQL Env	dbo.DimC	EmailAdd Y	Admin 02/26
7	SQL Syst	SQL Env	dbo.DimC	YearlyIno Y	Admin 02/26
8	SQL Syst	SQL Env	dbo.DimE	FirstNam <sub>(</sub> Y	Admin 02/26

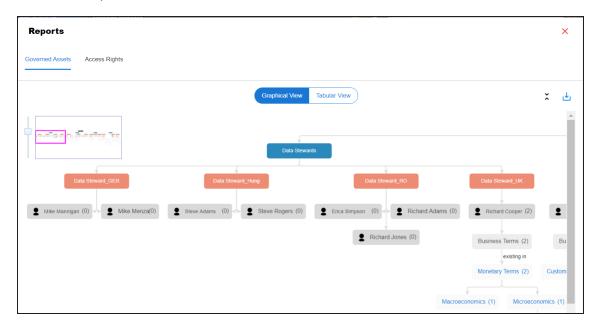
# **Viewing Access Rights and Data Governance Reports**

From the Access to Enterprise Access Rights and Data Governance Documentation Reports page, you can view:

- Access rights
- Data governance reports

To view access rights and data governance reports, click from the top navigation pane.

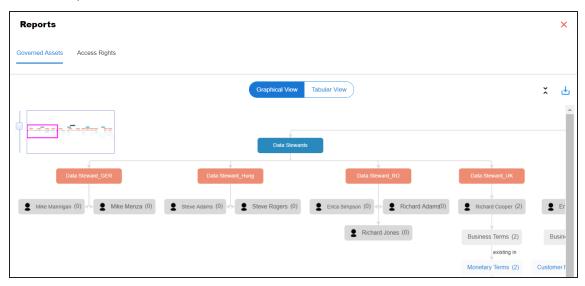
Reports page appears. From the Reports page, you can view governed assets and access rights. For more information on viewing access rights and data governance reports, follow the below topics.



## **Data Governance Report**

A successful data governance program demands an efficient grouping of roles based on the responsibilities. It is also important to assign appropriate users and roles to catalogs and then assign governance responsibilities to business assets. The governance responsibilities report helps you track assignments of these governance responsibilities to the business assets in the Business Glossary Manager.

To view reports, click the Governed Assets tab.



Use the following two views to view reports:

Graphical View:

The graphical view displays the governance responsibilities in a tree structure.

**Tabular View:** 

The tabular view displays the governance responsibilities in a grid format.

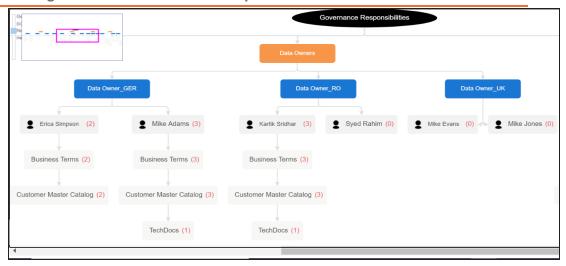
By default, the graphical view opens.

To view report details in the graphical view, use the following options:

Expand/Collapse ( )

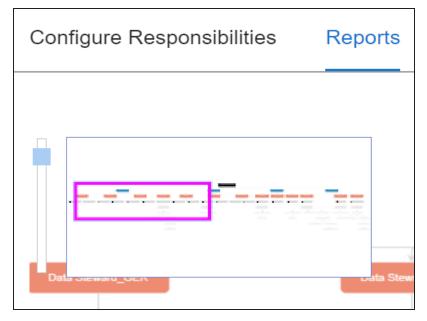
Use this option to switch between the expanded or collapsed view. For example, the report displays the governance responsibilities in the expanded view.

### **Viewing Access Rights and Data Governance Reports**



### Pan View

Use this option to focus on a part of the governance responsibilities tree.

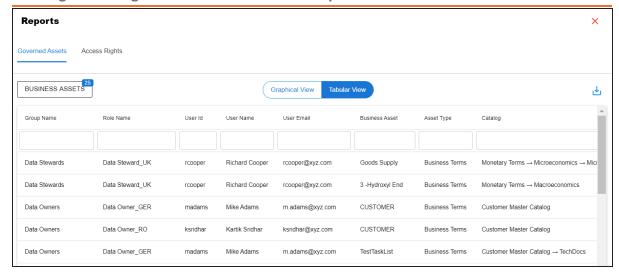


# Export (🕌)

Use this option to download the report in the JPG format.

The Tabular View displays the governance responsibilities in a grid that includes, roles group, role, user details, asset name, asset type, and catalogs.

### **Viewing Access Rights and Data Governance Reports**



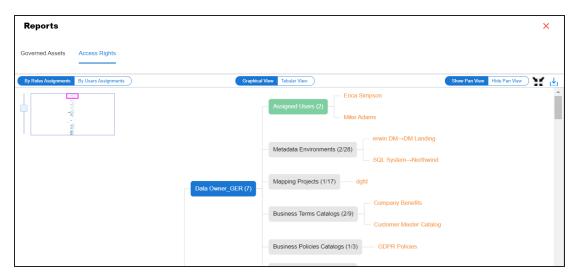
To download the report in the XLSX format, click <u></u>

# **Access Rights**

The Access Rights tab displays the roles and user assignments. You can view these assignments in the graphical and tabular views. The graphical view displays the assigned asset types and names in a tree structure that can be expanded. Whereas the tabular view displays the assigned asset types and names in a grid format.

To view access rights, follow these steps:

1. From the **Reports** page, click the **Access Rights** tab.



#### 2. Use the following options:

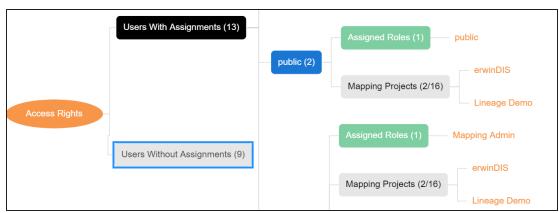
#### By Roles Assignments/By Users Assignments

Use this option to switch between the roles and user's assignments.

#### **Graphical View/Tabular View**

Use this option to switch between the graphical and tabular views.

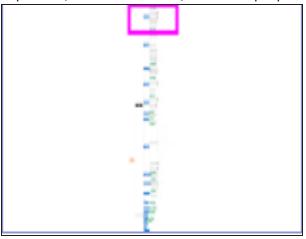
The graphical view displays the assignments in a tree structure. You can expand the tree to view the asset types and names. For example, the following graphical view displays the users assignment.



Use the following options on the Graphical View:

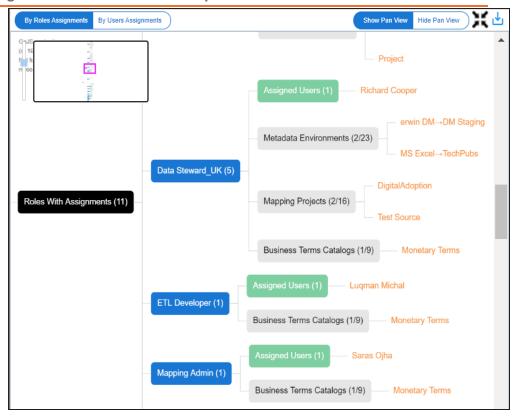
### Show Pan View/Hide Pan View

Use this option to show or hide the pan view. The pan view facilitates navigation across the expanded assignment tree. To navigate across the expanded, on the Pan View, move the purple box.



# Expand/Collapse ( )

Use this option to switch between the expanded or collapsed view. For example, the following assignment tree appears in the expanded view.



### **Expand Node Level**

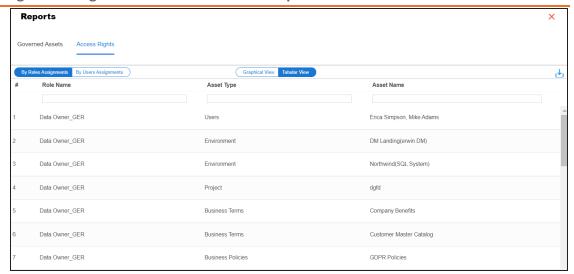
Use this option to expand the assignment tree at the node level. Hover over a node and click the plus (+) icon.

# Export Image ( )

Use this option to download the assignment tree in the JPG format.

The Tabular View displays the assignment details in a grid format. For example, the following roles assignments are displayed in the grid format.

### **Viewing Access Rights and Data Governance Reports**



You can download the assignment details in the XLSX format. To download the assignments, on the **Tabular View**, click 🛂.